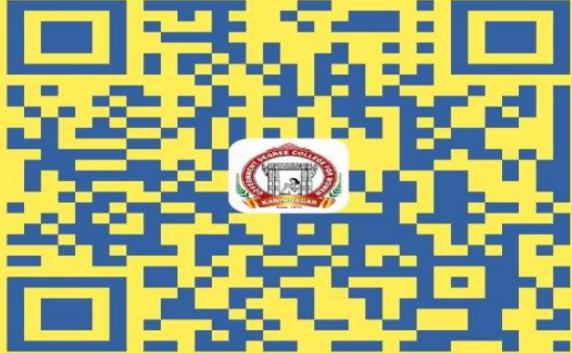



**GOVERNMENT DEGREE COLLEGE FOR WOMEN
KARIMNAGAR
STUDENTS GRIEVANCE REDRESSAL CELL**



Govt Degree College for Women Knr



Scan the Code

**Submit
your
Grievances**

The image is a yellow rectangular graphic with a green arrow border at the top. It features a large QR code in the center, with a small circular logo of the Government Degree College for Women, Karimnagar, overlaid on it. Below the QR code, the text 'Govt Degree College for Women Knr' is written. To the left of the bottom text is an illustration of a hand holding a black smartphone. To the right, the text 'Scan the Code' is written in blue, and 'Submit your Grievances' is written in red.

PROFILE:

Students Grievance Redressal Cell established on 16 August 2017. Previously it is under Women Empowerment Cell. The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge Students' Grievance Cell. Grievances may also be sent through e-mail to the Convener of Students' Grievance Cell. Grievances also submit through the QR-codes. QR-codes are pasted in all the blocks of the College.

VISION & OBJECTIVES OF THE CELL:

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the College.

A Grievance Cell should be constituted for the redressal of the problems reported by the Students of the College with the following objectives:

Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.

Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.

Suggestion / complaint Box is installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.

Advising All the Students to refrain from inciting Students against other Students, teachers and College administration.

Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.

Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.

SCOPE

:

The cell will deal with Grievances received in writing from the students about any of the following matters:-

Academic Matters: Related to their classes, time-table etc.

Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

FUNCTIONS :

The cell shall hear and sort out the complaint.

Results of the meeting to be communicated to the student.

PROCEDURE FOR LODGING COMPLAINT:

The students may feel free to put up a grievance in writing and drop it in box.

The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.

The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

THE COMPOSITION OF THE GRIEVANCE CELL IS AS FOLLOWS:

STATUS OF GRIEVANCES

Students Grievance Redressal Cell for 2020-2021. 21
DT: 06/11/2020

CHAIR PERSON : Dr. T. Sree Lakshmi

Mechanism:

1. Approach Grievance Cell
2. File a complaint through on-line / off-line.
3. Grievance redressal cell shall hear and sort out the complaint.
4. Results of the meeting to be communicated to the student.

Minutes of the meeting Grievance Redressal Cell

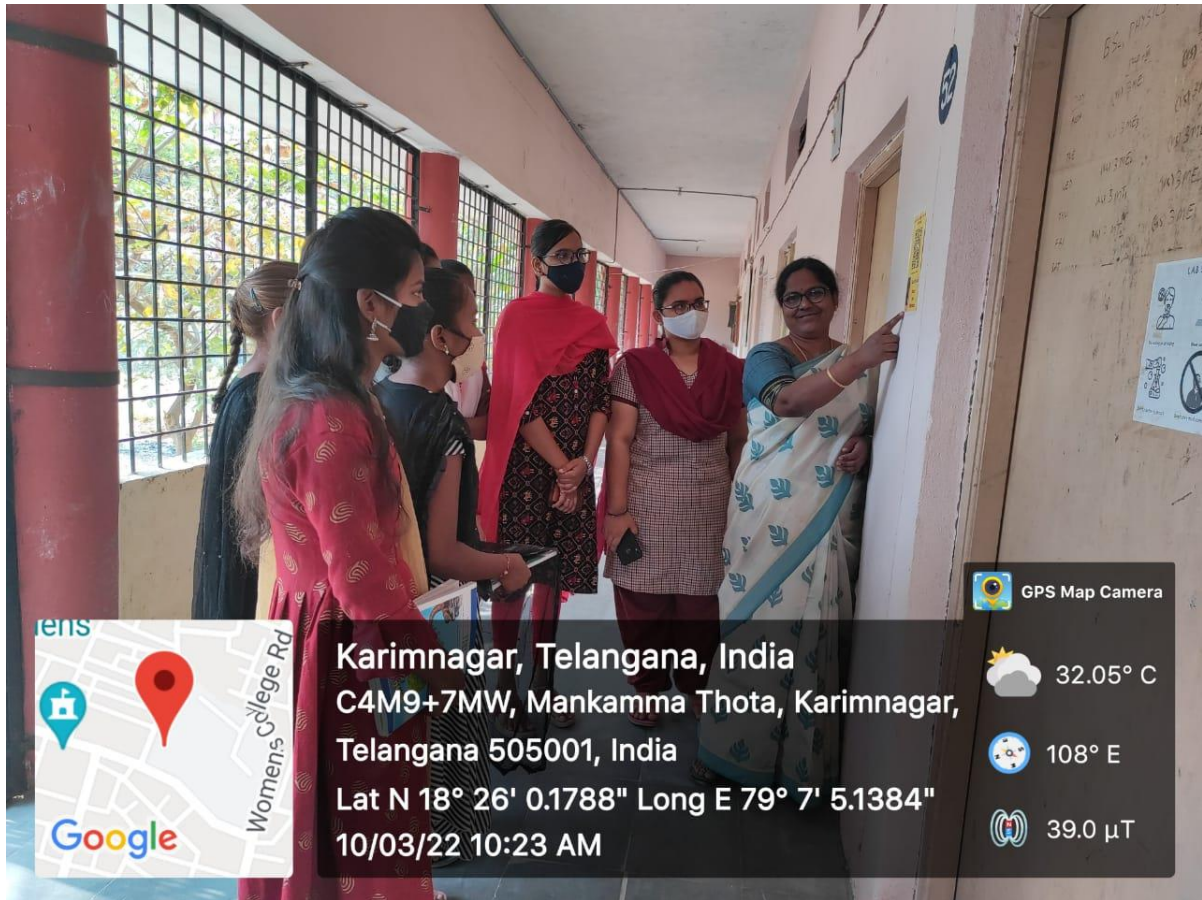
1. The Grievance cell meeting was conducted on 06/11/2020. The cell is constituted with the following members.
 1. Dr. T. Sree Lakshmi
principal
GDCW, Karimnagar. TSL
06/11/2020
 2. Sri Chakravarthi - IQAC
Coordinator. @0924
 3. smt. P. Aruna - convener A
 4. smt. N. Sangeetha - member N
 5. smt. P. Swaroopa - member. P
2. It is resolve to receive grievances also in on-line mode through google-form. This form is to be made available to the students through the what's up groups on college web-site.

No.of complaints received

2017 - 2018 : 03
2018 - 2019 : 02
2020 - 2021 : 02
2021 - 2022 : 03 (till date 31/10/2022)



Release of QR - codes by the Principal and committee members.



Creating awareness for how to lodge a complaint by using QR- codes.

Date: 14-12-2020

Place: GDCW (KNR)

TO,

The principal mam,

GDCW Kanimnagar,

Through physics Department.

Respected mam,

We are B.Sc (MPCs) (MPC) & (MSTcs) IInd year and IIIrd year students. We are facing a problems of getting bad smell from the outside of the college. due to deposition of animal meat waste from the garbage which is just outside of our classroom walls.

Thanking you mam.

Students signature.

G. Kavya - Kavya → MPCs

K. Rasagna - Rasagna → MPCs

R. Nikitha - Nikitha → MPC

S. Swetha - Swetha → MSTcs

K. Archana - Archana → MSTcs

Arusba - Arusba → MPC

P. Swapna - Swapna → MPC.

22 Grievance Cell Committee Meeting

DT : 14/12/2020.

Today a meeting is convened in Principal's chamber with Grievance Redressal Committee under chairpersonship of principal to resolve a grievance received from the B.Sc. second year and final year students.

Minutes of the meeting:-

1. The students of B.Sc. have submitted a grievance letter about a problem of getting bad smell from outside of the college due to the deposition of animal meat waste from the garbage which is just outside of their class-room wall.
2. They requested to solve the problem at the earliest.
3. It is unanimously resolved to attend this problem immediately by making a call to municipal office to clear the garbage.

1) Dr. T. Sree Lakshmi
Principal
G.D.C.W, Kasimnagar.

TSL
14/12/2020

2) Smt. P. Aruna
Convener

Ar

3) Smt. N. Sangeetha
Member

NS

4) Smt. P. Suroopa
Member.

PS

Contact Details:

8

Smt. P. Aruna
Convener, Grievance Cell

Action taken Report.

14/12/2020

1. Municipality people came to the spot immediately and cleared the garbage. So, the grievance was resolved.
2. The grievances google form is available on college site.

T. Sreedhar

14/12/2020

20

Grievance Cell committee meeting.

DT: 18/02/2022

Today a meeting is convened in the Principal's chamber with grievance redressal committee members under the chairpersonship of principal.

Minutes of the meeting:

The following resolution has been taken.

To start the QR-code system in the college premises for the ease of students to submit their grievances.

The QR-codes should be made available at each block in the campus.

1. Dr. T. Sree Lakshmi
Principal,
GDCW, Karcimnagari.

T.S.L.
18/02/2022

2. Smt. P. Aruna

3. Smt. N. Sangaptha Rani

4. Smt. P. Swaroopa

A.
N.S.R.
P.S.

1. G. Kavya G. Kavya
BSC, MPCs-III

2. P. Akhila P. Akhila
B.com-II

Action Taken Report

QR-codes were implemented on 19/02/2022 and made available at each block in the campus.

T. Sree Lakshmi
19/02/2022

Grievance Cell Committee Meeting

DT: 17/06/2022

Today a meeting is convened in the principal's chamber with grievance redressal committee members under the chairpersonship of Principal.

Minutes of the meeting:

- ① So far it is observed that none of the students approached grievance redressal committee with any sort of complaints.
- ② We are following the QR-code responses regularly but could not see any grievances.
- ③ In view of forthcoming academic year it is resolved to replace the old posters of Anti-Ragging which were damaged/foiled.

1. Dr. T. Sree Lakshmi

Principal, GDCW, Kerimnagar. 17/06/2022

T. Greelakshmi

2. Smt. P. Aruna

convener

1. G. Kavya - MPCs III

2. P. Akhila - BCom II

3. Smt. N. Sangeetha Ravi - Member

4. Smt. P. Swaroopa - Member

Action Taken Report

New Anti-Ragging posters were pasted at the Administrative block, RUSA building, Arts block and Commerce block on 20/06/2022.

T. Greelakshmi
20/06/2022