



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE, JAMMIKUNTA
Name of the head of the Institution		K.Venkateshwarlu
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08727253305
Mobile no.		7673967514
Registered Email		knr.jammikuntajkc@gmail.com
Alternate Email		naacjmkt2019@gmail.com
Address		VEENAVANKA ROAD
City/Town		JAMMIKUNTA
State/UT		Telangana
Pincode		505122
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	ADAMA SRINIVAS REDDY
Phone no/Alternate Phone no.	08727253305
Mobile no.	9949905069
Registered Email	knr.jammikuntajkc@gmail.com
Alternate Email	sreevare13@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gdcjammikunta.in/wp-content/uploads/2019/11/AQAR-2017-18-SUBMITTE D-REPORT.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gdcjammikunta.in/wp-content/uploads/2019/11/2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.37	2013	25-Oct-2013	24-Oct-2018

6. Date of Establishment of IQAC	02-Oct-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
New IQAC Committee formation	24-Jul-2018 1	17
IQAC Meeting to	22-Oct-2018	16

appointment of NAAC Coordinator	1	
Faculty Forum Meeting	18-Dec-2018 1	25
IQAC Meeting. Action plan for NAAC 3rd cycle	04-Feb-2019 1	16
Two day National Seminar on Equity in Higher Education : Bridging the Social and Gender Gaps	25-Feb-2019 2	106
IQAC Meeting. Mentor-Mentee assignment	05-Mar-2019 1	18
Faculty Forum Meeting	02-Apr-2019 1	23
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Political Science	Travel grant	UGC	2018 5	149355
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Monitored and reviewed Institutional Action Plan from time to time, research activities, promoting research culture and outlook among the students. Updating College Website with all the activities . 2. Organised Two Day National Seminar on Equity in Higher Education : Bridging the Social and Gender Gaps .3. Faculty

was encouraged to pursue Ph.D , Five faculty members were enrolled in to Ph.D program .4.Encouraged faculty to attend Seminars, Workshops, motivated students to prepare Study Projects, and to participate in Community Development and Extension Activities of NSS/Sports Games. 5. Encouraged the faculty to attend Refresher/ Orientation Courses to update their knowledge and skills, organised Faculty forum meetings.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To monitor and review Academic Plan from time to time, promoting research activities among the students	Monitored and reviewed Academic Plan from time to time, 30 students from six disciplines done their Student Study Projects under JIGNASA scheme.
2. To encourage the faculty to acquire higher qualification (M.Phil./ Ph.D./ Post-Doctoral Research)	five faculty members were pursuing Ph.D program
3. To undertake Minor and Major Research Projects	Four minor projects are on going
4. To attend and organize Seminars, Workshops, Study Projects, Field Trips beneficial to the students.	Two day National Seminar Organised on 25 and 26 th Feb,2019. Seven faculty members were presented papers .One faculty member presented paper in International seminar on Towards Developing Professional and Human Teachers for Quality Education organised IUCTE and CASE ,Maharaja Sayaji Rao University of Baroda ,Vadodara ,Gujarat
students were encouraged to participate in cultural and sports competitions	student won Third Prize in "YUVATARANGAM" State level athletics competition College team participated in kabaddi and painting events.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Staff Council	05-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	04-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The staff members are explained the operation and maintenance of modules of CAIMS (College Administration and Information Management System) through WhatsApp group of College Staffmembers. Separate notices are also circulated to the staff via Notice Resister. 1. Students Admission Management Module 2. Students Information Management Module 3. Certificate Management Module 4. Account Management Module 5. Academic Audit Management

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Govt. Degree college, Jammikunta is affiliated to Satavahana University, Karimnagar. It has mechanism for well planned curriculum delivery and documentation. The college IQAC Prepares the Academic plan in the beginning of the year according to the CCE, Hyderabad guidelines. The Central Time Table Committee designs time table for all UG Programs as per Satavahana University, Karimnagar workload and norms. It is displayed on Notice Board of each and every Department. According to the Academic Plan Teachers of every department prepares the Annual Curricular Teaching Plan and Lesson plan as per the syllabus and work load for the academic year. The lecture plan and its execution recorded period wise in daily Teaching Diaries, of the Teachers. The principal monitors the same. Teachers are expected to execute their course deliverables as mentioned in teaching plan. All Dept wise Teachers refers to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of curriculum. Besides the use of conventional method, various other teaching methods, like Quiz, Group discussion, power point presentations, Field visits, videos, Assignments, use of charts and graphs etc., are used for effective curriculum implementation. Based on the result analysis of every course curriculum, corrective measures were suggested in university board of studies meeting and college academic reviews meetings. The outcomes were recorded in the concerned departmental activity registers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	18/08/2018	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	NIL	13/06/2018
BA	NIL	13/06/2018
BCom	NIL	13/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Mathematics, Physics, Chemistry	21/06/2018
BCom	Commerce	21/06/2018
BA	History, Economics, Political Science	21/06/2018
BSc	Mathematics, Physics, Computer Science	21/06/2018
BA	History, Economics, Office Management	21/06/2018
BSc	Botany, Zoology, Chemistry	21/06/2018
BCom	Commerce, Computer Applications	21/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	30/09/2018	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Physics	5
BA	English	5
BCom	Commerce	5
BA	Telugu	5
BSc	Computer Science	5
BCom	Hindi	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

GDC, Jammikunta is constantly in dialogue with students and obtained structured feedback . The feed back was analysed and steps were taken for the progression of the institution, particularly steps were taken regarding the class rooms, toilets maintenance in better way, initiatives taken for rigorous activity of career guidance cell . steps taken to make grievance redressal cell more functional..

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Computer Application	90	49	49
BCom	General	60	18	18
BA	History, Economics, Political Science	50	29	29
BA	History, Economics, Office Management	60	60	60
BSc	Mathematics, Physics ,Computer Science	60	25	25
BSc	Mathematics, Physics ,Chemistry	30	2	2
BSc	Botany, Zoology, Chemistry	120	17	17

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
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2018	665	243	20	17	18
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	15	3	9	3	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a Mentor Mentee system from 2016 as suggested by Commissioner of Collegiate Education, Hyderabad. The students are divided at the ratio 1:32 for this system. The mentor is one from whom the student can seek knowledge, guidance and support at all times. The mentor bridges the communication gap between parents and management by regularly updating the parents about the student's progress and updates from the college. Effective mentoring seeks to provide such a presence by establishing a trustworthy relationship between Mentees and Mentor that Focuses on the need of the student. This system establishes consistent communication with parent helps closely monitor the growth of student. Our mentors have demonstrated that they are responsible, hardworking, outgoing, and friendly and have a strong passion for being of service to others. The system is keeping the track record of the students and poor students are motivated in various ways to enhance their knowledge .The mentors keep the record of their allotted students and after analyzing the progress of their students required remedial measures are taken to get progress.This system helps the college on focusing the progress of each individual student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
665	21	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	20	6	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Lecturer	NIL
2018	NIL	Lecturer	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BSc	468	II,IV	13/06/2019	28/08/2019
BSc	441	II,IV	13/06/2019	28/08/2019
BSc	445	II,IV	13/06/2019	28/08/2019
BCom	401	II,IV	13/06/2019	28/08/2019
BCom	402	II,IV	13/06/2019	28/08/2019
BA	129	II,IV	13/06/2019	28/08/2019
BA	398	II,IV	13/06/2019	28/08/2019
BSc	468	VI	24/06/2019	28/08/2019
BSc	441	VI	24/06/2019	28/08/2019
BSc	445	VI	24/06/2019	28/08/2019
BCom	401	VI	24/06/2019	28/08/2019
BCom	402	VI	24/06/2019	28/08/2019
BA	129	VI	24/06/2019	28/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Satavahana University, Karimnagar .The University conducts the regular semester examinations which consists of theory ,practical, internal exams and assignments .The theory and semester end practical examinations are evaluated by the university.The college conducts the internal examinations ,assignments , and student seminars, by these the students are evaluated at the college level. More over the college encourages the faculty to conduct weekly test, group discussions, quiz and debates with these measures the students are evaluated and required remedial measures are taken by the college .Internal assessment tests and other measures taken to judge the performance of students, This is done fairly and in an effective manner. After evaluation the faculty and Students doubts are discussed in the classroom, whenever class tests, internal assessment tests are conducted. The results of the students `performance are used by the faculty to identify slow and advanced learners. Students are encouraged to improve their performance in future by counselling with our mentor mentee system. Nearly 30 students are entrusted to each faculty member to be mentors and advisors of the students. The mentors sort out the personal issues, academic and non academic problems of their mentees and provide counselling and guidance, With this a continued evaluation procedure is followed .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows Satavahana University Academic Calendar. As per the academic calendar each semester classes runs for 90 days in which the semester syllabus is covered. Regular internal exams , assignments and student seminars are conducted. Marks posted for these exams are submitted to the examination branch of the University. Other curricular and co curricular activities like quiz ,debates ,seminars, workshops, field trip, sports and other activities are conducted. The Commissioner of Collegiate Education, Hyderabad provide us the year plan of various activities like Haritha Haram, tree plantation, observation of important days and other activities. The college accommodates all those activities in our academic calendar .The college wise and the department wise academic calendar is prepared and the faculty is instructed to follow the plan and keep the records of those activities. The departments keep

their activity record in various registers and they also display it on the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcjammikunta.in/wp-content/uploads/2019/11/Program-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
441,445,468	BSc	MPC,MPCS,BZC	79	32	40.5
129,366,398	BA	HEP,HEOM,HEP A	21	8	38.1
401,402	BCom	BCOM GEN, BCOM CA	66	22	33.33

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdcjammikunta.in/student-feedback/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Financial Education Programme	Department of Commerce	05/10/2018
Financial Literacy Insurance Prospects	Department of Commerce	02/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	23/10/2018	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	21/11/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	5.38
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	15	5	4
Presented papers	1	10	0	0
Resource	0	0	0	0

persons

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Winter Special Camp at Korapalli	NSS Unit 1 and UNIT 2	2	55
NSS Winter Special Camp at Venkateshwarlapalli	NSS Unit 1 and UNIT 2	2	55
Kerala Flood relief fund CM relief fund	NSS Unit 1 and UNIT 2	2	100
Awareness on importance of using Clay idols of Ganapathi Environment Protection	NSS Unit 1 and UNIT 2	2	98
Blood Donation Camp	NSS Unit 1, UNIT 2 , HDFC bank and Red Cross	2	40
Voters awareness Rally	NSS Unit 1, UNIT 2 , MPDO, MEO and MRO	2	100
Donation to Orphanage	NSS Unit 1 and UNIT 2	2	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bhara	NSS Units I and Unit II	Cleaning of the Campus	15	200
Haritha Haaram	NSS Units I and Unit II	Plantation of saplings in Campus	15	200
Kerala Flood Relief Scheme	NSS Units I and Unit II	Collection of donation and forward to CM	14	200

		relief fund		
Awareness programme	NSS Units I and Unit II	AIDS awareness, Voters rights awareness, awareness on use of clay idols, Awareness on protection of environment	2	200
Donation to orphanage	NSS Units I and Unit II	Collection and donation of cash and grains to Spandana orphanage, Jammikunta.	11	200
Adventure Camp at Himachalpradesh	Satavahana University, Karimnagar	Trecking	0	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Blood Donation camp	Students and staff	HDFC Bank	1
. Blood grouping	Students and staff	Dept of Zoology	1
Mega Health Camp	Students and staff	Indian Red cross Society and Powergrid Corporation	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	17/07/2018	17/07/2018	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	21/11/2018	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11500000	11500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11903	778486	339	39189	12242	817675
Reference Books	3606	199012	16	10622	3622	209634
e-Books	0	0	0	0	0	0
Journals	18	30000	0	0	18	30000
e-Journals	1	5000	0	0	1	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	18/11/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	85	40	1	14	20	2	8	1	0
Added	0	0	0	0	0	0	0	0	0
Total	85	40	1	14	20	2	8	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Enzyme catalysis	https://www.youtube.com/watch?v=DAD9_0zb8k4

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
126000	59583	49000	41466

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

GOVERNMENT DEGREE COLLEGE, Jammikunta, Karimnagar. Procedures and Policies for maintaining and utilizing physical, academic and support facilities

PHYSICAL FACILITIES: The physical facilities including laboratories, classrooms and computer etc are made available for the students who are admitted in the college. The Laboratory maintenance expenses are met from the special fees. The classrooms boards and furniture facilities are utilized regularly by the students. The maintenance and the cleaning of the classrooms and the labs are done with the efforts of the non-teaching staff. The college has a contingent night watchman. The college has an adequate number of computers with internet connections and the utility software distributed in different locals like office, labs, library departments, staff rooms etc. All the stake holders have equal opportunity to use those facilities as per the rules and policies of the institution. The office computers are also connected through the Internet, consisting of the office software, making work easier and systematic. The library is also provided with Computer facility for the academic reference. The departments and the staff can make use of computer system with internet at Computer Centre. The ICT Smart class rooms and the related systems are maintained regularly by T-SAT. The R.O. System for drinking Water, Electrical and the plumbing related maintenance is done with the help of skilled persons and the expenditure is met from college budget.

ACADEMIC AND SUPPORT FACILITIES: The Academic support facilities like library, sports and games and NSS and other co-curricular activities support the overall development of the students. Accession to library is permitted to all the students and staff equally. The library maintenance is made by the College Special Fees. The activities like fumigation and keeping library clean is done frequently by Non Teaching Office Subordinate staff. The Physical Education Department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of the department consisting well equipped Gym Indoor games like caroms, chess, table tennis.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	state government social welfare scholarships	223	1874950
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	02/04/2019	40	Dept. of Economics
Remedial Coaching	15/04/2019	20	Dept. of History
Remedial Coaching	03/04/2019	17	Dept. of Pol. Science
Remedial Coaching	09/04/2019	15	Dept. of Botany
Remedial Coaching	08/04/2019	8	Dept of Zoology
Remedial Coaching	19/01/2019	1	Dept of Office Management
Bridge Courses	09/07/2018	15	Dept of History
Bridge Courses	17/07/2018	15	Dept of Economics
Bridge Courses	25/06/2018	2	Dept of Commerce
Bridge Courses	09/07/2018	15	Dept of Political Science
Bridge Courses	05/07/2018	20	Dept of office management
Language Lab	06/08/2018	204	TSKC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	PG Entrance coaching for	50	50	15	2

	Commerce				
2019	PG Entrance coaching in Chemistry	10	20	3	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	15	B.COM	Commerce	Satavahana University and Kakatiya University	Post Graduation
2019	3	B.Sc	Chemistry	NIT Warangal, Satavahana University	Post Graduation
2019	2	B.Sc	Botany	Satavahana University and Kakatiya University	Post Graduation
2019	2	BA	Economics	Satavahana University and Kakatiya University	Post Graduation
2019	13	B.Sc	Zoology	Satavahana University, Kakatiya University and Osmania University	Post Graduation
2019	1	B.Sc	Computer Science	Kakatiya University	Post Graduation
2019	2	B.SC	English	Kakatiya University	B.Ed

2019	1	BA	Telugu	Satavahana University	Post graduation
2019	1	B.Com	Telugu	HCU (Hyderabad Central University)	Post graduation
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yuvatarangam Cultural Activities	Cluster Level	55
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	0	0	0	NIL
2018	NIL	National	0	0	0	NIL
2019	NIL	Internatio nal	0	0	0	0
2018	NIL	Internatio nal	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College did not constitute student's council separately but with the help of mentors the Principal nominate the class representatives for each class. The college conduct the CRs meetings along with the senior faculty members whenever required during the academic year. The academic and administrative strategies are discussed with them and all the information will be communicated to them so that it will be later communicated to the students by them. The CRs are given opportunity to discuss openly the pros and cons on the conduct of the curricular, cocurricular and extracurricular activities that are practiced in the college. The suggestions given by them regarding the maintenance of the minimum facilities in the college are considered immediately. The major activities such as celebration of fresher's day, college annual day, conduct of cultural activities games and sports will be organized only after taking the opinion of the CRs in the CRs meeting .All these activities are organized and conducted in perfect and successful manner because the students are allowed to involve in designing, planning and in implementation of the programs. The students are nominated as the members in various curricular, cocurricular and

extracurricular and administrative committees

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The college has alumni association which is actively functioning for the overall development of the institution so far, the college did not receive any financial help from the alumni but their valuable suggestion is highly appreciable and useful. As a stake holder they participate in the meetings meant for the curricular discussions and infrastructural developments. The alumni who are working in a Public and Private sector are helping the college and the students for the last few years in a various manner. It has been noticed that, the alumni who are working in the SouthCentral Railway, State Road Transport Corporation, has been helping our students during the process of getting the bus passes. The alumni who has been working in the Scheduled Cast and Backward Class Welfare Departments, are helping our students during the process of scholarship and refurbishment similarly the alumni working as a hostel warden in the Government women hostel present adjacent to our college has been helping our students in securing seats in the hostel. The other alumni who attends the various workshops and seminars share their experiences to motivate our students

5.4.2 – No. of enrolled Alumni:

259

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings were organised

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is practicing the decentralized and participative management system for the effective implementation of the academic and administrative programs.

A). Decentralized management: It includes the Principal, Staff and students

PRINCIPAL: The Principal is the Key person who implements the plans and policies of the Top Management of the institution. In the process of execution of polices and plans, the Principal has to face different types of challenges so that He will get good experience and transform into an efficient leader.

STAFF: The teaching and nonteaching staff play a pivot role for the effective implementation of the Plans and polices. In the process of the decentralization, the Principal delegates his powers to the Staff by nominating them as mentors, Conveners, Coordinators and as in charges of various academic and administrative committees(bodies). The staff while implementing the Curricular, Cocurricular, Extracurricular and administrative programs of the college at grass root level they face the variety of challenges and hardships, while overcoming these hardships, they groomed as the leaders.

STUDENTS: The institution believes that every student will have a hidden talent either in Academics or in Cocurricular and Extracurricular activities. The faculty and the Principal provide the opportunity to the students by nominating them as the members of various academic and administrative committees where they gain experience in facing the various challenges. In this process the students get

the chance of discovering themselves and improve their selfconfidence to groom herself as a future leader. B). Participative Management: The college promotes the culture of a participative management also for its overall development. The college has two levels of participative management viz. Level1 and Level2
LEVEL1: It Consist of the Principal, Vice -Principal and CPDC. They discuss the policies and plans at the Top Management. **LEVEL2:** It consist of Principal and teaching and nonteaching staff. After the consultations both with the teaching and nonteaching staff members the Principal takes operational decisions for the betterment of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to satavahana university and adopts the syllabus prescribed by the university. The college is offering 27 programs at UG level in Telugu, English and Urdu media, viz., BA(HEP) TM,EM, UM BA(EPP) UM B.Com(Gen)TM, EM, UM, B. Com (Computers) EM BSc(MPC) TM, EM BSc (MPCs) EM BSc (BZC) TM, EM BSc (Biotech)EM and PG course (MA Economics). The semester system as per CBCS was introduced from the academic year 201617.The faculty encourage the students to get additional knowledge of the concerned subject by prescribed books and useful websites.
Teaching and Learning	To achieve the targeted goals in teaching -learning process, the college implement the academic strategies prepared by the IQAC such as preparation of annual academic calendar, annual curricular plans. The teaching staff follow the Student Centric methods of teaching and use all the available teaching aids along with the traditional Chalkboard method. To make the teaching learning process effective the strategies like debates, group discussions, seminars, etc. are also implemented. The institution by its continuous monitoring and evaluating mechanism ensure the quality of teaching with it's qualified, dedicated and expert teachers. The institution conducts the Assignments unit tests / internal exams for augmenting the performance of the students, based on the evaluation results the students are divided into slow and advance learners

<p>Examination and Evaluation</p>	<p>The Affiliating University has allotted 80 marks for the semester end exams and 20 marks for internal assessments of each subject. The time schedule and question paper pattern of semester exams and internal assessments is decided by the university. The university decided to conduct two internal assessments in a semester each for 20 marks but the average of the two assessments will be considered for deciding the grade. The IE question paper pattern will be common for all the affiliated colleges under the University. The question paper pattern and division of 20 marks will be as follows. 1. Multiple Choice Questions 5 Marks 2. Fill up the Blanks - 5 Marks 3. One word Answers - 5 Marks 4. Assignment submitted by the students - 5 Marks After completion of the internal exams (Theory/Practical's) the Marks obtained by the students should be uploaded in University login which will kept open by the University for a limited period of time. The absent student has no chance to appear the exams.</p>
<p>Research and Development</p>	<p>The faculty is engaged in research individually by publishing research papers in noted research journals. Some of the faculty members have their sole published research books with ISBN. The faculty is encouraged to do major and minor research projects funded by UGC. The students are learning how to write research papers by adopting JIGNASA study projects evaluated and awarded at state level program</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The College library functions in a hall of dimensions 30X40 feet's situated in the ground floor with good ventilation and aeration.. It has 4100 Text books and 3200 Reference books. The Internet centre having 14 Systems is used as the Digital Library. The internet having 5 Mbps speed is used. The library is having INFLBNET membership and is fully automated, it is using Soul Library Software. Name of the ILMS software : SOUL Nature of Automation : partially Version : 2.2.1 Year of Automation : 2017 The college is having indoor outdoor facility , A well equipped GYM for physical education and labs in science, commerce and arts departments with LCD projectors and internet</p>

	facility
Industry Interaction / Collaboration	Many departments of the college are having collaborations for mutual knowledge sharing . the students go to field trips to various industries to get practical knowledge

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The college is affiliated to Satavahana University, Karimnagar, and follows the patterns of University conducted exams. For each semester theory exams are conducted by the university at college level, internal exams and assignment are conducted and marks are allotted. These marks are added to the theory marks
Planning and Development	The college year wise academic plan is prepared CCE also provide year program to organise various programs. College also follows university provided ALMANAC. According to the year plan CCE Plan university ALMANAC college conducts various activities and record the proceedings accordingly
Administration	The college administration is supervised by Principal with decentralized method . The teaching faculty works under the guidance of various heads of departments. The office runs under the guidance of superintendent. The college administration is monitored and followed by CCE with the information is received and send to the CCE by office. The college progress is uploaded on NAAC, AQAR, NIRF AISHE portals every year.
Finance and Accounts	The college is a govt. institute and the funds are provided by state govt.The self finance courses funds are utilized as per the govt. guidelines. The office maintains the finance records, regular audits are conducted to monitor the finance accounts of the college. Major financial transactions are conducted online through bank
Student Admission and Support	Students are admitted into the college through the state wide centralised admissions portal DOST. Students get allotment of seats through online application system and after completing the formalities online students admission process is completed. The

college also has a DOST helpline centre for online admissions at. Students support is provided through this helpline centre for various admission related problems.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	A.Madhusudan Reddy	Fourth 21 st Century Academic Forum Conference at Harward	Fourth 21 st Century Academic Forum	149355
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Awareness programme on Computer skills	Awareness programme on Computer skills	18/12/2018	18/12/2018	15	4
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Disaster Management20	1	05/02/2019	25/02/2019	21
Refresher Course in Humanities	1	16/07/2018	04/08/2018	21
Faculty development program in Chemistry11	1	25/08/2018	31/08/2018	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	20	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
state Government service rules	state Government service rules	Scholarships are provided by the state Government

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In this institution at the end of every academic year internal financial audit will be conducted by the team consist of the principal office superintendent and senior faculty member. They verify all the financial records such as fee collection records, purchases other expenditure incurred by the college during the academic year. As it is a Government college the external audit will be done by the authorities such as Regional Joint Director of collegiate education are department of auditor and comptroller general Hyderabad. The last complete audit was done by the RJD officials in the academic year 201819. The audit team submitted the half margin questionnaire for the lapses or mistakes found during their audit. Then the college will submit the explanation to objections raised by them with all complete evidences

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC ,GDC,Jammikunta
Administrative	No		Yes	Principal ,GDC,Jammikunta

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Orientation On College Related Procedures 2. Feed Back On Regular Basis
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6.5.3 – Development programmes for support staff (at least three)

Orientation on Office Procedures conducted
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Admission Campaign started for improving admissions, 2. Focusing on research

by faculty.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Encouraged students to participate in study projects	24/07/2018	24/07/2018	15/03/2019	30
2018	Research promotion to the Faculty	24/07/2018	24/07/2018	30/06/2019	4
2019	Two day National Seminar on Equity in Higher Education : Bridging th Social and Gender Gaps	24/07/2018	25/02/2019	26/02/2019	106
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Gender Sensitization	23/04/2019	23/04/2019	30	10
Extension Lecture on problems of Gender Equity and solutions	08/03/2019	08/03/2019	32	11

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: The college take possible measures of waste management i) Preventing the use of polythene bags inside the campus ii) The college has kept

waste bins at different places and in the class rooms and in the campus also kept the waste bins in the toilets. iii) The college has developed a dump yard to dump the waste materials. Green Practices: Most of the students of this institution belongs to villages. They use public transport Local students come to college on bicycles. • Most of the staff of the college use to come by public transport like bus and train. • Use of public transport avoid pollution ensure eco friendly environment. • Use of plastic polythene bags are abolished inside the college campus and use of paper bags are encouraged. • As our college office and library is fully computerized hence most of the work is done paperless. • Our college campus is green landscaping with trees and plants and measures are taking to develop a botanical garden. • The Haritha Haram Committee and NSS units are taking all the measures to create a green campus through plantation. The college keeps regular contact with Forest Department for supply of saplings from various nurseries.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	5
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	06/03/2019	6	Adult Education in Korapalli, and Venkateshwarlapalli	Illiteracy	22
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	25/11/2018	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plantation, and protection of environment	13/08/2018	21/08/2018	200
Blood donation Camp	17/09/2018	17/09/2018	150
AIDS control awareness	01/12/2018	01/12/2018	200
Awareness of use of Clay Idols	12/09/2018	12/09/2018	220

Voters Right awareness	24/09/2018	25/01/2019	250
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Haritha haram plantation of trees and its maintenance as a year long program by NSS . 2. subscribing emagazines for paper free leanings resources.3.regular swatch bharath cleanliness programs undertaken throughout the year.4. Rain Water harvesting pits constructed in campus.5.Campus was declared as plastic free zone.6. vermi compost pit constructed

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.In the General Elections to the House of People and in MPTC/ ZPTC elections, the College students have extended their voluntary services to the State Election Commission, and assisted the Old aged and infirm Voters near polling stations. 2. The college students, and staff have collected the donations in the form of cash of Rs. 21,000/ and rice bags are handed over to the local orphanage (Spandana Orphanage).

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gdcjammikunta.in/wp-content/uploads/2019/11/Best-Practices_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Degree College Jammikunta is one of the oldest colleges in the north Telangana region established in 1965. Since it is well connected with Rail and Road ways, the students from far off places like Jangaon and Sirpurkagaznagar also pursued UG courses from this college during sixties and seventies, of last century. The college was celebrated Golden Jubilee year in 2017. The Alumni of the college is contributing much in Social, Cultural and Political fields of the area. It is running UG programmes in Arts, Commerce and sciences. Six PG programmes are also running in the college. It is catering to the academic needs of the backward and mostly agrarian region of Jammikunta with good infrastructure. The Campus is of 20 Acres of area. 10 Acres with play ground, a well equipped Gym is available in the college. A New 3 storied building construction is under progress. Two state of the art Computer labs, well equipped INFLIBNET member Library are serving the needs of the students.ICT enabled class Rooms quenching the cognitive thirst of the students in collaboration with TSKC. Experienced and qualified teachers dealing the students professionally to realize the goals of the institution. The faculty is imparting quality education to the students and orienting them to pursue higher studies. Activities related to academic, cultural, games and sports are devised to recognize and encourage the inherent talents of the overall students in general and backward and marginalized students in particular. The institution is doing its best to tap the knowledge and skills of the students to make them better human resources on the whole to make them best citizens and human beings.

Provide the weblink of the institution

<http://www.gdcjammikunta.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

Government Degree College, Jammikunta is planning to shift into the new building constructed adjacent to the present old building. To cater to the needs of the of the Jammikunta rural students the college administration requested the higher authorities to start the integrated B.Ed program . the college administration is in persuasion to start NCC wing in the college and planning to start PG Courses in Physics and Chemistry . The IQAC is planning to organize a Two day national seminar on the ongoing deliberations pertaining to the national education policy.The administration is very keen to start certificate course in Computer science and value added courses regarding the enhancement of skills which are in demand locally.