

YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	Government Degree College for Women Gajwel	
• Name of the Head of the institution	Dr. P. V. Uma Sasi	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9440735155	
Mobile No:	9440735155	
Registered e-mail	gdcwgajwel@gmail.com	
• Alternate e-mail	gdcgajwelnaac2022@gmail.com	
• Address	Womens Educational Hub, Sangapur Road Gajwel	
• City/Town	Gajwel	
• State/UT	Telangana	
• Pin Code	502278	
2.Institutional status		
• Type of Institution	Women	
Location	Semi-Urban	
Financial Status	Self-financing	

• Name of the Affiliating University	Osmania University
• Name of the IQAC Coordinator	K. Sreedevi
• Phone No.	9949942738
Alternate phone No.	9949942738
Mobile	9949942738
• IQAC e-mail address	gdcwgajwelnaac@gmail.com
Alternate e-mail address	gdcgajweliqac@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://ccets.cgg.gov.in/Uploads/f iles/buttonDetails/48326.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://ccets.cgg.gov.in//Uploads /files/Recent_Updates/76468.pdf
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.37	2021	28/12/2021	27/12/2026

6.Date of Establishment of IQAC

20/09/2018

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding	Agency	Year of award with duration	Amount
NIL	Nil	Ni	i1	Nil	Nil
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest notification of formation of IQAC		View File	2		
9.No. of IQAC mee	tings held during t	he year	3		

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	<u>View File</u>	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC dur	ing the current year (ma	ximum five bullets)
Institutional action plan academic monitor by IQAC	calendar were pre	epared and
IQAC Monitors various curricular a the College time table	nd Co-curricular a	activities as per
Awareness programs like cancer, wo vaccination were conducted under I		nd covid-19
Awareness programs on NAAC Criteria were Conducted and Regular meetings were conducted for Preparation of SSR for NAAC 1st Cycle Accreditation.		
IQAC had been part of the screenin of career advancement schemes (CAS performance indicators		
12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved	0 0	•
Plan of Action	Achievements/Outcomes	
Admission Campaianing	Posters, Pamplets villages, Panc and mee-seva ce colleges have gre in the enhanc admission in publication throu papers and conversations wi	hayath offices enters juniour eatly influenced ement of the ntake. Wide ugh the use news telephonic

	and parents have further boosted admissions
Offering certificate courses and projects	the initiation of job oriented certificates courses and projects like Bio informatics, solar cells, fiber optic communication etc, have boosted student scientific temper
Traning faculty in online teaching tools	With the initiation of commissinorate collegiate of education. Govt. of Telangana the training was imparted to faculty in various ICT Tools for higher education like, google tools and LMS Platforms have enhanced online teaching process
carrier gudience for higher Education	Career guidance programmes by experts, have motivated several students secure PG Admissions in Osmania University Campus and constituent Colleges
Gender Equality And Gender Sensatization	Students were given awareness on self defense, women`s rights, etc
NAAc awareness trainig programmes	Expert training programmes on NAAc Accreditation and various criteria have guided faculty for the preparation of SSR during 1st cycle of NAAC Accreditation
Enhancing Scientific temper among the students	Poster presentation and demonstration of various model exhibiting the contemporary issues in the science and technology have greatly enhanced the scientific sprit and motivated the students to pursue higher education.
13.Whether the AQAR was placed before statutory body?	Yes

• Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	28/02/2022

15.Multidisciplinary / interdisciplinary

Government Degree College for Women Gajwel was established with a vision to impart quality education to the young women in and around of siddipet district. Institution offers innovative education that includes choice based courses, offered by the affiliating university. Institution makes it mandatory to offer environmental studies as ability enhancement compulsory course, students were given awareness on environmental pollution, mitigation measures and judicial utilization of natural recourses. As per the curriculum and instructions of the affiliating university institution was not yet given the flexibility to offer courses that enable multiple entry and exists in the year under graduation programme institution holds various likes best practices with multidisciplinary approaches likes rain water harvesting, solid based management, know your plant etc., in view of Covid-19 pandemic science departments have trained students for preparing hand sanitizer and health profile of student were maintained as institutional best practice.

16.Academic bank of credits (ABC):

Science NEP 2020 is not yet initiated in the state our institution strictly adheres to the annual curricular plan & credit-based Courses approved by affiliating university.

17.Skill development:

Institution offers skill various enhancement courses like professional skills and communication skills, Emuno- technology, Nano-Technology, hearty culture, Nursery & Gardening, Mushroom Cultivation, etc. Institution is offering courses on Universal Human Values & professional Ethics as a part of imparting value based education. In view of Covid-19 Pandemic Institution has adopted online teaching methodology by using several elamous platforms like Zoom, Web X, Google meets, etc. for the teaching learning process. Several interactive online platforms likes Google Classroom & Students Whatsapp Groups were maintained to deliver the teaching notes, E-books, Assignments, Quizzes, etc., with the help of commissioner of collegiate Education and HRDC OU al the faculty were given one week training Programmes in ICT Tools.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Under B.A HEP Program, Institution offers various courses like Indian History, Culture, and Heritage. Several Courses in B.A & BZC Were taught in Telugu and English Mediums

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The Courses curriculum was designed to impact scientific temper, employability skills & Motivation to take up Higher education. Several students were trained by TSKC in Soft Skills & Communication Skills.

20.Distance education/online education:

In View of Covid-19 Pandemic institution has adopted online teaching methodology by using several elamous platforms like Zoom, web X, Google meet, etc., for the teaching learning process several interactive online platforms like goggle classroom & Students Whatsapp Groups were maintained to deliver the teaching Notes, Ebook, Assignments, Quizzes etc., with help of Commissioner of collegiate education and HRDC OU all the faculty were given one week training programmes in ICT Tools

Extended Profile

1.Programme

1.1

158

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1058

Number of students during the year

File Description	Documents
Data Template	<u>View File</u>

2.2

305

241

31

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File
3 Academic	

3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>
3.2	33

Number of Sanctioned posts during the year

Extended Profile					
1.Programme					
1.1	158				
Number of courses offered by the institution across all programs during the year					
File Description	Documents				
Data Template		<u>View File</u>			
2.Student					
2.1		1058			
Number of students during the year					
File Description	Documents				
Data Template		View File			
2.2		305			
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/				
File Description	Documents				
Data Template		<u>View File</u>			
2.3		241			
Number of outgoing/ final year students during the	ne year				
File Description	Documents				
Data Template	<u>View File</u>				
3.Academic					
3.1		31			
Number of full time teachers during the year					
File Description	Documents				
Data Template		<u>View File</u>			

3.2		33		
Number of Sanctioned posts during the year				
File Description				
Data Template	View File			
4.Institution				
4.1		25		
Total number of Classrooms and Seminar halls				
4.2		23.285		
Total expenditure excluding salary during the yea lakhs)				
4.3	25			
Total number of computers on campus for acaden	nic purposes			
Part	B			
CURRICULAR ASPECTS				
1.1 - Curricular Planning and Implementation				
1.1.1 - The Institution ensures effective curriculum documented process	a delivery throug	h a well planned and		
Government Degree College for Women Gajwel has been rendering services and meeting the academic needs of the students coming from socially and economically deprived sections of the society, especially rural areas. The college is affiliated to Osmania University and strictly follows the curriculum prepared by the university. It will communicate with the institution at the beginning of the academic year through an almanac and a list of holidays. The college administration takes necessary measures for the preparation of the College Annual plan in collaboration with				

Collegiate Education, Telangana and the university almanac. This includes action plans, commencement of classes and last working dates, dates for the conduction of the assessment, holidays and examinations. The faculty members of various departments prepare their annual academic plans such as timetables, lesson plans and individual action plans. The teaching diaries are received periodically by the Academic coordinator and the Principal.

the academic calendar designed by the Commissionerate of

Periodic review of the departmental meetings also helps in effective curriculum delivery and execution.

Faculties are encouraged to plan to impart the curriculum through innovative teaching methods such as Seminars, Assignments, Extension lectures, Quiz, Group Discussions, Field trips, Study projects apart from regular lecture sessions.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://ccets.cgg.gov.in//Uploads/files/Re cent_Updates/76468.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of every academic year, the Commssionerate of Collegiate Education (CCE) issues Academic and Activities Calendar specifying timeline for both Academic and other co-curricular and extracurricular activities scheduled for the year. In addition, the affiliating university, Osmania University also issues an almanac with the details of various types of assessment, such as Internal Assessment Tests and Practical Examinations. The university almanac also specifies dates of semester end examinations. The institution prepares an Academic Calendar in consonance with the Almanac of the university and the Academic and Activities Calendar of the CCE strictly adhering to the examination schedule specified. The departments and teachers plan their teaching and other related academic activities according to the College Academic Calendar so as to organize the Internal and practical examinations as specified by the affiliating university. Similarly, the students also prepare for the examinations by keeping the calendar in mind. Considering the importance of the Academic Calendar in the academic progress of the students, the Principal places the Calendar on the College website. The Internal Assessment Committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks need to be submitted to the office.

File Description	Documents			
Upload relevant supporting documents	<u>View File</u>			
Link for Additional information	Nil			
 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University 				
	evaluation/			
Diploma Courses Assessment	evaluation/			
Diploma Courses Assessment process of the affiliating Unive	/evaluation rsity	No File Uploaded		
Diploma Courses Assessment A process of the affiliating Univer File Description Details of participation of teachers in various bodies/activities provided as a	/evaluation rsity	No File Uploaded No File Uploaded		
Diploma Courses Assessment a process of the affiliating Univer- File Description Details of participation of teachers in various bodies/activities provided as a response to the metric	/evaluation rsity			
Diploma Courses Assessment Approcess of the affiliating University File Description Details of participation of teachers in various bodies/activities provided as a response to the metric Any additional information 1.2 - Academic Flexibility	/evaluation rsity Documents			
Diploma Courses Assessment a process of the affiliating UniverFile DescriptionDetails of participation of teachers in various bodies/activities provided as a response to the metricAny additional information1.2 - Academic Flexibility1.2.1 - Number of Programmes system has been implemented	Vevaluation rsity Documents	No File Uploaded		

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

263/1058

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

263

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the programs offered by our college are designed for students coming from socially, economically, educationally backward not only to meet their academic needs but also to improve employability skills and to bring awareness about Gender equality, human values, and professional ethics as well as current environmental problems. Orientation Programmes and awareness activities are organized. They need to be trained both physically and mentally to be strong and determined to face the challenges in life. We motivate students to attend self-defense classes as many incidents of assaults on women are noticed. Gender sensitization as a part of the curriculum was introduced by the Osmania University at UG level for the I year II semester for BA, BCom, and BSc Students. Pollution poses a threat to human life in the present era. Environmental Science educates our students about environmental issues and climate change. Environmental Science is a part of curriculum at UG level for I years BA, B.Com and BSc Students in annual syllabus and for I year I-Semester in CBCS System. Many Programmes like Plantation drives, Swatch Bharath, Eco-Fest, Chettu-Bottu are organized in the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	в.	Any	3	of	the	above
syllabus and its transaction at the institution						
from the following stakeholders Students						
Teachers Employers Alumni						

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/80328.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

305

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Appropriate strategies are drawn and deployed by the college to assess the learning levels of the students.

Advanced and slow learners are identified from amongst the first year, second year and final year students on the basis of their performance in the internal and external examinations and also through observation by question, answer method and assessment in the classrooms.

Special Programmes for Weak Learners

Subject wise bridge courses are organized in respective subjects for newly admitted students to identity their learning capability. Remedial classes/ group discussions and special classes are taken regularly. Detailed feedback is given to weak learners on their performance in unit tests, semester exams/ university practical. Peer teaching is employed by having advanced learners teach a few topics assigned for the benefit of weak learners. Teachers help slow learners by administering Unit tests and assignments periodically.

Special Programmes for Advanced Learners

Advanced learners are encouraged to make poster & PPT presentations, to participate in debates, group discussions, quiz competitions and class room seminars. Advanced learners are motivated to take part in intercollegiate competitions and are informed about competitive exams and career pathways. They are advised to go through standard reference books in the library.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1058	31

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows the student-centric methods and related the pedagogical practices in the classroom and outside of it. The college provides a variety of learning experiences:

Experiential Learning:

The well equipped laboratories of the college provide the experiential learning to the science students. The special Camps by NSS Unit of our college is the platform for the students to experience the prevailing conditions in the society, especially in the villages.

Participative Learning:

The student seminars, study projects, students as a teacher programme, science exhibition, poster presentation, group discussion, pair work etc., are extensively used to make the teaching learning more participatory.

Problem Solving Methodologies:

Classroom debates, mock polls, group discussions, students organizing programs in the college etc., are widely practised in the college to develop the problem solving methodologies. Students select a problem and come up with their own solutions in Jignasa-Student Study Projects initiated by the Commissionerate of Collegiate Education, Telangana. The learning experience is upgraded by extensive use of ICT tools PPTs, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and online testing. The College Central Library provides internet facilities, access to texts, reference books along with subscription to inflibnet.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has prioritized use of ICT in teaching -learning. The college has one digital classroom and one virtual classroom which are in working condition and being used by teachers. Preparation of e-resources in various subjects in the form of PPTs, digital material, and top resource links available to students in the departments. Central library has networked internet connection. Campus is wi-fi enabled. Classes, seminars, guest lectures, etc. used to take by using ICT enabled classrooms. Faculty are enriched through training workshops on digital tools, online portals such as National Digital Library, SWAYAM, etc. and access to N-LIST consortia subscription, which facilitates teaching-learning. All teachers now use of modern methods of teaching learning, such as Google sites and Google classroom, zoom application, YOUTUBE links to implement 'flipped learning', posting and receiving assignments, post educational resources and materials, Google forms to evaluate students, etc.

Especially during COVID-19 pandemic situation, all the members of the faculty used the online teaching apps such as Google meet, ZOOM, Google Classroom, Webex etc., for reaching out to the students and getting them engaged in the learning process.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

1	6
ж,	Ο

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

0.5 -7

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-structured, transparent mechanism for Continuous Internal Evaluation of students.

The Evaluation process includes both internal assessment, semesterend examination. The college Examination Branch deals with all types of examinations and evaluation both internal & external and strictly adheres to the evaluation schedules prescribed by the affiliating university in its almanac. The evaluation of the answer scripts of the internal assessment is carried out by the college and the semester - end examinations by the affiliating university. After evaluation, the internal answer scripts are distributed among the students for their feedback and transparency in evaluation, besides displaying their marks on the notice boards. All departments also have WhatsApp groups in which students, staff and college administrative people are members where required information such as assignments dates, internal

examination schedules, related handouts will be	university circulars besides subject e shared.
The process of internal	assessment mechanism includes
1. Attendance	
2. Two Internals per Ser	nester
3. Assignments and proje	ects
4. Seminars presentation	n, participation
5. Class interaction	
6. Good conduct, demonst	trative ethics and values
7. The college insists of semester.	on a minimum 75% attendance of students per
8. Internal assessment is based on question paper for 15 marks and assignment for 5 marks.	
File Description I	Documents

	File Description	Documents
	Any additional information	<u>View File</u>
	Link for additional information	
		Nil
┢		

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established an accessible mechanism to address the grievances related to various examinations conducted internally and externally. In the college Grievance and Redressal committee works to address the issues of the students in general and issues related to the examinations. Valued answerscripts are shown to the students, discrepancies are rectified by teachers promptly and communicated to students ensuring effectiveness of the examination. The committee addresses the issues individually, asks the college teaching staff to educate the students in this regard and help whenever students approach them. If certain grievances are to be resolved at university level, committee with due permission of the Principal, will correspond with the authorities of the university concerned to resolve the problem. Due to the open and transparent system, there have been no examination related grievances till date. After the outbreak of the COVID-19 pandemic, assessment methods have seen a drastic change from the regular pen and paper method to the online mode in which the College conducts assessment using mostly Google Forms, and conducts online internal examinations to the students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are initially prepared at department and approved in their respective department level staff meetings. Then the Staff Council will make thorough discussion on each and every objective and outcomes of the program, program specific and course. After appropriate suggestions, modifications and constructive changes are made, in charges are advised to resubmit the modified documents of the same in hard and soft form. The hard copies will be photocopied and circulated among the respective faculty members and soft copies are uploaded for display in the College website. For useful and effective communication to the students, again all the staff members are asked to explain them in the class rooms at the time of commencement of the semester itself. Frequently, the teachers also exchange their views in this regard with students and infuse them with positive insights. For further improvement of the POs, PSOs and Cos, they can be shared with the university authorities, academicians, parents, industry people and other stakeholders of the higher education. The constructive and contributing inputs received can be incorporated in the document and will be informed to the students and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and Course outcomes, as evinced by NAAC have been designed for students and other stakeholders. They aim at making the students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website. The students are made aware of these during the Orientation Programs for the new students as well as at the beginning of every semester. Students are guided with required mentoring so they achieve the desired outcomes. Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University .Although placements have been affected adversely in 2020-21 due to the COVID-19 pandemic conditions, results have seen an appreciable increase pointing towards, significant achievement of the outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ccets.cgg.gov.in/Uploads/files/buttonDetails/79752.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and nongovernment agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Degree College for Women, Gajwel Organizes many awareness programs on social issues. The college students actively participated in programs like:

National Nutritional week:Department of Biotechnology and Botany have jointly organized awareness talk on millets on the occasion of National nutrition week on 5th Sep2020

National Voter's Day: 25-01-2021: NSS unit-I organised an awareness programme on Casting vote on the occasion of voter's day.

Awareness Programme on COVID19:4-02-2021:Awareness Programme was conducted by NSS unit-I in collaboration with Primary Health Centre Gajwel Doctors. Doctors gave awareness on how to control the spread of Covid-19 and how to improve our immune system.

Haritha Haram:17-02-2021 students along with staff members are planted various plants to reduce the pollution and increase the greenery in college premises

Clean and Green Programme: 17-02-2021: NSS Volunteers participated clean and green programme, the objective of this is to keep the surroundings clean and protect the greenery of college campus.

National Science Day: 27-02-2021: On the occasion of C.V. Raman's birthday GDCW - Gajwel conducted science exhibition. Students exhibited science related models and charts.

Women's Day: 09-03-2021: Awareness programme was conducted to all

students of the college on empowering the women in all aspects and the women protection laws.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

<mark>958</mark>

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure forms an undeniable element of a Government Institution. GDCWGAJWEL was established in 2008 and has completed 12 academic years. The College campus is spread over an area of 5 acres.

Class & Laboratories: 24 classrooms for conventional teaching and 11 laboratories for Sciences and 4 rooms are available for Computer Lab. One virtual classroom, ICT enabled teaching.

Computers and other equipment: The institution has 20 computers with internet connectivity with a bandwidth of 20 MBPS. We have 03 Scanner cum printers, 05 printers and one color printer. One LCD projector in the digital classroom and one power inverter is available in the administrative office.

Surveillance: The College building is under the surveillance of 08 CCTV Cameras, located in different areas like the College entrance, Biometric attendance area, Office, Examination Branch, Library, Classrooms, and Corridors.

Library: The library is the heart of college, library accommodates large number of students and is partially automated with SOUL 2.0 Software of UGC INFLIBNET.

Hostel: The college students belonging to remote areas are permitted to stay in the Hostel which is being managed by BC, SC Department with 250 inmates who are under round-the-clock surveillance. Health Centre and Canteen facility are also available.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/28648.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Education hub for girls has a 5-acre area for outdoor games and a 1342 Square Feet area for indoor games. The College motivates the students to participate in various sports activities by providing them an open playground under the guidance of the Sports In-charge. Various cultural and sports activities which are conducted in the College are mentioned below.

Sports and Games:

The Institute has been providing facilities for sports and games. The College has a spacious Physical Education Department to promote games and sports activities. The indoor room of the college is used to play games like Chess, and Caroms. The faculty encourages students to actively participate in various sports and competitions

Cultural Activities:

Elocution, Essay Writing, Speed-reading, Story Writing, Perception and Expression, Shloka recitation, mime, singing, and dance competitions are some of the cultural activities offered by the college. The activities contribute to bringing out innate talent among students, which helps to build their overall personality by developing communication skills, leadership skills, and team management skills.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/28644.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.28500

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A total of 2765 books, including reference, text, and books for competitive examinations, PG entrance exams, general knowledge books, etc., are housed in the library of the Government Degree College for Women, Gajwel. Books for competitive exams have been contributed by faculty members for the benefit of pupils.

Others who are charitable have donated a few yoga books. It

features a big and well-ventilated reading area for the students and staff, as well as a reference section that is well-maintained and furnished. The student body has access to an e-corner with two computers that can connect to the internet. Since many of our students are from rural areas, we work hard to enlighten readers about how to enroll in higher education and how to find jobs. Our library recently got ILMS Software: soul 2.0 for Library automation in addition to the aforementioned.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/78895.pdf

4.2.2 - The institution has subscription for the
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resourcesE. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

0.47523

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Including reference, text, and books for competitive examinations, PG entrance exams, general knowledge books, and more, the library of Government Degree College for Women, Gajwel has a collection of 2765 books. To the advantage of the pupils, faculty members have provided books for competitive exams. Few yoga books have also been provided by more philanthropists. There is a big, airconditioned reading room for the use of the students and employees, as well as a reference section that is well-kept and furnished. For the use of the student body, there is an e-corner with two computers that can access the internet. Our readers should be educated to help them enter higher education and find work options because our pupils are from rural backgrounds. The ILMS Software: soul 2.0 for Library automation was recently added to the aforementioned purchases by our library. Operationally, the House keeping operations are done.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>
4.3.3 - Bandwidth of internet co	nnection in C.10 - 30MBPS

4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.285

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Several committees have been formed to ensure that the institution's resources are used as effectively as possible. The principal chairs the committee, while other teachers and senior faculty members serve as conveners. These committees meet frequently to discuss topics specific to their respective committees to ensure the best possible use of campus facilities. Students are nominated to serve on each of these committees in order to make the best use of the facilities. Students are provided with a resource, such as dorm space. Students from outlying areas are given preference when it comes to housing. The teaching staff is in charge of maintaining the laboratories. However, the college has amassed a substantial library. This Institution believes that a library should be at the centre of a learning environment and regularly adds new editions of books including journals, newspapers, magazines, and books. More books are added to the collection each year by being bought from independent and Telugu Academy publishers. Because the university fully believes that education is a holistic development of the students, sports and games are given the utmost importance on par with academics. For this, the Institution has a specific department for sports and games.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/78909.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and ski enhancement initiatives taken by institution include the following	y the

institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to institutional website	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/77230.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

148

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>
5.1.5 - The Institution has a tra- mechanism for timely redressal grievances including sexual har ragging cases Implementation of statutory/regulatory bodies Org wide awareness and undertakin with zero tolerance Mechanism submission of online/offline stu- grievances Timely redressal of through appropriate committee	l of student rassment and of guidelines of ganization ngs on policies as for dents' the grievances
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of	outgoing students during the year
5.2.1.1 - Number of outgoing st	udents placed during the year
2	
File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

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File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The College follows democratic principles in academic as well as administrative bodies by ensuring students participation in many activities. Though the college does not have a student council, the committees have student representatives /Members. They are nominated as members along with lecturers in the following committees.

Number of Students in various committees

- Library Committee :5
- Haritha Haram committee:5
- Health Hygiene Club Committee:5
- Internal Complaint Committee:5
- Grievance Redressal Cell:5
- Sports & Games :5
- NSS Advisory Committee:5
- Discipline Committee:5
- Alumni Committee :7
- Time Table Committee :5
- Cultural Committee: 5
- Nominated students actively participate in all the meetings and express their views for the betterment of the institution.
- Their inputs are given importance while framing the timetable so as to minimize inconvenience. Student-centric activities like classroom seminars, study projects, field trips, etc. are conducted in consultation with them.
- They monitor and recommend appropriate action if any of the

students is involved in ragging. However, no such incident has taken place in this college so far.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has an active Alumni association with Shabhana as President, Jyothi as Vice President, Krishnaveni as General Secretary, Manasa as Joint Secretary, Deepika as treasurer and Sharanya and Raziya as Members. The Alumni Association is named as 'Navya'.

The college has many illustrious Alumni who are very active in participating in the affairs of the college. The association organizes meetings with the students to update their knowledge of trends in the employment sector, opportunities available etc, the college plans to mobilize funds by soliciting the old students who are in good positions.

Due to poor economical conditions alumni is not able to offer financial support to the institution. But are contributing in the non-financial support towards the overall development of the institution. It is encouraging, motivating and inspiring the students to reach their goals through their life experiences and also associated with the college in rendering the services to the society like Haritha Haram, Swatch Bharath, Consumer rights awareness rally and creating awareness among the people about illiteracy, eradicating the untouchability, corruption, dowry system and child marriages, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

E. <1Lakhs

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

This institution's vision is "Educating Women is Educating the Nation."

Mission:

Every member of the staff participates and works at varying levels in several administrative committees. Principal, followed by Vice-Principal, Staff, and students, play the most important role among the college's stakeholders. Coordinators of various cells like IQAC, WEC, TSKC, DOST, and MANA TV are active in the decisionmaking process of bodies. During the formulation and implementation of institutional policies, the institution's principal consults with both teaching and non-teaching employees. There is a staff council where decisions are decided after lengthy deliberation.

- To empower women students by emphasising value-based education mixed with technical skills in order to increase their confidence through a need-based approach.
- Skill-based and value-based education to promote higher education to needy, deprived, and downtrodden women students with a minimal fee structure to produce not only technically competent students, but also healthy homemakers, with an emphasis on creating opportunities and approaches for socially deprived women students.
- Plan stratégique for institution development:
- Enhancing academic, administrative, and infrastructure capacities through expansion and improvement.
- Developing amenities to enhance students' employability.
- Developing research infrastructure in all departments.
- Exploring partnerships with industry in order to solicit funding and knowledge transfer from industry.
- Providing Internship Opportunities in Industry
- Encourage alumni participation in the Institute's overall development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution promotes decentralisation and participatory management by encouraging collaboration through various tactics and policies. Faculty members have the freedom to demonstrate leadership.

Every employee works on various administrative committees. Academic coordinator, vice principal, and Coordinators of IQAC, WEC, PG, UGC, MANA TV, TSKC, and DOST contribute to institution management. During policy design and execution, the principal collaborates with the vice-principal, IQAC, academic coordinator, staff council members, and teaching and non-teaching coordinators.

Staff members are appointed mentors, conveners, coordinators, and leaders of academic and administrative committees to execute decentralisation.

Feedback from stakeholders and student surveys help formulate and update policies.

All employees serve on admissions committees.

During certificate verification in the admissions process, the Admission Committee advises students on second language, intragroup transfers, scholarship applications, and SC, ST, BC, and minority student hostel availability.

Faculty members have educational, co-curricular, and extracurricular duties.

Academic coordinator and IQAC set institution's strategy and academic timetable.

The principal oversees administrative concerns with office staff. Scholarships, inbound and outbound, admissions, transcripts, bill payment, and establishment are office responsibilities.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in//Uploads/files/Re cent_Updates/76395.pdf
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is a government institution associated with Osmania University; it follows Telangana's Department of Higher Education's rules.

Perspective plans incorporate several factors:

CCE Calendar

Almanac of Affiliating University

Annual Quality Assurance Report of GOVERNMENT DEGREE COLLEGE FOR WOMEN GAJWEL

Academic Calendar
College vision/mission
Stakeholder requirements
Values
Institution's SWOC
College Curricular plan
NAAC recommendations
institutional Plan:
More high-tech classrooms
Preparation of NAAC - A grade in the next cycle
ICT-based teaching and learning materials
MoUs to introduce students to industry trends
Start PG and UG programmes based on student and parent demand
Increasing library books, e-journals, and space
Encourage academics to attend faculty development programmes and earn PhDs
Encourage faculty research
Students and instructors must enrol in free MOOCS/SWAYAM courses
Maintaining quality
Admissions improvement
Engagement Plan:
More villages adopted for NSS community programmes.
More NGOs
Support government and local community projects

Annual Quanty Assurance Report of GO (ERGANDER) COLLEGET OR (CONDACTOR)
Industry Plan:
Invite industry professionals to connect with students and share expertise
Strengthen campus placements through strengthening industrial ties
R&D Plan:
Link with top universities and collaborate on research
Promote faculty engagement in RCs, OCs, and other FDPs
Promote research journal publishing
Improve instructors' and students' research skills
Promote conferences/seminars/workshops/symposia
Engage students in research projects, field trips
Placements:
Invite industry resource experts, hold annual placement drives, and give students career opportunities.
To increase Mahindra Pride classroom skill development enrolment.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner of Collegiate Education, Telangana executes the policies, service regulations, and procedures for recruitment, promotions, and transfers established by the Government of Telangana.

With diverse functions, the college's organisational structure is

well-balanced.

The Commissioner of collegiate education (CCE) is at the top of the Telangana collegiate education system, followed by the principal, vice principal, academic coordinator, IQAC, staff council, and non-teaching personnel.

The institution's organisational structure comprises the Principal, Staff Council, Academic, and Administrative units.

The principal is the academic and administrative head of the college and possesses all executive management authority over the institution.

The Staff Council is comprised of all department heads at the college. In their respective departments, they plan and monitor faculty activities.

The superintendent provides administrative and financial assistance to the principal. He delegate and oversee the activities of the non-teaching employees. Senior assistants, junior assistants, and record assistants are assigned office duties.

Coordinators of various committees are responsible for committeerelated activities in addition to their usual tasks. The majority of committees consist of three to four faculty members and student representatives, and are presided over by the principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<u>View File</u>
6.2.3 - Implementation of e-gov areas of operation Administrat and Accounts Student Admissio Support Examination	ion Finance

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>
6.3 - Faculty Empowerment Str	rategies
6.3.1 - The institution has effective	ve welfare measures for teaching and non- teaching staff
As a government institution, the college follows Telangana's service standards. The College offers teaching and non-teaching professionals CCE-compliant welfare programmes.	
Teacher and non-teacher	r welfare benefits are maintained.
Leaves:	
Employees can take casual, special, half-pay, earned, and extraordinary leaves.	
Maternity and paternity leaves for faculty	
Every year, women get five special leave days.	
Female workers can take a six-month maternity leave and male workers a fifteen-day paternity leave.	
Women have 90 days to care for their children.	
Notifiable circumstances warrant special leave.	
Profits:	
schemes, GPF loans, GP	cess TSGLI, Group Insurance Scheme, pension F part final, TSGLI loans, gratuity, leave imbursement, and house loans.
	ers hired before 2004 are eligible for cash in GPF, Gratuity, and Leave. New

```
Pension Scheme covers workers hired after 2004. (Contributory
pension scheme)
The state gives health cards and medical reimbursement.
Non-teaching personnel can get auto loans.
Others:
Subject to government guidelines, all staff members can attend on-
duty (OD) training
programs/orientation/refresher/workshop/seminar/paper
presentations/exams.
ON DUTY Facilities for -
Faculty development programmes
Extension talks
Summer camps NCC and NSS
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r		
Paste link for additional information	Nil	
Upload any additional information	<u>View File</u>	

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

Λ

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Self-Evaluation System uses API and Academic Audit Processes.

The institution uses a self-evaluation system to evaluate teacher performance based on the University Grants Commission's guidelines on Academic Performance Indicators (APIs) and the Commissioner of Collegiate Education, Telangana's guidelines for Performance-based Appraisal System (PBAS) for Career Advancement Scheme (CAS). API results are required for transfers, promotions, best teacher awards, and applications to autonomous institutions and CCE Telangana's academic cell.

All faculty members must submit an API before the end of the academic year.

IQAC reviews submitted formats, while the principal verifies API scores. The procedure encourages teacher profiles.

Non-teaching personnel don't have an official performance evaluation system like API; CCE Telangana receives confidential information when needed.

Auditing:

Telangana's Commissioner of Collegiate Education appoints top academics for academic audits. Auditors evaluate instructor performance. The audit team offers teacher-improvement ideas.

The outbreak has prevented a two-year academic audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external audits of the institution's accounts are performed. Internal audits are conducted by the principal.

Government institutions' external auditor is the Accountant General. In addition to the internal audits undertaken by the principal, the audit team appointed by the Commissionerate of Collegiate Education inspects the accounts.

A chartered accountant audits funds obtained from external organisations such as the UGC. After receiving audited certificates of use, revenue and expenditure statements, and invoices, the different bodies perform an audit of the money used.

Objections identified by the audit team are resolved expeditiously, and clarifications are given to the audit department and CCE Telangana.

By means of the CAIMS Account management interface, cashbooks are managed electronically.

There are maintained ledgers, utilisation certificates, staff compensation statements, and records of loans and deductions such as GPF.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

UGC, Government of Telangana through the Commissionerate of Collegiate Education, Special fee, and CPDC are the key sources of institutional funding. The university presents proposals to the University Grants Commission (UGC) for infrastructure development and equipment acquisition, respectively.

Following receipt of the funding, the principal follows established procedures involving several committees, such as the Special Fee Committee, to ensure that the monies are ultimately delivered to the right individual or department.

The college incurs costs for the construction of classrooms and laboratories, as well as the acquisition of computers, ICT-enabled teaching aids, lab equipment, CC cameras, furniture, and other assets.

The office acquires "Utilization Certificates" for every expense incurred. To maintain transparency in financial resource utilisation, the college's accounts are regularly audited and submitted for verification to CCE and Auditor General teams during their inspection visits.

The Staff Council of the college deliberates and makes decisions regarding the expenditure of accumulated funds. The purchasing of ICT equipment, laboratory supplies, furniture, and all types of civil works is restricted to government-approved vendors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was created on 23 June 2005 and has been periodically reconstituted. The major purpose of IQAC is to oversee the maintenance and improvement of academic and administrative quality. To establish quality assurance policies and procedures, the IQAC performed the following actions: Due to the COVID epidemic, traditional offline instruction has been supplanted with online instruction. Faculty members were provided with the appropriate training to utilise online teaching platforms such as Zoom and YouTube.

IQAC took the effort to revamp the institution's website in conformity with the CCE Telangana-issued criteria.

IQAC presented faculty members with a comprehensive list of certificate courses and encouraged them to offer them to students. In consequence, some certificate courses were offered in 2020-21.

Participated in the NIRF India Rankings 2021, presented an AQAR to the NAAC, and provided AISHE data. Received ISO first surveillance, ISO 14001:2015 for Environmental standards maintenance and ISO 50001:2011 for Energy standards maintenance.

Motivated engagement in social responsibility initiatives such as Observing Khadi day, Sanitiser making and distribution, Mask distribution during pandemic, Anna daanam, NCC NSS rallies, Swaccha bharat and plantation in Telangana ku Haritha haram programme.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in//Uploads/files/Re cent_Updates/79116.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At regular intervals, the establishment conducts an analysis of its teaching and learning process, as well as its operational structures and processes, and the learning results.

Realization of Program Outcomes: Program Outcomes (P.O.s), Course Outcomes (C.O.s), and Program Specific Outcomes (P.S.Os) are all given the essential attention in order to be realised. The completion of assignments, performance on both interim and final examinations, advancement to higher education, and placements all factor into this evaluation. The pupils' capacity to comprehend was improved by the use of experiential learning when the instruction was based on ICT. The availability of ICT-enabled equipment in all of the classrooms and laboratories has been ensured by IQAC.

Getting input from relevant parties: each year, feedback is collected from students, employees, and graduates of the institution. It is analysed, and the measures that need to be taken are chosen and put into action.

File Description	Documents						
Paste link for additional information	Nil						
Upload any additional information	<u>View File</u>						
6.5.3 - Quality assurance initiat institution include: Regular me Internal Quality Assurance Cel Feedback collected, analyzed at improvements Collaborative qu initiatives with other institution Participation in NIRF any other recognized by state, national on agencies (ISO Certification, NE	eeting of ll (IQAC); nd used for uality n(s) er quality audit r international						

File Description	Documents
Paste web link of Annual reports of Institution	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/79713.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It supports gender equity as a women's institution. • Women are protected. • Fences and a guard protect the site. Colleges check IDs. • CCTV monitors college grounds and classrooms to protect students. CCTV monitoring. Investigates student complaints. Anonymous complaints are allowed. • The ICC investigates. • The anti-ragging committee relaxes freshman. Since 2005, nobody reported bullying. • Until 2018-19, gender sensitivity. • Added Languages. • Telangana Police's SHE team, Women Empowerment Cell/ICC, and other cells conducted gender equity workshops. Eve-teasing, online laws, self-defense, etc. • ICC/WEC helps students. • Mentoring students • Student waiting area and canteen. Girls can menstruate near bathrooms. Student spaces bond them. • Feminism UNDP DISHA, TSKC/IMPACT, and successful women's speeches • offer job-readiness programmes for students. It advocates gender equality as a women's institution. Safe college ladies. • Secure walls and guards. Student IDs are checked. CCTV protects college students and prevents catastrophes. When necessary, CCTV is viewed. • ICC is student-friendly. It supports gender equity as a women's institution. Women are protected. The complex is walled and guarded. Telangana Police's SHE team, Women Empowerment Cell/ICC, and • other cells conducted gender equity workshops. Eve-teasing, online laws, self-defense, etc. ICC/WEC helps students. Student waiting area and canteen. • Students receive job-readiness training from UNDP DISHA, • TSKC/IMPACT, and noteworthy women.

File Description	Documents						
Annual gender sensitization action plan	Nil						
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/79040.pdf						
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipmentD. Any 1 of the above							
File Description	Documents						
Geo tagged Photographs	<u>View File</u>						
Any other relevant information	<u>View File</u>						
7.1.3 - Describe the facilities in the Institution for the management of the following types of							

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste:

Papers and disposables make up most campus waste. Students learn about degradable and non-degradable waste segregation and disposal. To keep the campus clean, solid trash is disposed of safely in dustbins. Municipal worker separates non-biodegradable rubbish for collection.

Liquid Waste Management: -

Liquid effluent from chemistry and life sciences labs is neutralised and used for plants. Laboratory glassware is washed and rinsed with little water. R.O. plant and other taps divert wastewater to plants. Rainwater is channelled to a water collection hole to increase groundwater. The college diverts all liquid waste to the municipal drainage system.

Biomedical waste management:

No college biomedical waste.

E-Waste Management:

E-waste includes used electronic parts, wiring, computer peripherals, and outdated and unusable computers. The Commissionerate of Collegiate Education, Telangana, Hyderabad (CCE) had an MoU with MSTC Limited (A Government of India Enterprise)& TSTS for disposal of scrap materials, surplus/obsolete supplies. E-auction materials, etc. A college condemning committee identifies e-waste and disposes of it. Suppliers recharge/repair/exchange UPS batteries as needed. College laboratories don't employ hazardous or radioactive compounds.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/79044.pdf
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available	в.	Any	3	of	the	above
in the Institution: Rain water harvesting						
Bore well /Open well recharge Construction						
of tanks and bunds Waste water recycling						
Maintenance of water bodies and distribution						
system in the campus						

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered

vehicles

- **3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic
- **5.**landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	A.	Any	4	or	all	of	the	above
energy initiatives are confirmed through the								
following 1.Green audit 2. Energy audit								
3.Environment audit 4.Clean and green								
campus recognitions/awards 5. Beyond the								
campus environmental promotional activities								

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly,	c.	Any	2	of	the	above
barrier free environment Built environment						
with ramps/lifts for easy access to classrooms.						
Disabled-friendly washrooms Signage						
including tactile path, lights, display boards						
and signposts Assistive technology and						
facilities for persons with disabilities						
(Divyangjan) accessible website, screen-						
reading software, mechanized equipment						
5. Provision for enquiry and information :						
Human assistance, reader, scribe, soft copies						
of reading material, screen reading						

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Various activities are conducted every year to provide aninclusive environment to the students. For the purpose of promotion of universal values and communal harmony, our college conducts programs on interfaith harmony, tolerance, understanding, and empathy towards fellow countrymen. These types of activities renew our commitment towards the heterogeneous culture and its different shades. The importance of unity in diversity is emphasized. Major festivals of India like Dasara, Holi, Raksha Bandhan, Ramazan, Christmas, and National Festivals. Regional festivals like Ugadi and Bathukamma are celebrated with great joy and are marked by Rangoli competitions and floral arrangements. Every year Fresher's Day and Farewell Days are celebrated with a lot of joy and fun focusing on local cultures & traditions. Linguistic and regional diversity is evident among the staff and students asvarious regional backgrounds are represented. Yuvatharangam a cultural and literary fest is celebrated in the college every year, students participate with great enthusiasm and it is a showcase program to perform their skills in cultural and literary events. Every year our students assist thepolice as volunteers in managing devotees at the Ganesh idols immersion and Bathukamma festivalswhich are popular in the state of Telangana.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and staff about constitutional obligations by celebrating national festivals and birth anniversaries of freedom fighters and eminent personalities. The Department of Political Science celebrates UNO Formation Day. On the occasion of World AIDS Day rallies are taken out in Gajwel to spread awareness on AIDS and its prevention. Leprosy Rally, Pink Ribbon Walk, World Aids Day are some of the other initiatives to promote tolerance among our students. Every year National Voters Day is celebrated to increase awareness among the people in the surrounding localities on the importance of exercising their franchise. On the occasion of National Voters Day rallies are taken out from the college, NSS volunteers participated in a 3K run.

Every year National Education Day is celebrated on the Birth Anniversary of Maulana Abul Kalam Azaad. National Unity Day is celebrated on the occasion of Sardar Vallabhai Patel's birth anniversary. A pledge was administered to the staff and students reiterating commitment to maintain and protect India's unity and integrity. Similarly, National Integration day is celebrated, every year, on the occasion of the birth anniversary of Smt. Indira Gandhi.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.10 - The Institution has a proof conduct for students, teacher administrators and other staff a periodic programmes in this re Code of Conduct is displayed of There is a committee to monito the Code of Conduct Institution professional ethics programmes students, teachers, adr and other staff 4. Annual a programmes on Code of Condu- organized	rs, and conducts egard. The on the website or adherence to n organizes s for ministrators awareness

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following dyas of National and international importance were celebrated.

Date of event/activity (DD-MM-YYYY) Name of the event/activity Name of the student participated 02/06/2020 Telangana Formation Day Staff 15/08/2020 Independence Day Staff 26/01/2021 Republic Day Staff 25/02/2021 Health awareness Programme Staff 13/02/2021 National Womens Day All Students &Womens Staff 09/03/2021 International Womens Day All Students &Womens Staff 10/02/2021 Yoga Training Programme 84 05/02/2021 Meditation Class 90 02/03/2021 College level volley ball intramural compition 35

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

As part of its best practises during the epidemic, the GDCW Gajwel chemistry department prepared hand sanitizer in the lab because it was too expensive for underprivileged students.

Annual Quality Assurance Report of GOVERNMENT DEGREE COLLEGE FOR WOMEN GAJWEL

All college departments and students received it at a low cost.

Objectives: Prevent Covid-19 virus propagation.

Face masks and hand sanitizers were required during the pandemic to control virus spread.

During the pandemic, chemistry students manufactured hand sanitizer with the help of teachers and gave it to all college students and staff for free.

Recipe:

*99.8% Isopropyl alcohol or 751.5 ml Ethanol * 3% hydrogen peroxide -47.7ml * 98 % glycerol-14.5 ml * Sterile or distilled or boiling cold water 192.3 ml.

Prepare hand sanitizer in a clean environment with clean hands, spoon, and whisk.

Touch the sanitizer when ready.

Effective hand sanitizer with reduced cost is ready.

The technique had few complications because the chemicals employed were inexpensive and the pupils found it interesting.

Chemdraw.

Introduce pupils to CHEM DRAW software for designing chemical compound structures.

CHEM Depict is used to draw chemical structures and reactions.

CHEM DRAW converts compounds to IUPAC names and displays 3D structures.

This strategy engages students.

Students are interested and can sketch chemical structures and reactions quickly.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our Institution GDC for Women, Gajwel is distinct for certain programmes undertaken by our students as volunteers in the part of Govt sponsored Harithaharam programme. Our NSS volunteers regularly contribute to creating an eco-friendly atmosphere in and around the campus. Once every year, they visit nearby villages for one week and undertake activities related to Swachh Bharath, skill development among rural people, etc. They create awareness among people about the importance of undertaking plantations and maintaining ecological balance. The unemployed youth of these villages are often instigated to take the wrong path and they indulge in anti-social and violent activities. Often it has been observed by us as faculty members, that many children and youngsters in the surrounding remote villages turn out as dropouts because of lack of awareness, illiterate parents, the compelling situation of indulging as daily wages labourer. As part of our institutional social responsibility, we form groups, comprising our alumni as well as students. Apart from this, the youth of the villages are informed about the PMKVY scheme under which they are trained in basic computer skills, marketing, logistics, documentation etc. On receiving the certificates, they are assisted either in getting employed or in going for start-ups . They are also told about availing certain state governmentsponsored schemes which enable them to become self-reliant. Accordingly, we derive satisfaction in educating the people of the surrounding villages in this way.

File Description	Documents	
Appropriate web in the Institutional website	No File Uploaded	
Any other relevant information	No File Uploaded	

7.3.2 - Plan of action for the next academic year

The college has taken up several innovative activities in the academic, cocurricular, extra curriculum activities and Sports

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facilities in institution for "Centre for Excellence".
1. Academic:
• Strengthening the activities of District Resource Centre of the
College.
• Planning to offer more UG, PG courses
. Providing computers, printers to all the departments.

    Strengthening Career Guidance Placement Cell with focus on more

placements.
• To implement the guidelines of NEP-2020
• To initiate all necessary steps for improving the college rank
in NIRF India rankings.
2. Research:
• To involve more staff members in Research activities.

    To encourage the staff to involve in Major/Minor Research

Projects.
• To encourage the staff to pursue M.Phil,. Ph.D.
• To go for MoUs, collaborations, linkages.
3. Administration:
• Decentralization of administration.
• Digitalization of Office Administration
• Getting feedback through Grievance Redressal Cell for improving
quality management.
4. Infrastructure:
• Modernization of Science Laboratories.
• Beautification of Indore college building.
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