

**PROCEEDINGS OF
THE COMMISSIONER OF COLLEGIATE EDUCATION
GOVERNMENT OF TELANGANA
PRESENT: SRI.NAVIN MITTAL, IAS**

Sub:	Conduct of Academic Audit in all Government Degree Colleges in Telangana State-2018-19- Schedule-Teams-Instructions-Reg.
Ref:	CCE-AC/AADT/2/2019-QLTY

The attention of the Principals of Government Degree Colleges is drawn to the subject cited. The Commissionerate of Collegiate Education has initiated Academic Audit of the Government Degree Colleges to enhance quality of education in the colleges. During the audit, maintenance of the records of all academic activities are monitored by the team visiting the college. Conduct of academic audit activates NAAC/ Internal Quality Assurance Cell (IQAC) of the College for maintaining necessary records, which are mandatory for NAAC assessment and accreditation.

The Academic Audit shall be conducted at the College in two dimensions. One is institutional audit where the performance of the institution as a whole is measured. The second is Faculty audit meant for checking whether the faculty is performing as per the prescribed norms or not.

From this academic year an online mechanism is created for the process of Academic Audit, wherein all the Faculty and Principals have to enter faculty wise and institution wise data on the Academic Audit Module in CAIMS portal. Later a two member team of a regular Principal and Senior faculty visit the colleges allotted for verification of physical records as per the data entered by respective faculty and institutions and submit the report online from the visiting colleges. Further, the respective college Principals shall submit the Action Taken Report online in a week after the academic audit.

The list of Academic Advisors along with the list of Government Degree Colleges selected for Academic Audit is enclosed in the **annexure**. An orientation through TSAT Nipuna, to the Academic Advisors on the process of Academic Audit Online is scheduled on 03.01.2020. The schedule of the Academic Audit process is as follows-

S.No	Details	Dates
1	Submission of Faculty wise Online Proforma	03.01.2020
2	Submission of Institution wise Online Proforma	05.01.2020
3	2/3 Member Academic Advisors Team Visits and Submission of Online Report	06.01.2020 to 11.01.2020
4	Submission of Action Taken Report by Principals	25.01.2020

File No.CCE-AC/AADT/2/2019-QLTY

The Principals of the colleges scheduled for audit have to make all necessary arrangements by updating all the records and make hospitality arrangements to the Academic Advisors. The Principals are instructed to relieve the Academic Advisors mentioned in the annexure with instructions to report at the colleges allotted to them without fail. Further the Academic Advisors are informed to claim TA from the TA budget of Parent College.

Further, The Principals are informed to ensure that all the staff members are present in the college on the date of Academic Audit of the college.

Signature Not Verified

Digitally signed by PODILA BALA BHASKAR

Date: 2019.12.31 11:09:41 IST

Reason: Approved



For Commissioner of Collegiate Education

Commissionerate of Collegiate Education, Telangana
Academic Audit of GDCs
Format - II

Name of the College and Address **GOVERNMENT DEGREE COLLEGE FOR WOMEN
(AUTONOMOUS),BEGUMPET
H.No.1-10-168,Begumpet, Hyderabad**

Name of the Faculty : **Dr Rafiya Sultana**

Subject : **Chemistry** **Academic Year** : **2018-2019**

Date of Joining in the College : **23-01-2019** **Date of Retirement** : **30-06-2042**

S.No.	Activity	Status
1	Annual lesson plan is being followed or not	NO
2	Teaching diary is up to date or not	No
3	Coverage of syllabus so far (%)	-
4	Pass percentage of University Exams in respective subject for the last three years.	-
5	Record of internal examinations	YES
6	Indicators used to assess student learning & performance	YES
7	Feedback forms	NO
8	Students Attendance	NO
9	Maintenance of Marks Registers (Internal and University)	YES
10	Details of student assignment	NO
11	Details of remedial classes conducted for slow learners	NO
12	Departmental Libraries	YES
13	Record of Project works	NO
14	Record of field trips	YES
15	Record of student seminars conducted	NO
16	Use of ICT - PPT & AV Aids	NO
17	Record of assignments given to students	NO
18	Record of academic competitions conducted if any	NO

19	Record of Extension Lectures arranged	YES
20	Record of seminars/workshops attended	NO
21	Record of Activities planned to contribute to the student's future employment opportunities	NO
22	Record of Research work	NO
23	Record of extension work undertaken if any	NO
24	Record of additional responsibilities assigned	NO
25	Record of any innovative practices	NO
26	Record of MOUs if any	NO

Signature of the Principal

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.

ANNEXURE

LIST OF ACADEMIC ADVISERS ALONG WITH THE GDCS ALLOTTED						
S.No	Erstwhile Dist.	New District	Name of the Working Place	Name of the Advisor	Designation	GDCs Allotted
ADILABAD						
1	Adilabad	Mancherial	GDC Chennoor	Ch.Narayana Reddy	FAC	Asifabad & Bhainsa & Bellampalli
2	Adilabad	Mancherial	GDC Mancherial	M.Rajeshwar	Sr Faculty	
3	Adilabad	Mancherial	GDC Luxettipet	Dr.Jai Kishan Ojha	FAC	Chennoor & Utnoor
4	Adilabad	Mancherial	GDC Mancherial	D.Janardhan	Sr Faculty	
5	Adilabad	Mancherial	GDC Mancherial	Dr.V.Chakrapani	Principal	Adilabad M & W &
6	Adilabad	Nirmal	GDC Bhainsa	Ch.Shiva Prasad	Sr Faculty	
7	Adilabad	Nirmal	GDC Bhainsa	Dr.M.Sudhakar	Principal	Mancherial, Luxettipet & Nirmal
8	Adilabad	Nirmal	GDC Nirmal	M.Chandra Kumar	Sr Faculty	
HYDERABAD						
1	Hyderabad	Hyderabad	GDC (W) Begumpet	Dr.G.Yadagiri	Principal	Narayanaguda & City College
2	Hyderabad	Hyderabad	GDC Khairatabad	V.Vijay Lakshmi	Sr Faculty	
3	Hyderabad	Hyderabad	GDC Narayanaguda	P.Satyanarayana Reddy	Sr Faculty	
4	Hyderabad	Hyderabad	GDC (W) Golconda	Dr.K.Srinivasa Raju	Principal	Nampally & Chanchalguda
5	Hyderabad	Hyderabad	GDC Vidyanagar	Dr.Muktavani	Sr Faculty	
6	Hyderabad	Hyderabad	GDC (W) Nampalli	Dr.D.Varalakshmi	Principal	Hussainialam & Sitahpahalmandi
7	Hyderabad	Hyderabad	GDC (W) Begumpet	Dr.K.Jyothsna Prabha	Sr Faculty	
8	Hyderabad	Hyderabad	GDC Chanchalguda	Dr.R.Ashok Reddy	Principal	Vidyanagar
9	Hyderabad	Hyderabad	GDC Narayanaguda	Dr.K.Kiran Kumar	Sr Faculty	
10	Hyderabad	Hyderabad	GDC Falaknuma	Dr.R.Nagender Reddy	Principal	
11	Hyderabad	Hyderabad	GDC Vidyanagar	Dr.K.Anjaneyulu	Sr Faculty	Begumpet W & Khairatabad
12	Hyderabad	Hyderabad	GDC Vidyanagar	P.Venkateswar	Sr Faculty	
13	Hyderabad	Hyderabad	GDC Khairatabad	Dr.DSR.Rajender Singh	Principal	Falaknuma & Golconda W
14	Hyderabad	Hyderabad	GDC Vidyanagar	Anita Abraham	Sr Faculty	

KARIMNAGAR						
1	Karimnagar	Jagtial	GDC Jagtial	Dr.A.Ashok	Principal	Karimnagar W
2	Karimnagar	Jagtial	GDC (W) Jagtial	Dr.Masroor Sulthana	Sr Faculty	
3	Karimnagar	Jagtial	GDC Koratla	S. Ashok	FAC	Godavarikhani & Manthani
4	Karimnagar	Peddapalli	GDC Godavarikhani	Khaja Zaheer Ahmed	Sr Faculty	
5	Karimnagar	Jagtial	GDC Metpally	Dr.S.Suresh	FAC	Agraharam & Gambhiropet
6	Karimnagar	Jagtial	GDC Jagtial	Alagonda Radhakishan	Sr Faculty	
7	Karimnagar	Karimnagar	GDC (W) Karimnagar	Dr.T.Sreelakshmi	Principal	Karimnagar SRR
8	Karimnagar	Karimnagar	GDC (W) Karimnagar	K. Kamala Christiana	Sr Faculty	
9	Karimnagar	Karimnagar	GDC Karimnagar	Dr.K.Ramakrishna	Principal	Jagtial M & Jagtial W
10	Karimnagar	Peddapalli	GDC Godavarikhani	Khaja Zaheer Ahmed	Sr Faculty	
11	Karimnagar	Peddapalli	GDC Peddapalli	P. Nithin	FAC	Huzurabad & Koratla
12	Karimnagar	Karimnagar	GDC Huzurabad	Y.Devdas	Sr Faculty	
13	Karimnagar	Karimnagar	GDC Godavarikhani	Dada Salam	FAC	Jammikunta & Metpally
14	Karimnagar	Karimnagar	GDC (W) Jagtial	A.Shankaraiah	Sr Faculty	
KHAMMAM						
1	Khammam	Bhadradi	GDC Paloncha	Dr.Chinnappaiah	Principal	Khammam (A) & Yellandu
2	Khammam	Khammam	GDC Madhira	A.L.N.Sastry	Sr Faculty	
	Khammam	Khammam	GDC Madhira	B.V.Prabhakarrrao		
3	Khammam	Bhadradi	GDC Yellandu	Dr.P.Padma	Principal	Nelakondapalli & Khammam (W)
4	Khammam	Khammam	GDC Madhira	A.Venkataramesh	Sr Faculty	
5	Khammam	Bhadradi	GDC Kothagudem.	AJ.Wilson	FAC	Bhadrachalam & Manuguru
6	Khammam	Khammam	GDC Paloncha	J.Abraham	Sr Faculty	
7	Khammam	Khammam	GDC (A) Khammam	K.S.S. Ratna Prasad	FAC	Sathupally & Madhira
8	Khammam	Khammam	GDC (W) Khammam	Dr.G.Padmavathi	Principal	
9	Khammam	Khammam	GDC Nelakondapalli	Dr.Param Jyothi	Principal	Paloncha & Kothagudem
10	Khammam	Khammam	GDC Madhira	Dr.B.Madhuri	Principal	
MAHABUBNAGAR						
1	Mahabubnagar	Jogulamba	GDC Gadwal	Dr.Abdul Ansari	Principal	Jadcherla, Nagarkurnool Co Ed & W
2	Mahabubnagar	Mahabubnagar	GDC (W) Mahabubnagar	Pada Gangadhar	Sr Faculty	

File No.CCE-AC/AADT/2/2019-QLTY

3	Mahabubnagar	Mahabubnagar	GDC (A) Mahabubnagar	Dr.M.Vijay Kumar	FAC	MALD Gadwal, Gadwal (W) & Shantinagar
4	Mahabubnagar	Mahabubnagar	GDC Jadcherla	P.Naraharimurthy	Sr Faculty	
5	Mahabubnagar	Mahabubnagar	GDC Jadcherla	Dr.B.Govind	Principal	Mahabubnagar (A) & Mahabubnagar (W)
6	Mahabubnagar	Mahabubnagar	GDC Jadcherla	K.Subhashini	Sr Faculty	
7	Mahabubnagar	Nagarkurnool	GDC Kondanagula	Dr.Ch.Ramachandram	Principal	Wanaparthy Co Ed & W & Pebbair
8	Mahabubnagar	Mahabubnagar	GDC (W) Mahabubnagar	Dr. Aslam Farooqui	Sr Faculty	
9	Mahabubnagar	Nagarkurnool	GDC Palem	A.Shivaleela	FAC	Kondanagula & Atmakur
10	Mahabubnagar	Mahabubnagar	GDC (W) Mahabubnagar	Pada Gangadhar	Sr Faculty	
11	Mahabubnagar	Mahabubnagar	GDC (W) Mahabubnagar	Dr.Aslam Farooqui	Sr Faculty	Palem, Kollapur & Amrabad
12	Mahabubnagar	Mahabubnagar	GDC Jadcherla	Dr.K.Padmavathi	Sr Faculty	

NALGONDA

1	Nalgonda	Nalgonda	GDC (A) Nalgonda	K.Chandra Shekar	FAC	Devarakonda & Chandur
2	Nalgonda	Nalgonda	GDC (W) Nalgonda	K.Devavani	Sr.Faculty	
3	Nalgonda	Nalgonda	GDC (W) Nalgonda	Dr.Ghanshyam	Principal	Nalgonda (A) & Alair
4	Nalgonda	Nalgonda	GDC (W) Nalgonda	L.Kamala	Sr.Faculty	
5	Nalgonda	Nalgonda	GDC Devarakonda	Dr.Rahath Khanam	Principal	W Nalgonda, Miryalguda & Ramannapet
6	Nalgonda	Nalgonda	GDC (A) Nalgonda	Nizamuddin	Sr.Faculty	
8	Nalgonda	Nalgonda	GDC Devarakonda	P.Yedukondalu	Sr.Faculty	Kodad & Huzurunagar
9	Nalgonda	Yadadri	GDC Ramannapet	V. Srinivas Reddy	Sr.Faculty	

NIZAMABAD

1	Nizamabad	Kamareddy	GDC Yellareddy	Dr.K.Praveen Kumar	Principal	Nizamabad & Armoor
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File No.CCE-AC/AADT/2/2019-QLTY

2	Nizamabad	Nizamabad	GDC Armoor	Dr.T.Venugopala Swamy	FAC	
3	Nizamabad	Nizamabad	GDC Bodhan	K Bharath Raj	Sr Faculty	
4	Nizamabad	Nizamabad	GDC Bodhan	S Rangarathnam	FAC	Bichkunda & Yellareddy
5	Nizamabad	Nizamabad	GDC (A) Nizamabad	E.Laxminarayana	FAC	
6	Nizamabad	Nizamabad	GDC Dharpally	P.Ram Mohan Reddy	FAC	
7	Nizamabad	Nizamabad	GDC (A) Nizamabad	V.Muthyam Reddy	Sr Faculty	Kamareddy & Bodhan
8	Nizamabad	Nizamabad	GDC (A) Nizamabd	Abdur Rafeeq	Sr Faculty	Banswada & Shakkarnagar
9	Nizamabad	Nizamabad	GDC Shakkarnagar	A.Mallesham	Sr Faculty	
10	Nizamabad	Nizamabad	GDC Bodhan	Naheeda Begum	Sr Faculty	Dharpally & Bheemgal
11	Nizamabad	Nizamabad	GDC (A) Nizamabad	Dr.N.Jyothi	Sr Faculty	

RANGAREDDY

1	Rangareddy	Ranga Reddy	GDC Chevella	Dr.K.Prabhu	FAC	Serilingampalli & Kukatpally
2	Rangareddy	Medchal	GDC Malkajgiri	M.Ramchandram	FAC	
3	Rangareddy	Ranga Reddy	GDC Serilingampally	Dr K.Arunabai	FAC	Malkajgiri & Ibrahimpatnam
4	Rangareddy	Medchal	GDC Kukatpally	P Suresh Babu	Sr Faculty	
5	Rangareddy	Rangareddy	GDC Hayathnagar	Dr.J.Rajaram	Principal	Shadnagar, Chevella & Tandur
6	Rangareddy	Medchal	GDC Kukatpally	P.Venkata Ramana	FAC	
7	Rangareddy	Rangareddy	GDC Shadnagar	Dr.M.Sujatha	Principal	Kodangal & Hayatnagar
8	Rangareddy	Medchal	GDC Kukatpally	Nikhat Anjum	Sr Faculty	

SANGAREDDY

1	Sangareddy	Medak	GDC (W) Medak	Dr.N.Alivelu Mangamma	Principal	Medak & Patancheru
2	Sangareddy	Siddipet	GDC (W) Gajwel	Dr.P.V.Uma Sasi	Principal	
3	Sangareddy	Medak	GDC Medak	Dr.P.V.Narasimham	Principal	Siddipet & W Sangareddy
4	Sangareddy	Siddipet	GDC Dubbak	Dr.K.Bhavani	FAC	
5	Sangareddy	Sangareddy	GDC (W) Sangareddy	Dr.Anitha	Principal	Gajwel W & Dubbak
6	Sangareddy	Siddipet	GDC Husnabad	J.V.Rajireddy	FAC	
7	Sangareddy	Sangareddy	GDC Patancheru	Dr.V.Rajendra Prasad	Principal	Sangareddy A & Sadasivpet
8	Sangareddy	Sangareddy	GDC Patancheru	M.Venkateshwarlu	Sr Faculty	
9	Sangareddy	Sangareddy	GDC Sadasivpet	Dr.T.Patanjali	Principal	Husnabad & Cherial
10	Sangareddy	Sangareddy	GDC Patancheru	Dr. M. Shailaja	Sr Faculty	
11	Sangareddy	Sangareddy	GDC Sangareddy	Dr.Chandra Mukherji	Principal	Gajwel M & Jogipet

File No.CCE-AC/AADT/2/2019-QLTY

12	Sangareddy	Sangareddy	GDC Patancheru	B.Rajender Kumar	Sr Faculty	
13	Sangareddy	Siddipet	GDC (A) Siddipet	Dr.Ch.Prasad	Principal	Narayankhed & Zaheerabad
14	Sangareddy	Sangareddy	GDC (A) Sangareddy	M Praveena	Sr Faculty	
15	Sangareddy	Siddipet	GDC (M) Gajwel	Dr.A.Srinivas Reddy	Principal	Narsapur & W Siddipet
16	Sangareddy	Sangareddy	GDC (A) Sangareddy	P Krishna Murthy	Sr Faculty	
WARANGAL						
1	Warangal	Jangaon	GDC Jangaon	T. Sambashiva Rao	FAC	
2	Warangal	Warangal (U)	GDC Hanamkonda	Dr.P. Indira Devi	Sr Faculty	Mulugu & Maripeda
3	Warangal	Jayashankar	GDC Mulugu	K.Rajanilatha	FAC	
4	Warangal	Warangal (U)	GDC Hanamkonda	M.Manojkar Samley	Sr Faculty	Mahadevpur & Bhupalpally
5	Warangal	Mahabubabad	GDC Mahabubabad	Dr.G.Poshaiah	Principal	Warangal W, Parkal & Eturunagarm
6	Warangal	Warangal (U)	GDC Hanamkonda	K.Mallesham	Sr Faculty	
7	Warangal	Mahabubabad	GDC Maripeda	R.Premalatha	FAC	Garla & Thorrur
8	Warangal	Warangal (U)	GDC Hanamkonda	K.Mallesham	Sr Faculty	
9	Warangal	Warangal	GDC Hanamkonda	Dr.P.Venkateswarlu	Principal	Narsampet & Mahabubabad
10	Warangal	Warangal [R]	GDC Narsampet	T.Ramesh	Sr Faculty	
11	Warangal	Warangal [R]	GDC Narsampet	Dr.B.Chandramouli	Principal	
12	Warangal	Warangal [R]	GDC Parkal	Dr. M. Naveen	Sr Faculty	Hanamkonda & Wardhannapet
13	Warangal	Mahabubabad	GDC Thorrur	B.Santhosh Kumar	Sr Faculty	
14	Warangal	Warangal [R]	GDC Parkal	Dr.V.Vijaya Lakshmi	Principal	Rangasaipet & Jangaon
15	Warangal	Mahabubabad	GDC Thorrur	Dr.B.Laxman Naik	Sr Faculty	

For Commissioner of Collegiate Education