

**Commissionerate of Collegiate Education, Telangana
Academic Audit 2016-17**

**Academic Audit Report
(Status to be filled by the Principal)**

Date of Audit:13.06.2017				
Audit Team:				
Name:		Contact Number		Address
1.Sri.M.Ravi Kumar		9440872322		GDC(A), Siddipet
2.Dr.A.Nagaraja Sharma		9440468569		Girraj Govt. College (A), Nizamabad
3.sRI.P.Venkata Ramana		9177087189		GDC, Chevella
College Particulars				
College Name & Address : Government Degree College for Women (A), 1-10-166,Opp: Hyderabad Public School, Begumpet,Hyderabad-500016.				Affiliating University : Osmania University
Type of Institution: For Men/ Women/ Co-ed	Year of Establishment :1971	Government/ Pvt. Aided: Government	Regular/ Shift :Regular	Working Hours :9.00 am to 3.30 pm
College Phone Number : 040-27766536	Website Address :www.gdcwbegumpet.com		College Email id :gdcwbpthyd@gmail.com	
Name of the Principal :Dr.P.Rajani		Contact Number:9290553393		
Name of the Vice-Principal :Dr.P.LalithaVani (Prv), Ms. S. Nirmala, Vice Principal, (Present)		Contact Number : 9849026107, Contact Number:		
Name of the IQAC Coordinator: Ms.Anita Abraham		Contact Number : 9440000456		
No. of Sanctioned Posts:	Teaching : 61	Regular Working :29	Contract Working:14	Guest Working:14
	Non Teaching: 29	Regular Working :15	Contract Working:Nil	
UGC:				
UGC Recognition Status (Date, Month & Year)	12 (B): 01.08.1979	2(F) : 01.08.1979	Autonomous/ Non Autonomous :Autonomous	
Amount Sanctioned in 12th Plan period (Mention the names of the schemes):	Rs. 14,46,000/- (Plan block grant, Remedial Coaching)			
Amount utilized in 12th Plan period (Mention the names of the schemes):	Fully utilized.			
NAAC Particulars: Year of Accreditation : August 2106	Grade:B+	Cycle (1/2/3/4) :3 rd	CGPA:2.64	Validity upto: August 2021
	AQAR for the year 2014-15 submitted to NAAC on: 04.10.2015		AQAR for the year 2015-16 submitted to NAAC on: 24.08.2015	

Building Particulars	Own Building/Not:Own Building	Campus area in Acres:2.32	Compound wall (Existing/Not existing) Existing	Condition of Compound wall (Good/requires repairs): Good
	No.of Class rooms:25	No.of Labs:15	No.of Toilets for boys: Not Applicable	No.of Toilets for Girls:16
	No.of Toilets for staff:16	Boys Hostel: No	Girls Hostel: No	
Strength Particulars:				
Name of the Course (UG/PG)	Sanctioned Strength:	No of applications received	No of students joined	Remarks (compared to last year's)
Copy Enclosed (UG/PG)	B.A-240	B.A 57	B.A 57	Improved
UG- Online Admissions	B.Com-290	B.Com-243	B.Com-243	Improved
PG-Through OU Counseling	B.SC.-390	B.Sc-271	B.Sc-271	improved

I - CURRICULAR ASPECTS

1.1 Curricular Planning and Implementation			Weightage: 100
			Weightage: 20
			Grade/ Weightage (A-Excellent, B: Good, C: Average & D: Poor)
1	Annual Institutional Plan Prepared : Yes/No Yes Copy Enclosed	Implementation of Annual Institutional Plan : Yes	20
2	Departmental Annual Curricular Plans Prepared/ Not : Prepared		
3	College & Department Activity Register 2016-17 Yes/No : Yes	Implementation of Annual Curricular Plan : Yes	
4	No. of staff members represented on the BOS of the concerned university :06		
5	Has the institution taken feedback from Teachers & Students on the syllabus and curriculum and communicated it to the University Yes/No : Yes		
	Recommendation/Suggestions of Academic Advisors:	Updation of department activity register	

1.2 Academic flexibility			Weightage: 30
1	No. of Existing Self-financed programmes: UG- 11 PG-06	No. of New Courses introduced : 06	28
2	No. of Add-on /Certificate Courses (Department-wise) started during 2016-17 : 16 Certificate Courses & 16 Tran disciplinary Electives		
3	Add-on Courses/Certificate (Department-wise) completed during 2016-17		
	Recommendation/Suggestions of Academic Advisors:	Job oriented courses may be introduced more	

1.3 Curriculum Enrichment			Weightage: 30
1	Coverage of Syllabus (Average Percentage): 100%	Maintenance of Student Attendance	28
3	Teaching of HVPE Course	Registers (Yes/No) Yes	
4	Teaching of Foundation Courses	No. of trained teachers:11	
		No. of teachers involved: 09	
5	Gender sensitization programmes	No. Conducted : 04	Registers maintained/not : Maintained
6	Career Guidance Programmes	No. Conducted :05	Registers maintained/not : Maintained
	Recommendation/Suggestions of Academic Advisors:	Some more sensitization programs to be conducted and recorded	

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1.4 Feedback on curriculum

1	Student feed back on Teachers conducted or not (Enclose proforma): 5-10 th Nov & April 2017	Date on which conducted : Conducted	Records maintained/not : Maintained	18	Weightage: 20
2	Feed back on teachers was analyzed/ not:analyzed	Whether action taken by Principal/not :Yes			
	Recommendation/Suggestions of Academic Advisors:	The feedback analysis to be done each subject /course			

II-TEACHING, LEARNING & EVALUATION

Weightage: 350

2.1. student enrollment and profile

	Does the college has sufficient strength (Yes/No): Yes	Action taken to improve the Strength: Proposals have been Submitted to start New Courses at UG & PG Levels			Weightage: 30
	Student attendance on the day of Academic audit (%):				25
	Availability of Social Profile of the students (Yes/No): (Give the strength of the following)				
	Boys:Nil	SC(B) Nil	SC(G) : 370	ST(B):Nil	ST(G) :73
	Girls: Copy Enclosed	BC(B) :Nil	BC(G) :963	Differently abled :	
	Maintenance of student profiles by each department				
	No. of dropouts in the last two years (Course wise)	B.Sc.: 05	B.A.:10	B.Com. : 06	
	Recommendation/Suggestions of Academic Advisors:	Action to be taken to improve the strength of the college.			

2.2 Catering to diverse needs

	Conduction of bridge courses? – Yes	No. of students attended : 160	Records Maintained/not: Maintained	Weightage: 50
	Conduction of Remedial Classes - Yes	No. of students attended :250	Records Maintained/not: Maintained	40
	Programmes for Advanced learners - Yes	No. of students attended : 50	Records Maintained/not: Maintained	
	Co-Curricular Activities (College Level) - Yes	No. of students attended : 600	Records Maintained/not: Maintained	
	Academic Competitions (College/Dist/State/ National level) – Yes	No. of students attended :150	Records Maintained/not: Maintained	
	Recommendation/Suggestions of Academic Advisors:	Action to be taken to conduct more academic competitions.		

2.3 Teaching-learning process

Teaching Diaries in the Prescribed Formats (Yes/No):Yes		Are they maintained properly: Yes	Weightage: 100
Teaching Plans in the Prescribed Formats (Yes/No): Yes		Are they maintained properly: Yes	90
Usage of Supplementary/ Innovative teaching methods by faculty	Type of Supplementary/innovative teaching methods used 1.PPTs 2.Extension Activities 3.WorkShops,Seminar, Assignments	1.No.of /PPTsmodels/others prepared by faculty: 50 2.No.of /PPTsmodels/others prepared by Students:50	
Strategies used by the College to prepare students for the annual examinations	1.Special Classes for Slow Learners 2.Group Discussions 3.Assignments 4. Internal Assessment	Are these programmes really conducted by the college/not :Yes	
Maintenance of Departmental Library by each Dept.: Yes			
Recommendation/Suggestions of Academic Advisors:	Action to be taken to introduce innovative teaching methods		

2.4 Teacher quality

Staff Development Programmes (for 2016-17) : Provide the following details :			Weightage: 80
2	Give the no.of programs conducted by the college for the following items	Workshops: Int.Nat: Nat: State:03	Seminars: Int.Nat: Nat: State:
		Conferences: Int.Nat: Nat: State:	Panel discussions:
		Guest / Extension lectures:100	Others: 20
3	No.of faculty members attended (out side the college)	Workshops: Int.Nat:03 Nat:20 State: 02	Seminars: Int.Nat: Nat: State:05
		Conferences: Int.Nat: Nat: State:	Panel discussions:10
		Guest / Extension lectures:20	

4	No. of faculty members presented papers in	Workshops: Nat:1 Int.Nat:02 6 State:	Conferences: Int.Nat: Nat: State:		
		Seminars: Int.Nat:02 Nat:05 State:05			
5	No. of Faculty received awards in 2016-17	International:	National: 02	State: Dist: Univerasity: Others:05	
	Recommendation/Suggestions of Academic Advisors:	Teaching staff are encouraged to pursue higher qualifications leading to Ph.D			
2.5 Evaluation process and reforms					
	Conduct of Internal Examinations - Yes	Unit:	Half-Yearly :	Prefinal :	Weightage: 50
		Others:	Maintenance of Internal marks registers by each department (Yes/No)- Yes		
	Are the internal examination marks communicated to parents (Yes/No): Yes	Mode of communication of Internal marks to parents : Through PTA Meeting			
	Recommendation/Suggestions of Academic Advisors:	Action to be taken to communicate internal marks / University marks to the parents			
2.6 Student performance and learning out comes					
1	Results of the College (2015-16) Copy Enclosed				Weightage: 40
	Group	College Average	University Average	Result of 2015-16	40
	<u>B.A</u>	89.46		82.61	
	1				
	2				
	3				
	B.Com(Gen) B.Com(Comp.)	89.46		96.21	

	B.Sc							
	1.							
	2.							
	3.							
	4.		89.46				84.32	
2	Whether Subject wise result analysis done or not : Yes		Efforts may be made to improve results					
3	Whether Teacher wise result analysis done or not :Yes							
4	Is the result improved/decreased from last year result or not (give the % group wise) : Improved							
	Recommendation/Suggestions of Academic Advisors:		Improve results					
III-RESEARCH AND CONSULTANCY								
3.1 Promotion of research							Weightage: 150	
	Does the Institution constituted Research committee (Y/N) Yes		Date of formation: 2004	Mention Dates of meetings : July 25 th , November 26 th 2016.			Weightage: 20	
							10	
31	Is the College a Recognized Research Centre(Y/N): No		No. of Research Guides in the College :		No. of Research Scholars working for M.Phil & Ph. D under them:			
33	No.of faculty which are Life members in at least one reputed International/ National research societies (Give Details):							
	Recommendation/Suggestions of Academic Advisors:		Action to be taken to improve research programs by the Faculty.					
3.2 Resource mobilisation for research							Weightage: 10	
	No.of submitted/completed Research Projects (Last 4 yrs)		Major	Minor:03	Other:		5	
	No. of Research Projects applied to various funding agencies		Major	Minor	Other:			
34	No.of Sanctioned/ on going Research Projects		Major	Minor:04	Other:			
	Recommendation/Suggestions of Academic Advisors:		Action to be taken to resource mobilization for research.					

3.3 Research facilities				Weightage: 10
For Faculty	Labs/Equipment : Yes	Library : Yes	Computer with Internet facility	5
For Students to do in house projects like Study Projects/	Labs/Equipment : Yes	Library : Yes	Computer with Internet facility Yes	
Seminars/ Surveys etc.: 300	Funds: UGC	No. Of Study Projects:100	Seminars: 05 Surveys:05	
Recommendation/Suggestions of Academic Advisors:	Steps to be taken to increase student study projects			

3.4 Research Publications & Awards				Weightage:20
Give details of Research Publications (2016-17) of faculty				10
35	No. of papers published by faculty in peer viewed journals :	International:	National:03 Others:	
		No. of Monographs published: 01	No. of Chapter in Books published : 02	
		No. of Books Edited :	No. of Books published with ISBN/ISSN:	
5	No.of Faculty received Research awards during 2016-17	International:	National:	State:
	No. of papers published by Students :	International:	National:	State: Others:
	Recommendation/Suggestions of Academic Advisors:	Steps to be taken to increase number of papers published by the faculty.Centralised research may be undertaken		

3.5 Consultancy and Institutional Social Responsibility			Weightage: 10
			5

1 List consultancy services provided by the institution	Maintenance of Record of Consultancy :	
Recommendation/Suggestions of Academic Advisors:	Steps to be taken to increase consultancy services provided by the institution.	

3.6 Extension Activities and Institutional Social Responsibility			Weightage: 60
1	No. of Extension activities conducted by the college: 100	Maintenance of Records related to Extension Activities: Yes	50
2	No. of outreach programmes conducted by the college:10	Maintenance of Records related to Outreach programmes: Yes	
12	Any awards received by the institution for extension activities and/contributions to the social/community development during the present academic year		
3	NSS Details (2016-17)	No. of NSS Units in the college & strength : 4 & 400	No. of camps organized : Blood Donation Camp -I, Blood Grouping Camp - I No. of Camps attended : NIC-03
		Name of the NSS POs & Contact No. Unit-I : Ms.V.V.Mallika Unit-II: Ms.M.Sangeetha, Unit- III : Dr.Ch.Anuradha,Unit-IV: Dr.D.Malleswari	
		Maintanance of NSS Attendance Register: Maintained	Maintenance of NSS Activity Register: Maintained
4	NCC Details (2016-17)	No. of NCC Units in the college & strength : 01 & 100 (half COY)	No. of camps attended:10
		Name of the NCC Officer & Contact No.Lt. Dr P..Vijaya& 7382116309	
		Maintanance of NCC Attendance Register: Yes	Maintenance of NCC Activity Register: Yes
5	Red Ribbon Club (2016-17)	Name of the RRC Coordinator & Contact No.	Dr.Ch.Anuradha& 9014486435
		No. of RRC Activities conducted: 01(Blood Donation Camp , Blood Grouping Camp)	Maintenance of RRC Activity Register: Maintained
6	Women Empowerment Cell(WEC) (2016-17)	Name of the WEC Coordinator & Contact No.Ms.V.MallikaVedantham, 9291467682	
		No. of WEC Activities conducted:	Maintenance of WEC Activity Register: Yes
8	Consumer Club (2016-17)	No. of CC Activities conducted: Essay Writing Competition	Maintenance of CC Activity Register: Maintained
9	Any other programmes conducted to promote citizenship roles in the students (Mention): 10		
	Recommendation/Suggestions of Academic Advisors:	Steps to be taken to start clubs by each department separately	

3.7 Collaboration

		Weightage: 20
54	No.of MoUs/collaborative arrangements/linkages with the other institutes/ laboratories/organizations :12	20
55	No.of Programmes/ activities conducted in the college by these institutes/ laboratories/organisations: 02	Maintenance of MOU/Collaboration registers : Yes
	Recommendation/Suggestions of Academic Advisors:	Satisfactory

IV-INFRASTRUCTURE & LEARNING RESOURCES

4.1 Physical facilities

		Weightage: 100
Give details of the facilities available in the college		Weightage: 30
	Classrooms :25	Technology enabled learning spaces:03
	Seminar hall :01	Laboratories : 15
	Equipment for research: Yes	Gymnasium: Yes
	Botanical garden :Yes	Canteen: Yes
Toilets	No.of Toilets for Girls: 16	No.of Toilets for Boys: 02
	Condition of toilets (Working/not working) : Working	No.of Toilets for Staff: 12
	Does the existing toilets sufficient for the student strength: Yes	Availability of Running water supply: Available
Hostel	Girls' hostel:	Boys' hostel:
	Health Centre (Existing/ Not): Existing	No.of Programmes conducted through Health center :03
		Maintenance of activity register for Health center : Yes
	Recommendation/Suggestions of Academic Advisors:	Some more steps to be taken to improve infrastructure facility in the campus may be completed as early as possible

4.2 Library as a Learning Resource			Weightage: 20	
1	Library (Provide the following details)	Working hours:-	On working days:9am – 4.00pm On holidays: -	20
		No.of Text books available:24203	No.of Reference books available:431	
		No.of Journals/ Periodicals available:28	e-resources: N- List Resources	
		Newspapers: 08	No.of Computers : 04 Availability of Previous years Question papers : available	
		Internet facility: Yes	Xerox facility: Yes Printer facility: Yes	
		Subscription to N-list made or not: Subscribed If not state the reasons: Yes	Library Automation:Automated Are seperate logbooks maintained for Student & staff visitors: Yes	
		How many students visited the library in the current academic year so far (According to logbook) :Avg 40 Students visits per day	How many Lecturers visited the library in the current academic year so far(According to logbook):Avg 5-10 Visits per day	
		No.of books Circulated to students : 1703		
		Maintenance of feedback book to get feedback from its users: yes	Record of Visitors: Maintained	
		Overall maintenance of the library: Good		
Recommendation/Suggestions of Academic Advisors:	Satisfactory Barcoding may be undertaken			

4.3 IT Infrastructure

				Weightage: 30
1	Number of computers available in the college (in use): 40	No. of computers in working condition: Yes	Computer-student ratio :1:5	LAN facility: Yes Wifi Facility: Yes 30
	Number of computers with Internet facility : 15		No. of computers with internet facility made available to the faculty and students on the campus :20	
2	Does the college website in working condition (plz. Check): Yes		Is the website updated regularly: Yes date when it was last updated : 12.03.2016	
3	Whether MANA TV is functional or not : Yes	Whether schedule is circulated to the students or not : Yes	Maintenance of MANA TV Viewer's Register : Yes	
	No. of MANA TV presenters from college : Faculty :03 Students :15	Whether feedback collected from students or not : Yes	Whether feedback collected from students is sent regularly to CCE or not : Yes	
	Recommendation/Suggestions of Academic Advisors:	Satisfactory		
4.4 Maintenance of Campus Facilities Copy Enclosed				Weightage: 20
1	Maintenance of Campus: Yes			20
2	Maintenance of Terrace of college building : Maintained	Date of last cleaning : 09.03.2017		
	Maintenance of Water tanks/sumps : Maintained	Date of last cleaning :09.03.2017		
3	Maintenance of equipment: Maintained			
4	Maintenance of toilets: Maintained			
5	Maintenance of furniture: Maintained			
	Recommendation/Suggestions of Academic Advisors:	Satisfactory		

IV-STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support		Weightage: 100
Does the institution publish its updated prospectus annually: Yes		Weightage: 50
Career guidance & Placement Cell	Is the Prospectus placed in the college website or not : If not state the reasons: Yes	45
	No. Of students received support and guidance for preparation of competitive exams :51 Maintenance of Career guidance & Placement Cell activity register : Yes	
Type of counseling services are made available to the students	Academic : Yes Personal: Yes career : Yes psycho-social: Yes	
	Maintenance of a Record for counseling services of the institution : Maintained	
JKC: Provide the details	No.of students enrolled in the present academic year: Mandatory to all 1st year Students III year 128	No. of students attended the interview : 180
	No.of students selected through Job drives in the last academic year: 130	
Student Grievance Redressal Cell	No of grievances reported in the present academic year: 20	No of grievances redressed in the present academic year:20
	Name of the ICC Coordinator & Contact No. Ms.B.E.A .Tanuja& 9440365825	
Internal Complaints Committee(ICC) (2016-17)	No.of ICC Activities conducted: 15	Maintenance of ICC Activity Register: Yes
Anti-ragging committee.	Maintenance of a Record of Anti-ragging committee activities : Yes	
Does the institution have a registered Alumni Association :	Maintenance of a Record of Alumni Association activities :Yes	
Any welfare schemes (other than Govt.) planned by the institution for students	Reach out	
Recommendation/Suggestions of Academic Advisors:	Steps to be taken improve career counseling to the students.	

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5.2 Student Progression

Details of the students passed out and progressing to higher education or employment (current academic year)				Weightage: 30
				30
Give No.of Students	Joined PG :15	B.Ed :20	Other courses:20	
	Employed :250	Self employed :05		
	Maintenance of a Record of Student progression :Yes			
Recommendation/Suggestions of Academic Advisors:	Satisfactory			

5.3 Student Participation and Activities

				Weightage:20
Sports/games: Yes	Name & Contact no. of PED: Ms.P.Supriya& 9491383725			20
No.of sports & games events conducted:	Record of Physical Education Department: Yes			
Significant achievements in Sports & Games	International Level :	National Level:03	State Level :27	District Level : 35
Record of activities of Clubs (if any)				
Give the no.of Student Centric Activities conducted by the institution in the present academic year	Quizzes:23	Student seminars: All the Students give seminars	Debates/discussions:	
	Literary activities:	Cultural activities:	any other:	
	Sports/games:	Maintenance of records for all these activities: Yes		
Encouragement given by the instituion for students to publish materials in				
College magazine	Name of college magazine: Mahathi		Year of publishing started:2007	
	No.of articles published by students this academic year:26			
Does each Department Display latest news clippings/articles in the concern subject: Yes	Maintenance of records for this activity: Maintained			
Existence of College wall magazine (Y/N) Yes				
Recommendation/Suggestions of Academic Advisors:	Satisfactory			

IX-GOVERNANCE AND LEADERSHIP

6.1 Institutional Vision and Leadership			Weightage: 100
	Staff council and its activities	Whether College has a Staff Council or not : Yes	Weightage: 10
		Is the Staff Council active or not : Yes.	10
		Maintenance of Staff Council Register : Yes	
92	List of Committees in the College09		
		Maintenance of activity register for all these committees : yes	
	Recommendation/Suggestions of Academic Advisors:	Satisfactory	
6.2 Strategy Development and Deployment			
93	Is the college an Autonomous college": Yes	If 'No', what are the efforts made by the institution in obtaining autonomy	Weightage: 10
94	Does the Institution have a mechanism for analyzing student feedback on Institutional performance: Yes		10
	Recommendation/Suggestions of Academic Advisors:	Satisfactory	
6.3 Faculty Empowerment Strategies			
1	Number of faculty nominated for (current academic year)	Orientation programmes: 3	Refreshers courses:7
		Staff training conducted by CCE:22	
		Recommendation/Suggestions of Academic Advisors:	Nil

6.4 Financial Management and Resource Mobilization				Weightage: 20
When was the last financial audit conducted in the institution	Internal Audit :	External Audit :2010 by A.G		20
List the efforts made by the institution in securing additional funding	Making representation to Public representatives MLA, MPs, Cooperator etc.			
Has the instituion utilized all the funds	Amount mobilized/ received in Rs50.00 Lakhs Amount Utilized : under process Amount Unutilized : - Amount recovered from Non - utilizer: -			
Recommendation/Suggestions of Academic Advisors:	Public Representative may be approached to mobilise more funds			

6.5 Internal Quality Assurance System (IQAS)				Weightage: 30
Date of establishment of Internal Quality Assurance Cell (IQAC): February 2004				30
No.of Programmes conducted through college IQAC:	Maintenance of IQAC activity register (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc) Maintained			
whether AQAR hosted in the college website:	AQAR for the year 2015-16 submitted to NAAC on:24.08.2016	AQAR for the year 2014-15 submitted to NAAC on:16.10.2015		
Recommendation/Suggestions of Academic Advisors:	Quality standards can be completely achieved			

VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness				Weightage: 100
Eco Club (EC) (2016-17)	No.of EC Activities conducted:04	Maintenance of EC Activity Register:Yes		30
Initiatives taken by the college to make the campus eco-friendly	Plantation: Yes	Water harvesting: Yes	Energy conservation: Yes	
	Use of renewable energy :Yes	e-waste management:: Yes	Efforts for Carbon neutrality:	
	Maintenance of record for these activities : Maintained			
Recommendation/Suggestions of Academic Advisors:	Steps to be taken to conduct more awareness programs on cleanliness and ecofriendly			

2 Innovations

Weightage: 30

List of innovative practices adopted by the institution

30

16 Transdisciplinary Electives & 16 Certificate Courses have been introduced under CECS Pattern

(Mention the practice & Impact of the practice on the stakeholders)

Maintenance of register for the same: yes

Recommendation/Suggestions of Academic Advisors:

Steps to be taken to improve innovative practices by the institution

Best Practices

Weightage: 40

List of Best practices adopted by the institution : Copy Enclosed

Maintenance of register for the same: Yes

40

Recommendation/Suggestions of Academic Advisors:

Nil

Total Weightage: 874

Criteria I: 94

Criteria II: 310

Criteria III: 105

Criteria IV: 80

Overall Weightage: A

Criteria V: 95

Criteria VI: 100

Criteria VII: 90

Signature of the Principal (with College stamp)

P. Venkata Ramana

Principal

Govt. Degree College for Women (A)
BEGUMPET, HYDERABAD.

Names & Signatures of Academic Advisors along with contact numbers

1. Sri.M.Ravi Kumar

[Signature]

9440872323, 9849504042

2. Dr.A.Nagaraja Sharma

[Signature]

9440488569

3. Sri. .P.Venkata Ramana

[Signature] 13/6/17

9177087189

P. Venkata Ramana

Principal

College Name & Address :

Government Degree College for Women (A), 1-10-166, Opp: Hyderabad Public School, Begumpet, Hyderabad-500016.

Date of Audit: 13.06.2017

Audit Team: Names & Address

1. Sri M. Ravi Kumar, GDC(A), Siddipet

2. Dr. A. Nagaraja Sharma, Girraj Gov. College(A), nizamabad

3. Sri.P.Venkata Ramana, GDC, Chevella

I - CURRICULAR ASPECTS

1.1 Curricular Planning and Implimentation

Recommendation/Suggestions of Academic Advisors:

Updation of Department activity register

Action taken by the Principal

The various Departments have been instructed to update Activity Register

1.2 Academic flexibility

Recommendation/Suggestions of Academic Advisors:

Job oriented courses may be introduced more

Action taken by the Principal

1.3 Curriculum-Enrichment

Recommendation/Suggestions of Academic Advisors:

Some more sensitization programs to be conducted and recorded

Action taken by the Principal:

Academic Co-ordinator the Exam Branch and Support services have been instructed to conduct more programs to sensitize students on curriculum, various foundation courses and career guidance programs.

1.4 Feedback on curriculum

Recommendation/Suggestions of Academic Advisors:

The feedback analysis to be done each subject / course

Action taken by the Principal

Feedback on subject/Course is being conducted by Exam branch during the course of Result Analysis

II-TEACHING, LEARNING & EVALUATION

2.1. student enrolment and profile

Recommendation/Suggestions of Academic Advisors: Action to be taken to improve the strength of the college.

Action taken by the Principal

Measures are being taken to improve strength of college by introduced new courses like MPC,MPCs,HEP,HPJ

2.2 Catering to diverse needs

Recommendation/Suggestions of Academic Advisors: Action to be taken to conduct more academic competitions.

Action taken by the Principal

An Action plan is being draw by academic co –ordinator for conducting more academic Competitions like Quiz,Essay/Debate, Poster Presentation etc from 2017-18

2.3 Teaching-learning process

Recommendation/Suggestions of Academic Advisors: Action to be taken to introduce innovative teaching methods

Action taken by the Principal

The IQAC Co-ordinator, Academic Co-ordinator and Exambranch are instructed to monitor the incorporation of Innovative teaching methods by teachers into their lessons plans.

2.4 Teacher quality

Recommendation/Suggestions of Academic Advisors: Teaching staff are encouraged to higher qualifications leading to Ph.D

Action taken by the Principal

the Principal has Encouraged teaching Staff to pursue Ph.D and already 7 enrolled for Ph.D Research at O.U

2.5 Evaluation process and reforms

Recommendation/Suggestions of Academic Advisors: Action to be taken to communicate internal marks/ University marks to the parents.

Action taken by the Principal

The ward Counselors and the Exam Branch is instructed to devise a method through SMS and Postcards to communicate internal marks/ University marks to parents.

2.6 Student performance and learning out comes

Recommendation/Suggestions of Academic Advisors: Improve Results

Action taken by the Principal

Measures are being taken by all Departments to improve results such as remedial coaching for slow learners.

III-RESEARCH AND CONSULTANCY

3.1 Promotion of research

Recommendation/Suggestions of Academic Advisors:

Action to be taken to improve research programs by the Faculty

Action taken by the Principal

The Principal has Encouraged teaching Staff to pursue Ph.D and already 7 enrolled for Ph.D Research at O.U

3.2 Resource mobilisation for research

Recommendation/Suggestions of Academic Advisors:

Action to be taken to resource mobilization for research.

Action taken by the Principal

Measure are being taken to establish Research Labs, and the process is being initiated for applying at OU.

3.3 Research facilities

Recommendation/Suggestions of Academic Advisors:

Steps to be taken to increase student study Projects.

Action taken by the Principal

Study Projects are mandatory in semester V & VI across all Departments.

3.4 Research Publications & Awards

Recommendation/Suggestions of Academic Advisors:

Steps to be increase number of papers published by the faculty
Centralized.research.may.be.undertaken.

Action taken by the Principal

Measure are being taken to establish Research Labs, and the process is being initiated for applying at OU.

3.5 Consultancy and Institutional Social Responsibility

Recommendation/Suggestions of Academic Advisors:

Steps to be taken to increase consultancy services provided by the institution.

Action taken by the Principal

Initiated plans to start consultancy service by Science/Arts/Departments also

3.6 Extension Activities and Institutional Social Responsibility

Recommendation/Suggestions of Academic Advisors:

Steps to be taken to start clubs by each department separately.

Action taken by the Principal

3.7 Collaboration

Recommendation/Suggestions of Academic Advisors:	Satisfactory.
Action taken by the Principal	Planning to have more collaborations and linkages.

IV-INFRASTRUCTURE & LEARNING RESOURCES

4.1 Physical facilities

Recommendation/Suggestions of Academic Advisors:	Some more steps to be taken to improve infrastructure facility in the campus may be completed by as early as possible.
Action taken by the Principal	Steps are taken to complete early

4.2 Library as a Learning Resource

Recommendation/Suggestions of Academic Advisors:	Satisfactory
Action taken by the Principal	Bar coding will be undertaken by the Library at the earliest.

4.3 IT Infrastructure

Recommendation/Suggestions of Academic Advisors:	Satisfactory
Action taken by the Principal	Infrastructure will be improved depending on the requirement by all the departments.

4.4 Maintenance of Campus Facilities

Recommendation/Suggestions of Academic Advisors:	Satisfactory
Action taken by the Principal	

IV-STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

Recommendation/Suggestions of Academic Advisors:	Steps to be taken improve career counseling to the Students.
Action taken by the Principal	career counseling is presently done by UNDP and also by individual departments.

5.2 Student Progression

Recommendation/Suggestions of Academic Advisors:	Satisfactory
Action taken by the Principal	Steps will be taken to be more effective.

5.3 Student Participation and Activities

Sports/games:	Name & Contact no. of PED:	
Recommendation/Suggestions of Academic Advisors:	Satisfactory	
Action taken by the Principal	Steps will be taken excel	

IX-GOVERNANCE AND LEADERSHIP

6.1 Institutional Vision and Leadership

Recommendation/Suggestions of Academic Advisors:	Satisfactory
Action taken by the Principal	Steps will be taken effectively implement institutional vision.

6.2 Strategy Development and Deployment

Recommendation/Suggestions of Academic Advisors:	Satisfactory
Action taken by the Principal	Same Strategies will be implemented their academic year also.

6.3 Faculty Empowerment Strategies

Recommendation/Suggestions of Academic Advisors:	Nil
Action taken by the Principal	All the staff members are encouraged to attend orientation Programme, refresher courses and staff training conducted by CCE.

6.4 Financial Management and Resource Mobilization

Recommendation/Suggestions of Academic Advisors:	Public Representative may be approached to Mobilize more funds
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6.5 Internal Quality Assurance System (IQAS)

Recommendation/Suggestions of Academic Advisors:	Quality standards can be completely achieved
Action taken by the Principal	The IQAC will strive to enhance quality standards.

VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness


Maintanance of record for these activities	
Recommendation/Suggestions of Academic Advisors:	Steps to be conduct more awareness programs on cleanses and ecofriendly.
Action taken by the Principal	Echo Club is instructed to plan more awareness programs this Academic Year .

7.2 Innovations

Recommendation/Suggestions of Academic Advisors:	improve innovative practices by
Action taken by the Principal	All incharge Departments are instructed to plan for more effective, innovative practices their respective subjects their Academic year.

7.2 Best Practices

Recommendation/Suggestions of Academic Advisors:	Nil
Action taken by the Principal	Best Practices will Continued this year also.


Dr. P. Rajani
 Principal
 Govt. Degree College for Women (A)
 Signature of the Principal (with College stamp)
 BEGUMPET, HYDERABAD.