

GOVERNMENT DEGREE COLLEGE FOR WOMEN
Begumpet, Hyderabad-500016
(AUTONOMOUS)
(Affiliated to Osmania University)
Re-Accredited by NAAC with 'B+' Grade



9TH ACADEMIC COUNCIL MEETING MINUTES
ON 12/04/2022
(2021-2022)



Prof. K. Narender
Dean Faculty of Social Science
Osmania University
Hyderabad, TS.

Prof. Prashanta Athma
Dean Faculty of Commerce
Osmania University
Hyderabad, TS

Prof. A. Bala Kishan
Dean Faculty of Science
Osmania University
Hyderabad, TS

Prof. Y. L. Srinivas
The English and Foreign Languages University
A Central University
Hyderabad, TS

Dr. Mamatha Raghuvver Achanta
Founder & Director, Tharuni
NGO

Mr. V. Srinivas
Executive Officer
ICSI, Hyderabad Chapter
Hyderabad, TS

Mr. Arun Kumar
Assistant Manager
HRH NEXT Pvt. Ltd

Dr. G. Sunitha
Assistant Professor in Statistics
GDCW, Begumpet
Hyderabad, TS

Dr. K. Padmavathi,
Principal
GDCW, Begumpet,
Hyderabad, TS

**GOVERNMENT DEGREE COLLEGE FOR WOMEN
BEGUMPET, HYDERABAD
(AUTONOMOUS)**

9TH ACADEMIC COUNCIL MEETING

Dt: 12.04.2022.

Venue: Principal's Chamber, Government Degree College for Women, Begumpet, Hyderabad.

Minutes of the Meeting

The 9th Academic Council Meeting of Government Degree College for Women, Begumpet, Hyderabad was held in the Principal's Chamber at 11.00 AM on 12.04.2022. The Meeting was presided over by Dr. K. Padmavathi, Principal and Chairperson of Academic Council.

1. Members Present:

a) Incharges of the Departments

S.No	Department	Name of Heads of the Department
1	English	Dr.M. Nancy Serena
2	Telugu	Dr. N. Mrudula
3	Sanskrit	Dr. D. Padmaja
4	Hindi	Dr. J. Saritha
5	Economics	Dr. N. Vijaya Raghavi
6	History	Dr. K. Vijay Kumar
7	Public Administration	Dr. G. Narsimulu
8	Political Science	Dr. M. Ramachary
9	Journalism	Dr. K. Vijay Kumar
10	Geography	Dr. G. Narsimulu
11	Sociology	Dr. M. Ramachary
12	Psychology	Dr. N. Vijaya Raghavi
13	Mathematics	Dr. S. Prasanna Rani
14	Physics	Dr. Ch. Kanchanalatha
15	Electronics	Dr. Ch. Kanchanalatha
16	Statistics	Dr. G. Sunitha
17	Chemistry	Dr. G. Pranitha
18	Botany	Dr. K. Usha Rani
19	Zoology	Dr. D. Prasanna
20	Microbiology	Dr. A. Madhuri
21	Biotechnology	Ms. V. Rohini
22	Applied Nutrition	Dr. T. Annie Sheron
23	Genetics	Dr. M. Vasudha
24	Computers	Dr. D. Sarada Devi
25	Data Science	Dr. D. Sarada Devi
26	Commerce	Dr.Sajida Begum
27	Management	Dr.M.J.Eliat

b) Teachers of the college representing different categories of teaching staff.

S.No	Departments	Name of the Teacher
1	Teachers at the College	Dr.K.Kamala, Assistant Professor in Political Science, Academic Coordinator of Arts.
2		Dr.R.Prasanna, Assistant Professor in Commerce, Academic Coordinator of Commerce.
3		Dr. D. Pushpa, Assistant Professor in Mathematics, Additional Controller of Examinations.
4		Dr. M. Sundara Murthy, Assistant Professor in Physics, TSKC Coordinator
5		Dr. I. Sandhya Jyuotsna, Assistant Professor in History, WEC Coordinator

c) Experts from outside the college representing areas such as Industry, Commerce and Education.

S.No	Sector	Name with designation
1	Education	Prof. Y. L. Srinivas, I/C, Dept. of English, Osmania University.
2	Commerce	Mr.V. Srinivas, Executive Officer, ICSI, Hyderabad Chapter, Hyderabad.
3	Industry	Mr. Arun Kumar, Assistant Manager, HRH NEXT Pvt. Ltd.

d) Three nominees of Osmania University

S.No	Nominee	Name with designation
1	Dean faculty of Social Science, University Nominee	Prof.K. Narender, Dean faculty of Social Science, Osmania University, Hyderabad.
2	Dean Faculty of Commerce, University Nominee	Prof. Prashanta Athma, Dean Faculty of Commerce, Osmania University, Hyderabad.

e) Member Secretary

1	Member Secretary	Dr. G. Sunitha, Academic Coordinator, GDCW, Begumpet, Hyderabad
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2. The following members were absent for the meeting due to unavoidable circumstances and their absence was noted:

S.No	Nominee	Name with designation
1	Dean Faculty of Science, University Nominee	Prof. A. Bala Kishan, Dean Faculty of Science, Osmani University, Hyderabad
2	NGO	Dr. Mamatha Raghuveer Achanta, Founder & Director, Tharuni, NGO.

The Chairperson initiated the proceedings to discuss and resolve the following items.

9.1	<p>Confirmation of Minutes of previous meeting and Action Taken Report.</p> <p>Discussion:Principal and Chairperson of the Academic council presented Action Taken Report of 8th Academic council held on 26.02.2021 and discussed on implementation of suggestions given by members (Annexure – I).</p> <p>Resolution: Minutes of the previous Meeting held on 26-02-2021 and the Action taken Report was approved.</p>
9.2	<p>Discussion and approval of the proposals submitted by</p> <p>(i) The Board of Studies with regard to courses of study</p> <ul style="list-style-type: none">a. Syllabusb. Creditsc. Instructional and evaluation arrangementsd. Methods and procedures relevant there to for the year 2021-22.e. Certificate Coursesf. Change in the final year syllabusg. Relevance of the syllabus for employability <p>(Annexure – II)</p> <p>Discussion: The syllabus is as per CBCS pattern, unitization, pattern of question papers, panel of examiners, internal assessment and semester end examinations.</p> <p>The scheme of examination which has been changed from the academic year 2019-20, approved in the 7th Academic council is being followed for 1st, 2nd & 3rd Years, i.e. 60 marks for external examination and 40 marks for internals.</p> <p>Division of 40 marks is as follows.</p> <ul style="list-style-type: none">1. 20 marks internal assessment in the form of descriptive exam, where two internals will be conducted and average of two is considered.2. Unit wise test in the form of 20 objective questions, carrying half mark each and a total weightage of 10 marks.3. 5 marks for seminar / quiz/ group discussion and 5 marks for assignments. <p>The semester end examinations for the courses commencing from 2021-22 are evaluated for 60 marks. The question paper shall be set as approved in BOS meeting and the same is to be given to the controller of examinations.</p>

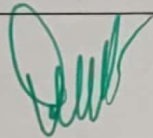
	<p>A candidate shall be declared to have passed in individual Theory course if she secures a minimum of 40% aggregate marks (Internal & semester end examination marks put together), subject to a minimum of 40% marks in semester end examination.</p> <p>The final year syllabus of all courses are changed and the same is highlighted in respective course BOS.</p> <p>It is also submitted that all the courses are relevant to employability.</p> <p>Resolution: Minutes and recommendations of the Meeting of the BOS of different subjects is approved.</p>
9.3	<p>Ratification of new programs of study for the year 2021-22. (Annexure - III)</p> <p>Discussion: As approved by the Commissionerate of Collegiate Education and keeping in view the needs of the industry, enhancement of employability skills of the students, it is proposed to start new courses in the following subjects for the academic year 2021-22.</p> <ol style="list-style-type: none"> 1. B.A Political Science(Honors), B.A Economics(Honors) 2. B.Sc. (Mathematics, Computer Science, Data Science), B.Sc.(Genetics) 3.B.Com (Business Analytics) <p>Resolution: The new programs of study for the year 2021-22 are ratified and approved</p>
9.4	<p>Ratification of the Student Admissions to different programs of study in the college keeping in view the policy of the Government for the year 2021-22</p> <ol style="list-style-type: none"> a. Admissions as against sanctioned strength b. List of courses offered during the academic year 2021-22 (Annexure-IV) <p>Discussion: Admissions were taken as per Government policy.</p> <p>Resolution: Admission of students to different programmes are approved.</p>
9.5	<p>Ratification of AECC I - Environmental Studies & AECC II-Gender Sensitization syllabus for the year 2021-22 (Annexure-V).</p> <p>Discussion: It is proposed to conduct Environmental Studies under AECC I and Gender Sensitization under AECC II. It is submitted for approval of the syllabus of</p>

	<p>the same.</p> <p>Resolution: Ratified and approved the syllabus of Environmental Studies and Gender Sensitization</p>
9.6	<p>Ratification of UGC Specified Skill Enhancement Courses with SEC I as Communication Skills & SEC III as Professional Skills which is compulsory for all programmes.</p> <p>Discussion: University Grants Council (UGC) has started a new Jeevan Kaushal Scheme 2022 which is a curriculum for life skills. As per the UGC guidelines, it is proposed to start UGC Specified SECs with SEC I as Communication Skills & SEC III as Professional Skills which is compulsory for all programmes.</p> <p>Resolution: UGC Specified Skill Enhancement Courses with SEC I as Communication Skills & SEC III as Professional Skills are ratified and approved.</p> <p>Approval for Academic bank of credits.</p>
9.7	<p>Approval for giving special permissions to the students on the following cases:</p> <ol style="list-style-type: none"> Separate internal and external exams for the students who participated in National & International events in Sports, NCC & NSS. Maternity leave of 90 days for the students. Internship for a period of 3 to 6 months for advanced learners. <p>Discussion: a. To conduct separate internal and external exams for the students who participated in National & International events in Sports, NCC & NSS, it was advised to write letter to UGC to seek clarification.</p> <p>b. Maternity leave of 90 days for the students is approved.</p> <p>c. It was resolved to give internship for a period of 3 to 6 months for advanced learners after college hours.</p> <p>Resolution: Maternity leave of 90 days for the students is approved and it is in tune with UGC guidelines.</p> <p>Internship for a period of 3 to 6 months for advanced learners permitted only after college hours.</p>

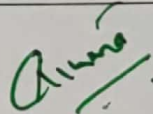
9.8	<p>Proposal for Faculty Exchange Programme.</p> <p>Discussion: To organize faculty exchange programmes in the college which would enable to learn and develop pedagogical practices, promote exposure to different educational systems and assessment methods, and also promote research ideas.</p> <p>Resolution: Approved the proposal for Faculty Exchange Programme.</p>
9.9	<p>Proposal to permit Departments to have Linkages or Collaboration for enhancing Teaching Learning methods and Research orientation.</p> <p>Discussion: For enhancing Teaching Learning methods and Research orientation which will give added scope for field visits or preparation of models or conducting webinars, etc..., the Departments to have Linkages or Collaboration</p> <p>Resolution: Approved the Proposal to permit Departments to have Linkages or Collaboration for enhancing Teaching Learning methods and Research orientation.</p>
9.10	<p>Approval for Academic bank of credits.</p> <p>Discussion: As per the NEP it is proposed to seek approval of academic bank of credits for the following programmes :</p> <ol style="list-style-type: none"> a. Certificate Course from Infosys Springboard Programme- Two credits may be allotted in place of SEC to the students who complete certificate course through Infosys Springboard Programme provided it has 2 units in the syllabus. Also if the programme has 4 units syllabus the same course may be considered as GE provided they conduct an exam in midway and an exam after completion of course. b. TASK Programmes- 2 extra credits may be allotted to the students who completes a programme conducted by TASK or the credits may be allotted in place of SEC provided it has 2 units in the syllabus. c. Programs offered by IIT Bombay-Spoken Tutorial- 2 extra credits may be allotted to the students who completes a programme offered by IIT Bombay-Spoken Tutorial through MOOCS or the credits may be allotted in place of SEC provided it has 2 units in the syllabus. <p>Resolution: Approved the proposal for academic bank of credits.</p>

9.11	<p>Report on Feedback Analysis (Annexure – VI)</p> <p>Discussion:The institution makes continuous efforts to ensure quality of Curriculum, Academic environment and other aspects of the institution. Feedback from all the stakeholders is considered as the most important thing to maintain and enhance the quality of the institution. As part of this process, the Internal Quality Assurance Cell (IQAC) collects feedback from all the stakeholders such as Employers, Alumni, Parents, Teachers and students and analyse annually. The feedback analysis for the academic year 2020-21 is present in Annexure- VI.</p> <p>Resolution: Report on Feedback Analysis for the academic year 2020-21 is approved.</p>
9.12	<p>To review and acknowledge the Results for the year 2020-21. Results analysis is enclosed. (Annexure – VII).</p> <p>Discussion:The semester wise results for the year 2020-21 were published with prior approval from Controller of Examination, Osmania University the results are enclosed</p> <p>Resolution: Results for the year 2020-21 is approved.</p>
9.13	<p>Admission Schedule & Almanac for the year 2021-22. (Annexure – VIII & IX)</p> <p>Discussion: Admissions are as per DOST and intake is as per the orders issued by Commissionerate of Collegiate Education.</p> <p>Resolution: Admission Schedule & Almanac for the year 2021-22 is approved.</p>
9.14	<p>Approval of Credits for the Academic Year 2021-22 . Summary of allocation of credits for B.A / B.Com / B.Sc(Annexure-X).</p> <p>Discussion: The members expressed to restrict the total number of credits allocated for each course as prescribed by the UGC. Allocation of Credits was approved for the academic year 2021-22.</p> <p>Resolution: Allocation of Credits for the Academic year 2021-22 is approved.</p>

9.15	<p>Approve and ratify the Examination Time Tables for the year 2021-22 (SEM I, III, V & II, IV, VI). (Annexure – XI)</p> <p>Discussion: Examination time tables for the year 2021-22 are verified according to the semester pattern.</p> <p>Resolution: Examination Time Tables for the year 2021-22 (SEM I, III, V & II, IV, VI) is ratified and approved.</p>
9.16	<p>Any Other :</p> <p>(i) Approval of syllabus of newly introduced courses B.A Honors (Economics) and B.Sc(Genetics).</p> <p>(ii) Approval for tie up with University Research Ethics Committee.</p> <ul style="list-style-type: none"> • Academic Council approved the syllabus of newly introduced courses B.A Honors (Economics) and B.Sc(Genetics) subject to BOS approval in their respective departments . • Academic Council approved and suggested to write a letter to the Registrar, Osmania University, Hyderabad for tie up with University Research Ethics Committee.



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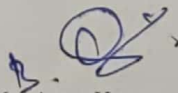


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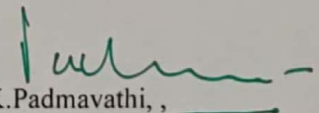
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