

**GOVERNMENT DEGREE COLLEGE (ARTS & COMMERCE), ADILABAD
TELANGANA STATE**

Accredited by NAAC With 'B' Grade



Dr. J.Anitha
Principal
Cell: 9959866098

Website: <https://gdcts.cgg.gov.in/adilabadac.edu>
Email: gdcwomens.adilabad.jkc@gmail.com
Phone No: 08732-226370

The Physical Director Smt.Anitha of this college is not part-time / Ad-hoc / visiting faculty as she is appointed by Commissionerate of collegiate Education Andhra Pradesh, Hyderabad on a full time pay scale of Rs 15,600 -31,000 with Rs 6000 AGP in UGC -2006 PRC.

The principal's hand book (2008) published by the Commissionerate of collegiate Education, Hyderabad on page no. 39 defines the Duties and responsibilities of a physical director as ' He/she shall be available in the college till sunset on all working days'. Her working hours are on par with other full time teachers of the college. Therefore she can be kindly treated as Full Time Teacher.



Aditha
Principal
Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION
ANDHRA PRADESH:: HYDERABAD.

PRESENT: SMT. K. SUNITHA, I.A.S.,

Rc.No.55/Ser.III-B/2011,

Dated: 24.08.2013.

Sub:- A.P.C.E.S – Filling up of the vacancies of **PHYSICAL DIRECTOR**
in Government Degree Colleges to be filled by Direct Recruitment
Orders – Issued.

Read: Letter No 1826/RS-32/2011, dated: 19-08-2013 from the Secretary,
I/C, APPSC, Hyderabad.

Under Rule 10 (a) of the Andhra Pradesh State and Subordinate Service Rules, 1996, **Sri / Smt. ANITHA**, selected and allotted to **ZONE – V** by the A.P.P.S.C., is appointed temporarily as **PHYSICAL DIRECTOR** in A.P.C.E.S. in the scale of pay of Rs. 15,600 – 31,000 with Rs.6000 AGP in UGC – 2006 and posted to **Government Degree College,(W) Adilabad, Adilabad District** in the existing vacancy, pending verification of his/her antecedents.

He/she is informed that the appointment ordered in Para (1) above is purely temporary and is liable to be terminated at any time without prior notice and without assigning any reasons there of. He/ She is also informed that his /her service will be regularized, subject to his/her character and antecedents being found satisfactory on verification. He/she shall also pass the Special Language Test for Officers in Education Department (Higher Standard in Telugu) before completion of probation in the category of Lecturer, as prescribed in Rule 10 of G.O.Ms.No.47, Higher Education (CE.I.1) Department, dated: 14.05.2007, read with G.O.Ms.No.128, HE (CE.I-1) Dept., dated: 24.08.2010.

The incumbent is also informed that he/she should report to duty at the place where he/she is posted with in 30 days from the date of dispatch of these orders, failing which his / her name will be removed from the approved list of selected candidates as per Rule 11 (a) of Andhra Pradesh State and Subordinate Service Rules, 1996.

The Principal, **Government Degree College,(W) Adilabad, Adilabad District** should verify the original certificates of qualifications, Certificate of Date of Birth, Caste Certificate and Physical Fitness certificate of the incumbent and should satisfy himself/herself with regard to the qualifications, while admitting his/ her to duty. Further, the Principal is informed that if the candidate possesses the Post Graduate Degree with less than 55% marks (50% of marks in respect of S.C./S.T candidates), he/she should not be admitted to duty.

(Contd.....2 page)

4/10/13
25/10/13

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28/08/13

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The Principal, Government Degree College,(W) Adilabad should report the following particulars in respect of the candidate after admitting him/her to duty.

36)Date of Birth.

37)Qualifications possessed by the candidate, the class and percentage of marks at Post Graduate Degree Examination, Year and Name of the University where Post Graduate Degree obtained and subject studied at Post Graduate Level including the qualifications of Ph.D./ NET/ SLET.

38)Date of Joining of the incumbent in the college.

39)Caste Certificate in original obtained from an Officer of Revenue Department not lower than the Tahsildhar.

40)In respect of S.T. candidates the certificate is subjected to confirmation of S.T. Welfare Department.

The receipt of these proceedings should be acknowledged by return of post.

Sd/- K.Sunitha
COMMISSIONER OF COLLEGIATE EDUCATION

To
Sri / Smt. ANITHA

Copy to The Principal, Government Degree College,(W) Adilabad Adilabad District
Copy to the Regional Joint Director of Collegiate Education, WARANGAL, WARANGAL
Dist

Copy forwarded to the Secretary, Andhra Pradesh Public Service Commission, Hyderabad.

Copy to DTO/STO, concerned

Copy to PAO, Hyderabad

//True Copy Attested//

K. Subrahmanya Rao
26.8.13

Assistant Director



Sunitha

Principal

Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

ADILABAD
25-08-2013.

TO
The principal
Govt. Degree college for women
ADILABAD.

Respected madam.

Sub: Apces - Filling up of the vacancy of
physical director in GDC's - Through
Direct recruitment by APSC - smt.
Anali posted as physical director to
Govt. Degree college for women - Adilabad
reporting to duty - submission of joining
report - Ref.

Ref:- 1) LC.No. 55/Ser. III. B/2011, Dtd. 24-08-13,
of the CCE. AP. Hyd.

2) Relieving order from H.M. ZPSS,
Khemisary proc. no. 88/2013. dt.
25-08-2013.

As per ref (1), I have been appointed as physical director
and posted to Govt. Degree college for women, Adilabad.

As per ref (2) I have been relieved as P.E.T. from
ZPSS, Khemisary on 25-08-2013. FN.



Chintu
Principal

Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

25/8/13.
FN.

CERTIFICATE

It is to be used
to produce a
Certificate of
Official
Status
of
Joshi
G...

Now I am reporting to duty in
on 25-08-2013 FN. In this regard I request
Kindly accept my joining report and admit
duty in your college.

Thanking you,

En

Yours faithfully,

Anil
25/8/13

(Smt. Anil)

physical Director

GOC(W) ADILABAD

Permitted to join duty on FN of 25.8.13.

Medall
25/8/13

Anil

Principal

Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)



HANDBOOK FOR COLLEGE PRINCIPALS

*"Learning is Experience
Everything else is just Information"*

-Albert Einstein



Commissionerate of Collegiate Education
Government of Andhra Pradesh
Nampally, Hyderabad



Chaitanya

Principal

Govt. Degree College of Arts & Commerce
AD (T.S.)

2.12.3 III. DEPARTMENT OF PHYSICAL EDUCATION

Physical Education is an integral part of General Education. Through participation in Physical Education activities, an individual develops physically, mentally, socially, emotionally and culturally

"A Healthy mind in A Healthy body"

Games and Sports are an organized and competitive form of play. In olden days sports and games were organized in a highly informal way without formulated rules and regulations. But, today sports hold a prominent place in modern life, because **Sports represent the young power of that Institution or Organization.**

Communication regarding the Inter Class, Inter-College and Inter - University Tournaments shall be displayed in the department Notice Board, and the college Notice Board.

THE DUTIES AND RESPONSIBILITIES OF A PHYSICAL DIRECTOR

1. He/she ensures the regular functioning of the department by organizing games and sports in college.
2. He/she shall be available in the college till sunset on all working days and organise the practice of all games available in the college in consultation with the games committee of the college and the Principal.
3. He/she as the convener of the games committee of the college organises meetings of the committee at the beginning of year to plan the Physical Education programmes for the year, which is to be reviewed every term.
4. He/she should coach the students, with the correct techniques of various games and sports. Top players shall be kept as captains of the team/college.
5. Expert coaches of different games are invited to guide the students to learn superior techniques. A provision for the honorarium of the coaches may be planned while preparing the Annual Budget.
6. He/she has to conduct coaching camps in the college to train students in various games and sports.
7. He/she will plan and invite experts in various games and sports to enable the students to learn correct techniques of various games.
8. He/she is responsible for inculcating general discipline among the players in particular and students of the college in general.
9. He/she should encourage the students to develop sportsman spirit.
10. He/she will prepare the lists of games material, to be purchased every year, keeping in view the stocks available in the college and stocks required for the current year. The lists are to be placed before the games committee for approval.



Commissionerate of Collegiate Education, AP, Hyderabad

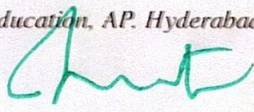
Principal

Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

11. For making purchases of games and sports material the Physical Director should follow the purchase procedures prescribed by the Government from time to time. He should verify the samples before placing the orders, for the supply of material.
12. The Physical Director should follow the prescribed procedures while fixing the conveyance charges, training allowances, refreshments to the competitors taking part in games and sports competitions conducted outside the college.
13. The Physical Director should maintain all records pertaining to the stocks and purchases of the department. The stock registers of consumable and non-consumable material should be maintained separately and the stock registers should be submitted to the Principal for verification once in every term.
14. He/she should help the annual stock verification of the department conducted by the committee appointed for the purpose by the Principal.
15. He/she will be Head of the Department of Physical Education in the college and is responsible for maintaining the stocks and accounts of the Department.
16. Physical Director should conduct annual games and sports of the college during the 2nd half of the academic year.
17. He/she should organise the annual games and sports day much before the commencement of annual examination.
18. The Physical Director is accountable to the Principal of the College.
19. While sending the teams to participate in tournaments, the Physical Director has to take care of the following.
 - * The well-trained teams will be sent to participate in the Inter-College tournaments.
 - * The participating teams / players should be provided with proper **uniforms, playing material (sports kit), and refreshment amount and conveyance charges.**
 - * The teams are instructed to **maintain dignity, decency and decorum**, at the venue of the tournaments.
 - * They should participate with a **“will to win”**, respecting the rules and regulations.
20. To improve General Knowledge on Sports and Games, a Sports Quiz may be conducted in the college and prizes be awarded at the Annual Day function.
21. Sports persons of high caliber shall be invited for Sports Day functions to inspire the students.
22. Annual Stock Verification must be completed before 31st March of every Academic Year.

Commissionerate of Collegiate Education, AP, Hyderabad




Principal
Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

ANNEXURE - III

(Proc's Rc. No. 966/Admn.l. 1/2008. Dated 20.11.2009

(G.O.Ms. No/387 , FINANCE (SMPC) DEPARTMENT, DATED

10.11.2005)

Name of the college : Government Degree College for Women, Adilabad
2016-2017

S.No	Cadre / Subject	Cadre Strength		Total Cadre
		Permanent	Temporary	
1	PRINCIPAL	0	1	1
2	LECTURER IN ENGLISH	0	2	2
3	LECTURER IN HINDI	0	1	1
4	LECTURER IN TELUGU	0	1	1
5	LECTURER IN COMMERCE	0	3	3
6	LECTURER IN ECONOMICS	0	1	1
7	LECTURER IN HISTORY	0	1	1
8	LECTURER IN POLITICS	0	1	1
9	LECTURER IN CHEMISTRY	0	3	3
10	LECTURER IN BOTANY	0	3	3
11	LECTURER IN MICRO-BIOLOGY	0	2	2
12	PHYSICAL DIRECTOR	0	1	1
13	LIBRARIAN	0	1	1
	Total	0	21	21



Principal (FAC)

Govt. Degree College Arts & Commerce


W/O ADILABAD-(T.S.)

ANNEXURE - III

(Proc's Rc. No. 966/Admn.l. 1/2008. Dated 20.11.2009
(G.O.Ms. No/387 , FINANCE (SMPC) DEPARTMENT, DATED
10.11.2005)

Name of the college : Government Degree College for Women, Adilabad
2017-2018

S.No	Cadre / Subject	Cadre Strength		Total Cadre
		Permanent	Temporary	
1	PRINCIPAL	0	1	1
2	LECTURER IN ENGLISH	0	2	2
3	LECTURER IN HINDI	0	1	1
4	LECTURER IN TELUGU	0	1	1
5	LECTURER IN COMMERCE	0	3	3
6	LECTURER IN ECONOMICS	0	1	1
7	LECTURER IN HISTORY	0	1	1
8	LECTURER IN POLITICS	0	1	1
9	LECTURER IN CHEMISTRY	0	3	3
10	LECTURER IN BOTANY	0	3	3
11	LECTURER IN MICRO-BIOLOGY	0	2	2
12	PHYSICAL DIRECTOR	0	1	1
13	LIBRARIAN	0	1	1
	Total	0	21	21


Principal (FAC)
Govt. Degree College Arts & Commerce
W/D ADILABAD-(T.S.)

Annexure -I
Teaching Staff
GOVERNMENT DEGREE COLLEGE FOR WOMEN, ADILABAD
ADILABAD DISTRICT

(Communicated in Annexure to CCE' Procs. Rc. No. 81/GDC&CS/2015, Dt:28.08.2018)
2018-2019

Sl. No.	Name of the Post/ Subject	Permanent	Temporary	Total no. of sanctioned
1	Principal	0	1	1
2	Lecturer in English	0	1	1
3	Lecturer in Telugu	0	1	1
4	Lecturer in Hindi	0	1	1
5	Lecturer in Urdu	0	0	0
6	Lecturer in Sanskrit	0	0	0
7	Lecturer in Arabic	0	0	0
8	Lecturer in History	0	1	1
9	Lecturer in Economics	0	1	1
10	Lecturer in Political Science	0	1	1
11	Lecturer in Public Administration	0	1	1
12	Lecturer in Commerce	0	3	3
13	Lecturer in Mathematics	0	1	1
14	Lecturer in Physics	0	1	1
15	Lecturer in Chemistry	0	1	1
16	Lecturer in Statistics	0	0	0
17	Lecturer in Botany	0	1	1
18	Lecturer in Zoology	1	0	1
19	Lecturer in Geology	0	0	0
20	Lecturer in Sericulture	0	0	0
21	Lecturer in Microbiology	0	1	1
22	Lecturer in Biorechnology	0	0	0
23	Lecturer in Biochemistry	0	0	0
24	Lecturer in Computer Science & Computer Applications	1	0	1
25	Physical Director	0	1	1
26	Librarian	0	1	1
	Total	2	18	20

(Orders of the CCE have been obtained in the note file)

Sd/- B. SWAMY

For Commissioner of Collegiate Education


Principal (FAC)
Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

File No. CCE- GDCS/SMPC/10/2019-SMPC

ANNEXURE -I

TEACHING STAFF

Revised SMPC of GOVERNMENT DEGREE COLLEGE FOR WOMEN, ADILABAD

ADILABAD DISTRICT

(Communicated in Annexure to CCE' Proc's No.CCE-GDCS/SMPC/10/2019-SMPC)
2019-2020

Sl. No	Name of the Post/ Subject	Permanent	Temporary	Total no.of posts Sanctioned
1	Prjncipal	0	1	1
2	Lecturer in English	1	1	2
3	Lecturer in Telugu	1	1	2
4	Lecturer in Hindi	0	1	1
5	Lecturer in History	1	1	2
6	Lecturer in Economics	1	1	2
7	Lecturer in Political Science	1	1	2
8	Lecturer in Public Administration	0	1	1
9	Lecturer in Commerce	1	3	4
10	Lecturer in Computer Science & Applications	1	1	2
11	Physical Director	0	1	1
12	Librarian	0	1	1
	Urdu Medium Posts			
1	Lecturer in History	1	0	1
2	Lecture in Economics	1	0	1
3	Lecture in Political Science	1	0	1
	Total	10	14	24

(Orders of the CCE have been obtained in the note file)

Signature Not Verified

Digitally Signed by N VIJAYA BHASKAR RAO

Date: 2020.01.06.16:28:03 IST

Reason : Approved

For Commissioner of Collegiate Education

Principal (FAC)

Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

File No. CCE- GDCS/SMPC/10/2019-SMPC

ANNEXURE -I

TEACHING STAFF

**Revised SMPC of GOVERNMENT DEGREE COLLEGE FOR WOMEN, ADILABAD
ADILABAD DISTRICT**

(Communicated in Annexure to CCE' Proc's No.CCE-GDCS/SMPC/10/2019-SMPC)
2020-2021

Sl. No	Name of the Post/ Subject	Permanent	Temporary	Total no.of posts Sanctioned
1	Principal	0	1	1
2	Lecturer in English	1	1	2
3	Lecturer in Telugu	1	1	2
4	Lecturer in Hindi	0	1	1
5	Lecturer in History	1	1	2
6	Lecturer in Economics	1	1	2
7	Lecturer in Political Science	1	1	2
8	Lecturer in Public Administration	0	1	1
9	Lecturer in Commerce	1	3	4
10	LECTURE IN Computer Science & Applications	1	1	2
11	Physical Director	0	1	1
12	Librarian	0	1	1
	Urdu Medium Posts			
1	Lecturer in History	1	0	1
2	Lecture in Economics	1	0	1
3	Lecture in Political Science	1	0	1
	Total	10	14	24

(Orders of the CCE have been obtained in the note file)

Signature Not Verified

Digitally Signed by N VIJAYA BHASKAR RAO

Date: 2020.01.06.16:28:03 IST

Reason : Approved

For Commissioner of Collegiate Education



Principal (FAC)

Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)

GOVERNMENT DEGREE COLLEGE (ARTS & COMMERCE), ADILABAD

TELANGANA STATE

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Email: gdcwomens.adilabad.jkc@gmail.com
Phone No: 08732-226370

**EXPERIENCE CERTIFICATE**

STAFF DETAILS						
S No	Name	Gender	Designation	Department	Date of Joining Institution	Experience
1	K. Santhosh Kumar	Male	Asst. Prof. Commerce	Commerce	05.05.2006	13
2	R. Devender	Male	Asst. Prof. English	English	20.11.2002	15
3	Dr. J. Sangeetha	Female	Asst. Prof. Telugu	Telugu	05.11.2010	8
4	A. Jyoshna	Female	Asst. Prof. Chemistry	Chemistry	26.12.2011	7
5	V. Saritha Rani	Female	Asst. Prof. Chemistry	Chemistry	31.07.2016	2
6	B. Anitha	Female	Physical Director	Physical Director	25.08.2013	8
7	Dr.M. Santhosh kumar	Male	Asst. Prof. Hindi	Hindi	31.07.2016	6
8	P Vijaya laxmi	Female	Lecturer in Hindi	Hindi	28/2/2013	4
9	M.Savithri	Female	Lecturer in Commerce	Commerce	17.09.2013	8
10	Srilatha .P	Female	Lecturer in History	History	13.07.2013	6
11	T. Swapna	Female	Lecturer in Economics	Economics	27.08.2013	10
12	K.SandhyaRani	Female	Lecturer in Botany	Botany	02.09.2013	5
13	M Narasimha chary	Male	Lecturer in Micro Biology	Micro Biology	21/08/2006	13
14	P Umadevi	Female	Lecturer in Botany	Botany	9/2/2016	2
15	M Vanitha	Female	Lecturer in Botany	Botany	17/7/2018	1
16	Shankar zade	Male	Lecturer in English	English	9/2/2016	2
17	S Prabhakar	Male	Lecturer in Pol Science	Political Science	8/8/2019	3
18	P Swamy	Male	Lecturer in Chemistry	Chemistry	20/06/2018	2
19	G.kavitha	Female	Lecturer in Commerce	Commerce	23.09.2016	3
20	Sk. Mujeeb	Male	Asst. Prof. English	English	01.07.2018	4
21	R. Santhosh Kumar	Male	Asst. Prof. Telugu	Telugu	23.07.2018	1
22	S Sujatha	Female	Asst. Prof. Pol Sci	Political Science	29-07-2018	1

GOVERNMENT DEGREE COLLEGE (ARTS & COMMERCE), ADILABAD
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Phone No: 08732-226370



23	M Gnaneshwar	Male	Lecturer in Mathematics	Mathematics	13/07/2018	2
24	Anwar Ali	Male	Lecturer in Physics	Physics	6/3/2017	2
25	KV Bikshamaiah	Male	Lecturer in Zoology	Zoology	7/17/2018	2
26	Dr. J. Anitha	Female	Asst. Prof. Commerce	Commerce	13.10.2019	3
27	Dr. A. Anuradha	Female	Asst. Prof. Economics	Economics	10.12.2019	1
28	Dr. Ateeq Begum	Female	Asst. Prof. Economics	Economics	02.11.2019	1
29	G Raghu	Male	Asst. Prof. Commerce	Commerce	13.10.2019	1
30	M. Swamy	Male	Asst. Prof. History	History	13.10.2019	3
31	N Nagasameera	Female	Lecturer in Botany	Botany	10.10.2018	2
32	B Archana	Female	Lecturer in Zoology	Zoology	1/23/2019	1
33	Dr. Sukhapradha devi	Female	Lecturer in Commerce	Commerce	05.01.2005	10
34	P. Prabhath Rao	Male	Asst. Prof. Pol Science	Pol Science	10.12.2019	3
35	K. Chandrakanth	Male	Lecturer in Commerce	Commerce	05.08.2005	9
36	Md. Yaqub Ali	Male	Lecturer in History	History	03.01.2020	3
37	Md. Mubarak	Male	Lecturer in Pol Science	Political Science	03.01.2020	3
38	K. Rekha	Female	Lecturer in Telugu	Telugu	25.09.2003	9
TOTAL						179

The experience of the above full time teachers is certified here with



Ant
Principal

Principal
Govt. Degree College Arts & Commerce
ADILABAD-(T.S.)