

NAGARJUNA GOVERNMENT COLLEGE

(AUTONOMOUS)

(Affiliated to Mahatma Gandhi University)

(Accredited by NAAC with 'B' Grade)

NALGONDA- 508001



Certificate course

On

SOFT SKILLS

DEPARTMENT OF ENGLISH

2021-22

NAGARJUNA GOVERNMENT COLLEGE (A)

NALGONDA- 508001

DEPARTMENT OF ENGLISH

Date: 01-02-2022

To
The Principal
Nagarjuna Government College (A)
Nalgonda

Sir

Sub: Request for grant permission to Organize Certificate Course on Soft Skills
Organizing by The Department of English- for the academic Year 2021-22
Reg.

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The Department of English, Nagarjuna Government College (A) Nalgonda would like to organize a Short time Certificate Course on "Soft Skills with the duration of 30 days for 100 students of BA/BSc/BCom I/II/III year students from 07-02-2022 to 15-03-2022.

Hence I request you to kindly grant permission as early as possible

Thanking you sir

Yours faithfully

✓✓ →
(Dr. VV Subba Rao)
In-charge
Department of English

NAGARJUNA GOVERNMENT COLLEGE (A)

NALGONDA- 508001

DEPARTMENT OF ENGLISH

Date: 02-02-2022

Notice

All the students of BA/BSc/BCom I/II/III hereby informed that The Department of English is conducting one month **Certificate Course** on **"Soft Skills"** from 07-02-2022 to 15-03-2022. Hence interested candidates can enroll your names at the department on or before 05-02-2022. .




HoD

English Department
Department of English
Nagarjuna Government College (A)
NALGONDA-508001, TELANGANA-INDIA.

NAGARJUNA GOVERNMENT COLLEGE (A)


NALGONDA- 508001

DEPARTMENT OF ENGLISH

Soft Skills Certificate Course
Organizing Committee 2021-22

SNo.	Designation	Name of the Faculty
1.	Chairman	Sri. K. CHANDRASHEKAR Principal Nagarjuna Government College(A)
2.	Convener	Dr. VV. SUBBA RAO In-Charge Department of English
3.	Co-coordinator	Ch. Sudhakar Lecturer in English
4.	Members	Ch shibi chakravarthy
		M. Sravanthi
		Ch Sudhakar
		N.Venu
		K.Harikrishna
		S. Venkataiah

VV
(Dr. V.V. Subba Rao)
Head
Department of English
Nagarjuna Government College (A)
NALGONDA-508001, TELANGANA-INDIA.


Principal
Nagarjuna Govt. College
(Autonomous) NALGONDA.

NAGARJUNA GOVERNMENT COLLEGE (A)

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DEPARTMENT OF ENGLISH

Certificate Course Action plan For the Academic Year 2021-22

S. No	Name of the faculty	Allotted Topics	Allotted Hours
1.	Ch. Shibichakawarthy	1.Social Intelligence 2.Goal setting 3.Multi Tasking	05
2.	M.Sravanthi	1. Etiquette & Grooming 2. Emotional Intelligence 3.Presentation Skills	05
3.	Ch .Sudhakar	1.Leadership Qualities 2.Analytical Skills 3.Work Ethics	05
4.	N. Venu	1.Problem Solving 2.Stress Management 3.Time Management	05
5.	K. Harikrisha	1. Positive Attitude 2.Negotiation 3. Motivation	05
6.	S. Venkataiah	1. Self Confidence 2.Verbal Communication 3.Non-Verbal Communication	05


Principal
Nagarjuna Govt. College
(Autonomous) NALGONDA.


C Dr VV Subba Rao
Head
Department of English
Nagarjuna Government College (A)
NALGONDA-508001, TELANGANA-INDIA.

Soft Skills

Certificate Course enrollment List - 2021-22.

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S.No.	Name of the Student	Group	Hall Ticket No	Signature.
01.	A. Siddhu	EHP	20044028129002	Siddhu
02.	B. Akhila	EHP	20044028129009	Akhila
03.	C. Abhilash	EHP	20044028129029	Laxman
04.	D. Laxman	EHP	20044028129032	Suma
05.	E. Suma	EHP	20044028129044	Niharika
06.	G. Niharika	EHP	20044028129045	Niharika
07.	E. Venkanna	EHP	20044028129099	Venkanna
08.	G. Naresh	EHP	20044028129048	Naresh
09.	T. Madhuri	EHP	20044028129055	Madhuri
10.	K. Madhu	EHP	20044028129060	Madhu
11.	M. Laya	BZCS	20044028603002	Laya
12.	N. Kavitha	BZCS	20044028603025	Kavitha
13.	P. Poojitha	BZG	20044028446001	poojitha
14.	R. Balu	BZG	20044028446010	Balu
15.	Sk. Latheef	MPC	20044028442003	Latheef
16.	T. Anjaliah	MPC	20044028442013	Anjaliah
17.	V. Srinivas	MBZC	20044028457028	Srinivas
18.	V. SundeeP	MBZC	20044028457059	SundeeP
19.	P. Sai Kiran	MPC	20044028441006	Saikiran
20.	M. Charan	MPCS	20044028468001	Charan
21.	N. Uday	B.Com	20044028405010	Uday
22.	R. Ashok	BZC	20044028468067	Ashok
23.	V. Vijendar	B.Com	20044028405019	Vijendar
24.	C. Anil Kumar	B.Com	20044028468115	Anil Kumar
25.	G. Ajay	BBA	20044028366201	Ajay
26.	J. Shiva	MSCS	20044028467029	Shiva
27.	K. Sushma	B.Com	20044028433017	Sushma
28.	Ch. Manjula	BEDS	20044028466034	Manjula
29.	Y. Raveen	HPP	20044028156015	Raveen
30.	L. Rajeshwari	BZG	17044028446503	Rajeshwari
31.	J. Vijaya Raj	HPP	20044028156018	Vijaya
32.	N. Aravindh	BZC	20044028603002	Aravindh
33.	G. Suresh	EHP	20044028129528	Suresh



NAGARJUNA GOVERNMENT COLLEGE (A) NALGONDA

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CERTIFICATE

Certificate NO: 017/22

This is to certify that Mr./Mrs V. Brinivas
of B.A / B.Com / B.Sc Roll No. 20044025457028
has successfully completed A Short Term Certificate Course on
" **Soft Skills** " organised by the Department of English, Nagarjuna
Government College (A) Nalgonda, Telangana State from 07-02-2022 to
15-03-2022

Date :



Chandrababu
Co-ordinator

VV
Convener

V. Brinivas
Principal
Nagarjuna Govt. College
(Autonomous)