

**DEPARTMENT OF COMMERCE  
INDEX  
CERTIFICATE COURSES**

Sl. No	DATE	DURATION	DETAILS OF CERTIFICATE COURSE	RESOURCE PERPSON	NO.OF STUDENTS ENROLLED
1.	September 16 <sup>TH</sup> 2019 TO 19 <sup>TH</sup> March 2020	7 MONTHS ( PER Batch 60 Hours)	TALLY ERP.9	Mr.Parmesh Sirikonda	337
2.	October 4 <sup>TH</sup> 2021 TO 6 <sup>TH</sup> December 2021	3 MONTHS (90 Hours)	DTP AND PRINT PUBLISHING ASSISTANT	Mrs. Saritha	66
3.	October 26 <sup>TH</sup> 2021 TO 28 <sup>TH</sup> December	2 MONTHS ( 60 Hours)	INSIGHT INTO A CAREER IN TAX	C. Venkatesh warlu, trainer SDV, Academy	43
4.	November 1 <sup>st</sup> 2021 to Feb 1 <sup>st</sup>	3 MONTHS ( 90 Hours )	DIGITAL INCLUSION IN EMERGING ECONOMICS RESOURCE	SYED IMAM, INSTRUCTOR	99
5.	December 8 <sup>th</sup> 2021 to 8 <sup>th</sup> March 2021	3 MONTHS (90 Hours)	ASSISTANT BEAUTY THERAPIST VLCC (WELLNESS & BEAUTY CENTER BEAUTICIAN)	Mrs. Saritha	99
6.	December 13 <sup>th</sup> 2021 to 17 <sup>th</sup> December 2021	One week (10 Hours)	NISM	Mr.C. Vijaya Rao	154

7. ✓	December 26 <sup>th</sup> 2021 to 25 <sup>th</sup> January 2022	1MONTH ( 30 Hours )	BASIC ACCOUNTING COGNATIVE SKILLS ORGANIZATION AL CHARTS	MR.VENKATESHWARLU, TRAINER,SDV ACADEMY	53
8. ✓	May 16 <sup>th</sup> 2022 to 26 <sup>th</sup> May 2022	10 DAYS ( 10 Hours )	NISM (COMMUNATI ON AND SOFT SKILLS)	MR.VIJAYA RAO	26
9. ✓	11 <sup>TH</sup> May 2022 to Till date	45 Days ( 90 Hours )	Tally ERP.9	MR.MANO HAR, TRAINER JAYARATNA EMPOWER EDUCATE WOMEN	40

Suresh



## **CERTIFICATE COURSE – 5**

**COURSE NAME: NATIONAL INSTITUTE OF SECURITY MARKETS (NISIM)**

**Resource person: C. Vijaya Rao, Securities Market Trainer**

**DURATION: 10 HRS {2\*5d}**

**DATE: 13-12-2021 To 17-12-2021**

**TOTAL NUMBER OF STUDENTS PARTICIPATED :154**

### **PREAMBLE**

It is a regulate of the Indian securities markets in India. The institute carrier out a wide range of capacity building activities at various levels aimed at enhancing the quality standards in securities market.

### **OBJECTIVE**

To build a motivating and providing an environment to conduct top quality research that contributes immensely to the form and structure of financial markets, help product innovations and depending of the markets.

### **SYLLABUS**

Importance of investment  
Financial investment opportunities  
Investment in primary markets  
Investment in secondary markets  
Introduction to mutual fund  
Career in securities markets

### **PROGRAMME OUTCOME**

It has helpful to the students to know the importance of investment through different investment opportunities and how to invest the amount in mutual funds and IPO and take the career in securities markets overcome of the program is excellent.



**FEEDBACK FROM RESOURCE PERSON**

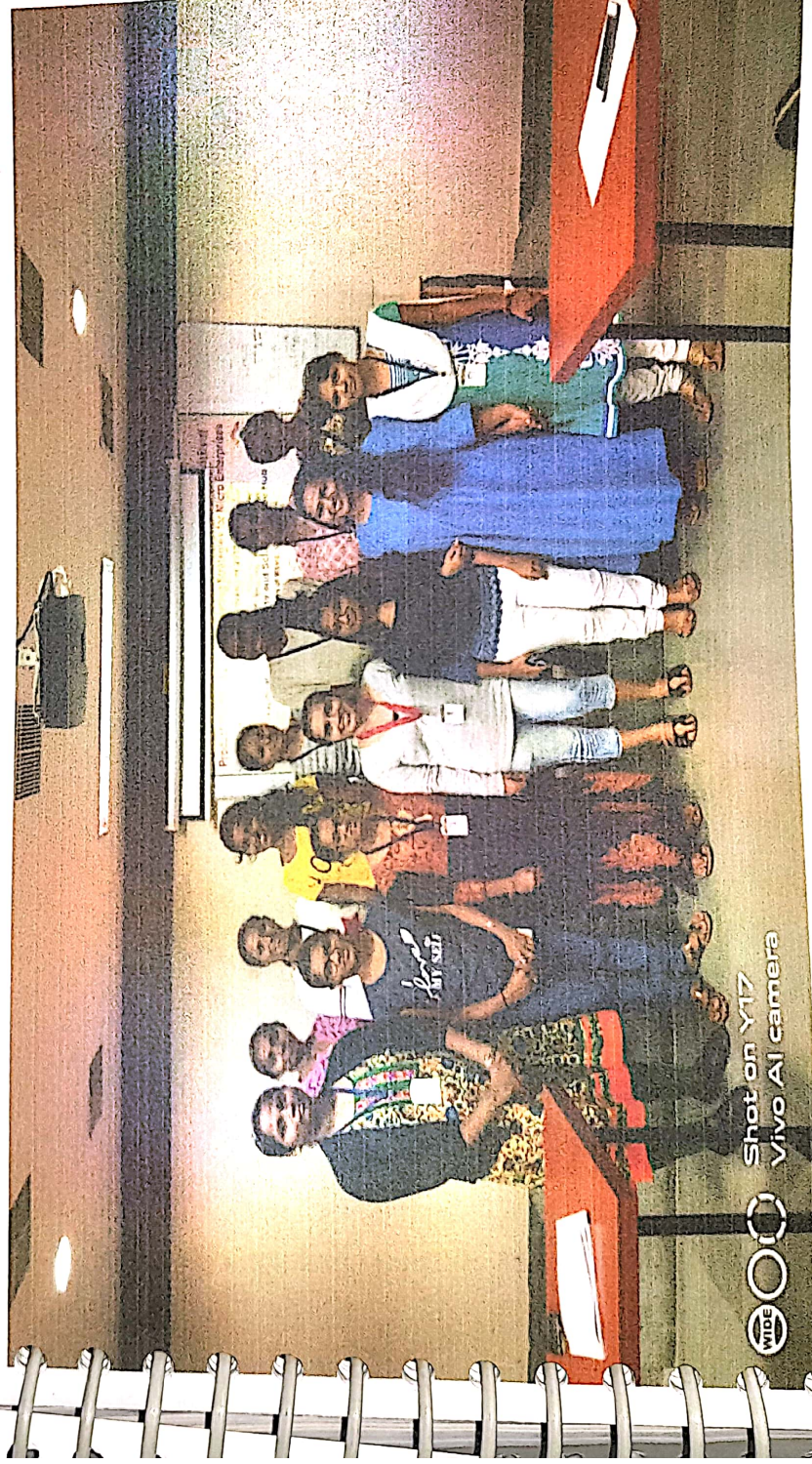
Thank to Sajida madam for giving opportunity for conducting the programme . She has given me dates on the same day I met her . The students are very co-operative and answered all the questions which they studied the earlier day . All of them came to the college by 8:00am for attendants the class on all 5 days. Thank you again.

**PHOTOS**

**LIST OF THE STUDENTS ENROLLED**

**FEEDBACK OF CERTIFICATE COURSE BY STUDENTS**







01-December-21

The Principal,  
Government Degree College for Women,  
Begumpet,  
Hyderabad – 500016.

Sub : NISM – Kotak Securities CSR “Kona Kona Siksha” Project for final year College Students

Respected Sir/Madam,

I would like to introduce myself as C. Vijaya Rao – Securities Market Trainer recognized by Securities and Exchange Board of India (SEBI). National Institute of Securities Markets (NISM promoted by SEBI) is executing a CSR Project of Kotak Securities to spread Financial education by conducting Financial education Programs of 10 hours duration for the benefit of students who are pursuing final year of graduation, post graduate courses (preferably B.Com, B.B.A, M.Com, MA (Economics), MBA, MCA, BE, LLB/LLM).

Accordingly, this Kotak Securities CSR project executed by NISM on Financial Education for young citizen endeavors to impart participants with a better understanding of securities market. The program will also make them aware about the career opportunities available in Securities Markets. The **Kona Kona Siksha** Program would cover the following topics (amongst others):

- i. Importance of Investments
- ii. Financial Investment Opportunities;
- iii. Process and Pre-requisites to invest in Securities Markets
- iv. Investment in Primary Markets
- v. Investment in Secondary Markets
- vi. Introduction to Mutual Funds and ways to Invest in them
- vii. Precautions while investing in Securities Markets
- viii. Career in Securities markets

The **Kona Kona Siksha** program is of 10 hours duration and these 10 hours training can be organised and conducted at your convenient dates and time as decided by you. For Example it can be a 2 day program with 5 hours of training each day or a 5 day program with 2 hours of training each day. The training program shall be interactive in nature. NISM's educational material shall be distributed free of cost to the participants. The program can be conducted online (Google Meet) or physical classes (in the college). The batch size for each Program shall not be less than 50 (for both Physical as well as online program) and not more than 150 in case of physical classes and not more than 100 in case of online sessions.

NISM has to be informed 15 days in advance about the tentative dates of the program and format in which it would be conducted (2 hours 5 days or 5 hours 2 days), name and contact details of the principal of the college, anchor faculty of the college (who coordinates the program from college side), student representative (who coordinates for all the students) and website of the college if any. This information includes their Name, Designation, Mobile number, and email address. Also NISM has to be informed the names, email ids and cell number of all students who will attend the session; stream to which they belong (course they are doing) at least 5 days in advance before start of the program.





All the students who have attended all the sessions of the program will be given a Participation Certificate by NISM. After completion of the program, students can attempt the online NISM quiz. All students who pass the quiz will be awarded a Pass certificate by NISM.

The College, Anchor Faculty(who coordinates the program from college side) and Student Representative(who coordinates for all the students) will be given Certificates by NISM after successful completion of the program.

The program is fully sponsored by Kotak Securities and it is free for the students. For discussing more details and scheduling the program for your college I can come to your college at your convenient time. I can be reached on my mobile number 9821231240 and Email id [cvijayarao@yahoo.com](mailto:cvijayarao@yahoo.com)

Thanking You,

Yours Sincerely,



C.Vijaya Rao  
3-6-4, Indiranagar,  
Ramanthapur,  
Hyderabad – 500013.  
Mob : 9821231240



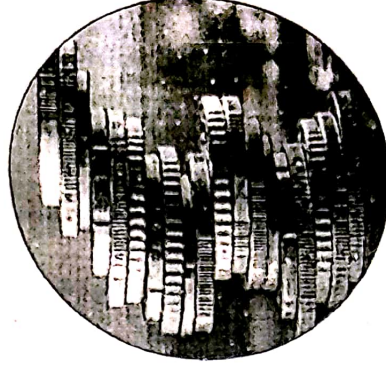
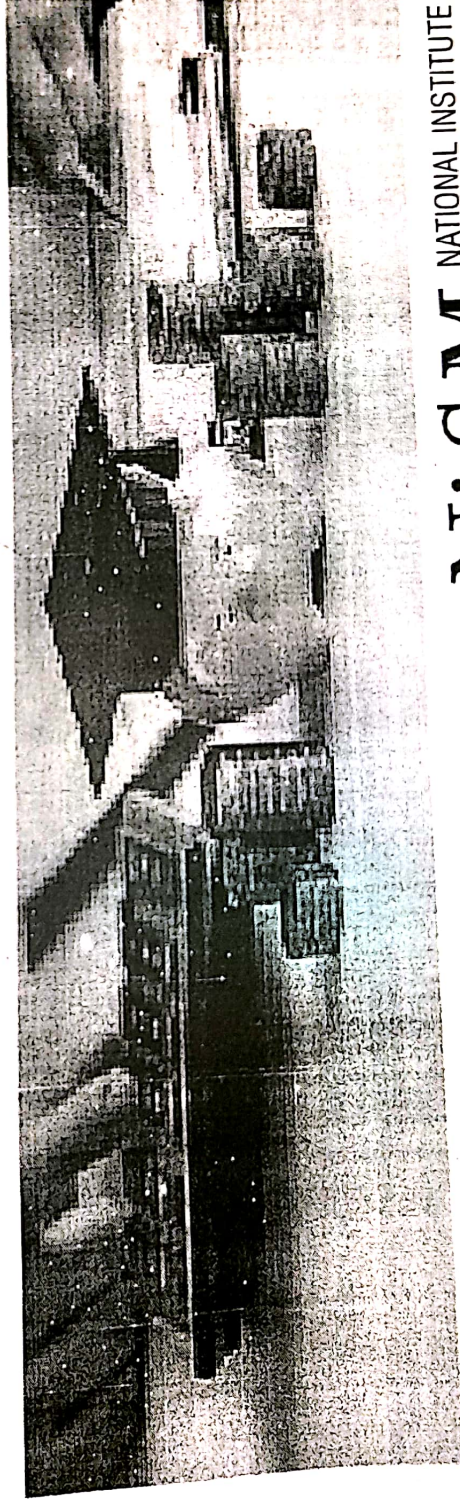
**NiSM** राष्ट्रीय प्रतिभूति बाजार संस्थान  
National Institute of Securities Markets  
An Educational Initiative of SEBI

**Kona Kona Shiksha** | **kotak** Securities

# FINANCIAL EDUCATION FOR YOUNG CITIZEN

## Kona Kona Siksha

### (A Kotak Securities CSR initiative)



Program delivered by



**NiSM** NATIONAL INSTITUTE OF  
SECURITIES MARKETS  
An Educational Initiative of SEBI





## Objectives of this Initiative

- Creating awareness of personal finance framework.
- Awareness of pre-requisites for investing in securities markets.
- Understanding of precautions and awareness of risk involved while investing in securities markets
- Capacity building for evaluation of investment opportunities in securities markets.
- Awareness of employment opportunities in financial service industries.
- Creating awareness of self-employment opportunities viz. investment advisors or authorized persons of brokers.
- Empowerment of students for facing interviews with financial services industry employment opportunities.

Program Outline – Eight Comprehensive Sessions

- Session I – Importance of Investment
- Session II – Financial Investment Opportunities
- Session III – Process & Pre- requisites to invest in Securities Markets
- Session IV – Investment in Primary Markets
- Session V – Investing in Secondary Markets
- Session VI – Introduction to Mutual funds and ways to invest in them
- Session VII – Precautions while investing in Securities Markets
- Session VIII – Career in Securities Markets



Certificate course - 4

DEGREE COLLEGE WOMEN, BEGUMPET  
DEPARTMENT OF COMMERCE AND BUSINESS ADMINISTRATION.

CERTIFICATE COURSE-NISM COURSE

NISM COURSE

2-2021  
10 AM TO 10 AM.

10 hrs programme.  
(5 x 2 hrs) → 10 hrs

NAME OF THE STUDENT	COURSE / YEAR	PHONE NUMBER
C. THEORANA	B.COM 3 <sup>rd</sup> YEAR 'A'	7036046842
G. SNEATH	B.COM 3 <sup>rd</sup> YEAR 'A'	8309436820
A. SOWBANYA	B.COM 3 <sup>rd</sup> YEAR 'A'	9553845029
B. RACHANA	B.COM 3 <sup>rd</sup> YEAR 'A'	6309296594
A. MADHURIMA	B.COM 3 <sup>rd</sup> YEAR 'A'	7993695046
G. SNEETHA	B.COM 3 <sup>rd</sup> YEAR 'A'	9133224195
B. MADHURIKA	B.COM 3 <sup>rd</sup> YEAR 'A'	7995325159
C. BHAVANA	B.COM 3 <sup>rd</sup> YEAR 'A'	9573980553
G. JYAMATHA	B.COM 3 <sup>rd</sup> YEAR 'A'	8897186799
A. VIDYA KUMARI	B.COM 3 <sup>rd</sup> YEAR 'A'	9701396935
D. CHANDANA	B.COM 3 <sup>rd</sup> YEAR 'A'	9390025619
B. MANEESHA	B.COM 3 <sup>rd</sup> YEAR 'A'	7674896370
G. SUDHA RANI	B.COM 3 <sup>rd</sup> YEAR 'A'	9515783933
G. SAMPANGI	B.COM 3 <sup>rd</sup> YEAR 'A'	9705247117
B. DINDRAJA	B.COM 3 <sup>rd</sup> YEAR 'A'	8297629326
B. SONY	B.COM 3 <sup>rd</sup> YEAR 'A'	7702989476
A. MOUSALYA	B.COM 3 <sup>rd</sup> YEAR 'A'	8179214461
C. SHRUTHI	B.COM 3 <sup>rd</sup> YEAR 'A'	7730975634
B. KEERTHI	B.COM 3 <sup>rd</sup> YEAR 'A'	9347602759
D. APARNA	B.COM 3 <sup>rd</sup> YEAR 'A'	9390015334
K. THIRUMALA	B.COM 3 <sup>rd</sup> YEAR 'B'	8340992064
K. LAVANYA	B.COM 3 <sup>rd</sup> YEAR 'B'	9700569902
G. ANUSHA	B.COM 3 <sup>rd</sup> YEAR 'B'	9100754686
M. GOWTHAMI	B.COM 3 <sup>rd</sup> YEAR 'B'	6309404063
K. RAMA TULASI	B.COM 3 <sup>rd</sup> YEAR 'B'	9951991564
K. RAMADEVI	B.COM 3 <sup>rd</sup> YEAR 'B'	8790603099
M. HEEMUNNISA	B.COM 3 <sup>rd</sup> YEAR 'B'	7995700375
GAYATHRI AKANKSHA	B.COM 3 <sup>rd</sup> YEAR 'B'	7396112651
G. SPANDANA	B.COM 3 <sup>rd</sup> YEAR 'B'	9014389233
K. ANJALI	B.COM 3 <sup>rd</sup> YEAR 'B'	9398810716
K. AKSHAYA	B.COM 3 <sup>rd</sup> YEAR 'B'	7416416244
K. ANUSHA	B.COM 3 <sup>rd</sup> YEAR 'B'	7995673158
G. SHIRISHA	B.COM 3 <sup>rd</sup> YEAR 'B'	8096526498



## **CERTIFICATE COURSE- 6:**

**COURSE NAME:-ASSISTANT BEAUTY THERAPIST**

**VLCC (WELLNESS & BEAUTY CENTER BEAUTICIAN COURSE)**

**RESOURCE PERSON : Mrs. Saritha**

**DURATION: 3 months**

**DATE: December 8 2021 to march 8 2021**

**Total no. of students: participate 99**

### **PREAMBLE:**

It is a regulates of beauty. This institute provides to transform yourself. It is grooming the person towards beauty. This course help the students by weight management and slimming, colour sculpting ayurvedic, body therapies, aseptic dermatology and all beauty services.

### **OBJECTIVES:**

- Deep cleansing maintenance
- Whitening glow & radiance.
- Nourish & hyderate.
- Anti ageing/ fine-lines/wrinkles.
- Skin tightening/scripiting.
- Anti acne.
- Skin detorification/anti oxidant/anti pollution.

### **SYLLABUS:course content.**

1. Personal Grooming and Hygiene
2. Sterlization and Sanitization
3. Health and Safety
4. Skin Structure
5. Function of skin
6. Skeletal system
7. Muscular system



- 8.Lymphatic system
9. Types of skin
- 10.Common skin disorders
11. Nail structure and common Disorders
- 12.Pedicure
- 13.Manicure
- 14.Message
- 15.Types of message
- 16.Superfluours hair removal
17. Bleach
18. Masks and packs
19. Skin Analysis
- 20.Face clean up
- 21.Thermo herb facial
22. Acne Treatment
- 23.Hand Henna
- 24.Hair structure and composition

### **PROGRAMME OUCOMES:**

Beauty therapy course may offer many advantages

It is important for you to understand how the body works and how it will respond to certain treatments.

They will train you for a job in a growing industry .

They will be able to hire highly trained personnel.

They will be able to hire highly trained personnel, having skilled a licensed technicians will make a salon more reputable.

They will expand your oppourtunities you may be a licensed esthetician but becoming a qualified laser therapist can make you more versa lute.

### **PHOTOS**

### **LIST OF THE STUDENTS ENROLLED**

### **FEEDBACK ON CERTIFICATE COURSE BY STUDENTS**







S.No	NAMES	CLASS	PHONE NO	E-MAIL ID	PHOTO
1	S. Kalyani ✓	BCOM 3RD YEAR	9494087941	<a href="mailto:Revathi9636@gmail.com">Revathi9636@gmail.com</a>	
2	k.Revathi ✓	BCOM 3RD YEAR	9581898299	<a href="mailto:ramyavarma23899@gmail.com">ramyavarma23899@gmail.com</a>	
3	G.Ramya ✓	BCOM 3RD YEAR	9502656154	<a href="mailto:vyshnavi27@gmail.com">vyshnavi27@gmail.com</a>	
4	k.vyashavi ✓	BCOM 3RD YEAR	8106056909	<a href="mailto:shravyakommula10105@gmail.com">shravyakommula10105@gmail.com</a>	
5	k.sravya ✓	BCOM 3RD YEAR	7997823455	<a href="mailto:chaltanya1982000@gmail.com">chaltanya1982000@gmail.com</a>	
6	M chaltanya ✓	BCOM 3RD YEAR	9515057769	<a href="mailto:bindhusree215@gmail.com">bindhusree215@gmail.com</a>	
7	T.Bindhu ✓	BCOM 3RD YEAR	8790128405	<a href="mailto:ayeshasiddque2597@gmail.com">ayeshasiddque2597@gmail.com</a>	
8	Ayesha siddque X	BCOM 3RD YEAR	7995140697	<a href="mailto:afshanzaiten111@gmail.com">afshanzaiten111@gmail.com</a>	
9	Afsha sultana ✓	BCOM 3RD YEAR	6303143741	<a href="mailto:sankellanaga@gmail.com">sankellanaga@gmail.com</a>	
10	S.Nagalakshmi X	BCOM 3RD YEAR	9849185782	<a href="mailto:vassuvasantha999@gmail.com">vassuvasantha999@gmail.com</a>	
11	vasantha ✓	BCOM 3RD YEAR	6300048268	<a href="mailto:malothralitha12345@gmail.com">malothralitha12345@gmail.com</a>	
12	m.rajltha ✓	BCOM 3RD YEAR	8333920835	<a href="mailto:madinesurekha1997@gmail.com">madinesurekha1997@gmail.com</a>	
13	M.surekha ✓	BCOM 3RD YEAR	7674961624	<a href="mailto:pattepushirisha822@gmail.com">pattepushirisha822@gmail.com</a>	
14	P.shirisha ✓	BCOM 3RD YEAR	9640757590	<a href="mailto:sowmyavamanki6223@gmail.com">sowmyavamanki6223@gmail.com</a>	
15	Y.SOWMYA ✓	BCOM 3RD YEAR	8008236821	<a href="mailto:sukariRamya2019@gmail.com">sukariRamya2019@gmail.com</a>	
16	S.Ramya ✓	BCOM 3RD YEAR	7032802307	<a href="mailto:Gallumanisha20000@gmail.com">Gallumanisha20000@gmail.com</a>	
17	G.Manisha X	BCOM 3RD YEAR	9701737334	<a href="mailto:Avuriprasanna44@gmail.com">Avuriprasanna44@gmail.com</a>	
18	A.prasana ✓	BCOM 3RD YEAR	7702190790	<a href="mailto:jyothi1998gattu@gmail.com">jyothi1998gattu@gmail.com</a>	
19	C.jyothi ✓	BCOM 3RD YEAR	8522800960	<a href="mailto:sarithpancham@gmail.com">sarithpancham@gmail.com</a>	
20	P.saritha X	BCOM 3RD YEAR	9502380441	<a href="mailto:yemolushireesha@gmail.com">yemolushireesha@gmail.com</a>	
21	y.shireesha ✓	BCOM 3RD YEAR	9951525638	<a href="mailto:Himabindu2018@gmail.com">Himabindu2018@gmail.com</a>	
22	CH.himabindhu ✓	BCOM 3RD YEAR	7659970882		
23	B.durgabhavani ✓	BCOM(GENERAL)3RD YEAR	7337061787		
24	A.Krishna priya X	BCOM(GENERAL)3RD YEAR	9963530474		
25	G.Malleswari ✓	BCOM(GENERAL)3RD YEAR	9398712275		
26	P.Ramyasree X	BCOM(GENERAL)3RD YEAR	8919784039	<a href="mailto:ramyapashikanthi123@gmail.com">ramyapashikanthi123@gmail.com</a>	
27	J.P.Navaneetha X	BCOM(GENERAL)3RD YEAR	7729083577	<a href="mailto:jaganathpurnavi@gmail.com">jaganathpurnavi@gmail.com</a>	
28	P.Viyayamma X	BCOM(GENERAL)3RD YEAR	9959380146	<a href="mailto:vizaya.kurma2018@gmail.com">vizaya.kurma2018@gmail.com</a>	
29	M Navaneetha X	BCOM(GENERAL)3RD YEAR	6300022548	<a href="mailto:Mahir1627@gmail.com">Mahir1627@gmail.com</a>	



30	S.Pavani ✓	BCOM(GENERAL)3RD YEAR	8186903168	<a href="mailto:Pavani.shella1999@gmail.com">Pavani.shella1999@gmail.com</a>
31	CH.Revathi X	BCOM(C/A)3RD YEAR	9652091443	<a href="mailto:Ch.revathi13@gmail.com">Ch.revathi13@gmail.com</a>
32	G.Priyanka X	BCOM(GENERAL)3RD YEAR	9573822639	<a href="mailto:priyankantssy12345@gmail.com">priyankantssy12345@gmail.com</a>
33	M.Deena X	BCOM(GENERAL)3RD YEAR	9247267823	<a href="mailto:deenamutcha4455@gmail.com">deenamutcha4455@gmail.com</a>
34	M.Jayasree X			
35	S.Tejawini X			
36	C.Divya X			
37	G.Saipoojitha ✓	BCOM(G)T/M	7337210314	<a href="mailto:Saipoolitha890@gmail.com">Saipoolitha890@gmail.com</a>
38	K.Swapna ✓	BCOM(G)T/M	6302246025	<a href="mailto:Kallutaswapna6@gmail.com">Kallutaswapna6@gmail.com</a>
39	CH.Navaneetha X	BCOM(G)T/M	9133437143	<a href="mailto:navaneethachettevo@gmail.com">navaneethachettevo@gmail.com</a>
40	Y.Shyamala ✓	BCOM(G)T/M	7674063975	
41	SAMREEN ✓	BCOM(G)E/M	9398235697	<a href="mailto:Samreen2198@gmail.com">Samreen2198@gmail.com</a>
42	SAMREEN ✓	BCOM(G)E/M	7386173167	<a href="mailto:KhansMREEN61786@gmail.com">KhansMREEN61786@gmail.com</a>
43	P.vinodha X	BCOM(G)E/M	7569862723	<a href="mailto:Pagudalavinodha785@gmail.com">Pagudalavinodha785@gmail.com</a>
44	ANJUM FATHIMA ✓	BCOM(G)E/M	8686440976	<a href="mailto:fatlmaanjum725@gmail.com">fatlmaanjum725@gmail.com</a>
45	P.Varalakshmi ✓	BCOM(G)E/M	7680828127	<a href="mailto:vl3842135@gmail.com">vl3842135@gmail.com</a>
46	B.Geetha X	BCOM(G)E/M	7993612649	<a href="mailto:Bathinigeetha@30">Bathinigeetha@30</a>
47	C.Priyanka ✓	BCOM(G)3RDYEAR	8340031515	<a href="mailto:chimaapriyanka@gmail.com">chimaapriyanka@gmail.com</a>
48	B.sandhya ✓	BCOM(G)3RDYEAR	6305404509	<a href="mailto:Banothsandhya15@gmail.com">Banothsandhya15@gmail.com</a>
49	P.nanditha ✓	bcom 1st yr	9705202495	<a href="mailto:Nandithamudiraj@gmail.com">Nandithamudiraj@gmail.com</a>
50	Sana begum X	bcom 1st yr	8341478085	
51	Shaguftha begum X	bcom 1st yr	8367312969	<a href="mailto:shaguftha8367@gmail.com">shaguftha8367@gmail.com</a>
52	B.Kavya X	bcom 1st yr	7729828733	<a href="mailto:kavyamudhiraj07@gmail.com">kavyamudhiraj07@gmail.com</a>
53	Ruksana begum X	bcom 1st yr	9505467997	<a href="mailto:Begumruksana1999@gmail.com">Begumruksana1999@gmail.com</a>
54	CH.Monika X	bcom 1st yr	9291466126	<a href="mailto:chigurumonika@gmail.com">chigurumonika@gmail.com</a>
55	P.Priyanka ✓	bcom 1st yr	8096831618	<a href="mailto:sandhavaranipantham@gmail.com">sandhavaranipantham@gmail.com</a>
56	Mukkagalla.Dharani X	bcom 1st yr	9177483642	<a href="mailto:mukkagalladharani@gmail.com">mukkagalladharani@gmail.com</a>
57	N.Krishnapriya X	bcom 1st yr	7396309532	<a href="mailto:krishnapriyanacharam@gmail.com">krishnapriyanacharam@gmail.com</a>
58	P.Akhila X	bcom 1st yr	9676239741	<a href="mailto:akhilagoudpatam5@gmail.com">akhilagoudpatam5@gmail.com</a>
59	R.Ashwanthi X	bcom 1st yr	9515381933	<a href="mailto:Aushrathod199@gmail.com">Aushrathod199@gmail.com</a>
60	P.nikhitha X	bcom 1st yr	9390349833	<a href="mailto:porandlanikitha694@gmail.com">porandlanikitha694@gmail.com</a>
61	P.Nandini X	bcom 1st yr	9515148562	<a href="mailto:P.Nandini3562444@gmail.com">P.Nandini3562444@gmail.com</a>
62	R.Maneesha ✓	bcom 1st yr	8688501306	<a href="mailto:Maneeshak830@gmail.com">Maneeshak830@gmail.com</a>





63	G.Sanjana X	bcom 2nd yr	9502389253	
64	P.Akhila X	bcom 2nd yr	7702373455	
65	A.Keerthi X	bcom 2nd yr	9177367834	
66	P.Tejaswini X	bcom 1st yr	7569839915	
67	T.Sowmya X	bcom 1st yr	9866146478	<a href="mailto:Srinivas@gmail.com">Srinivas@gmail.com</a>
68	S.Shivani X	bcom 1st yr	9666850210	<a href="mailto:shivanishamshotra234@gmail.com">shivanishamshotra234@gmail.com</a>
69	N.anjali X	bcom 1st yr	9133759867	<a href="mailto:nandkolanjali866@gmail.com">nandkolanjali866@gmail.com</a>
70	M.rohini ✓	bcom 1st yr	8978001728	
71	M.navaneetha X	b com 1st yr	7093843900	<a href="mailto:m.navaneetha@gmail.com">m.navaneetha@gmail.com</a>
72	G.Lakshmi Prasanna X	Bcom Gen 3rd year	9652691443	<a href="mailto:gonepallylakshmiprasanna@gmail.com">gonepallylakshmiprasanna@gmail.com</a>
73	K.maheshwari X	Bcom Gen 3rd year	7702645412	<a href="mailto:mahi770264@gmail.com">mahi770264@gmail.com</a>
74	k.babitha X	Bcom Gen 3rd year	8790721528	<a href="mailto:kaligotababitha123456@gmail.com">kaligotababitha123456@gmail.com</a>
75	M.Kavitha X	Bcom Gen 3rd year TM	9848706358	<a href="mailto:kavithamadhival@gmail.com">kavithamadhival@gmail.com</a>



## **CERTIFICATE COURSE NO:7**

**COURSE NAME: BASIC ACCOUNTING COGNATIVE SKILLS ORGANIZATIONAL CHARTS**

**RESOURCE PERSON :- MR. VENKATESHWARLU, TRAINER,SDV ACADEMY**

**DURATION: DATE- 26-12-2021 – 26- 2-2022 ( 2 MONTHS)**

**TOTAL NO. OF. STUDENTS -53**

### **PREAMBLE:**

This series of outsidess is meant to provide bite-sized useful insight to professionals evolving skills.

### **OBJECTIVES:**

To maintain full and systematic records of business transaction .

To ascertain p & l of the business.

To depict financial position of the business .

To provide accounting information to the interested parties.

### **SYLLABUS**

Basic accounting concepts .

Journal and ledger.

Cash book and bank reconciliation statement.

Trial balance ,rectification capital and revenue expenditure and income.

Depreciation , provisions & reserve .

Final accounts and manufacturing.

Single entry- accounts from incomplete records

Non trading organisations

Bills of exchange

Introduction to the use of computing in accounting

Joint venture, partnership

Joint stock company accounts

Final accounts





### PROGRAMME OUTCOME:

Students will recognise commonly used financial statements their components and how information from business transactions flows into these statements.  
Students will demonstrate progressive learning in the elements of managerial decision making including planning, directing and control Students will be able to demonstrate knowledge in setting up a computerised set of accounting book for a profit entity.

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Students upon successfully completing this course will be able to utilize information technology to compete assignment and activities.

Demonstrate knowledge in setting up a computerised set of accounting book for a profit entity.

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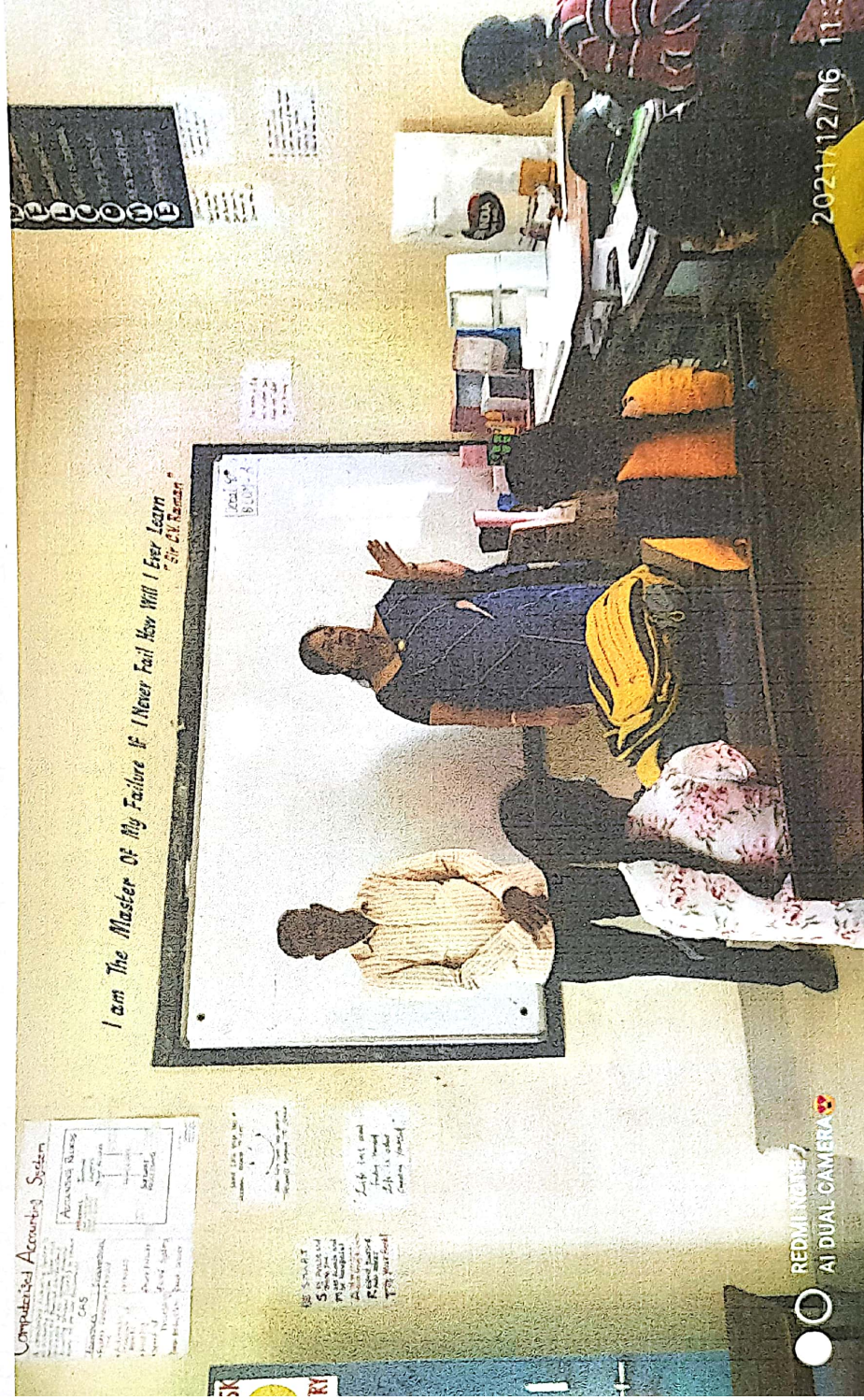
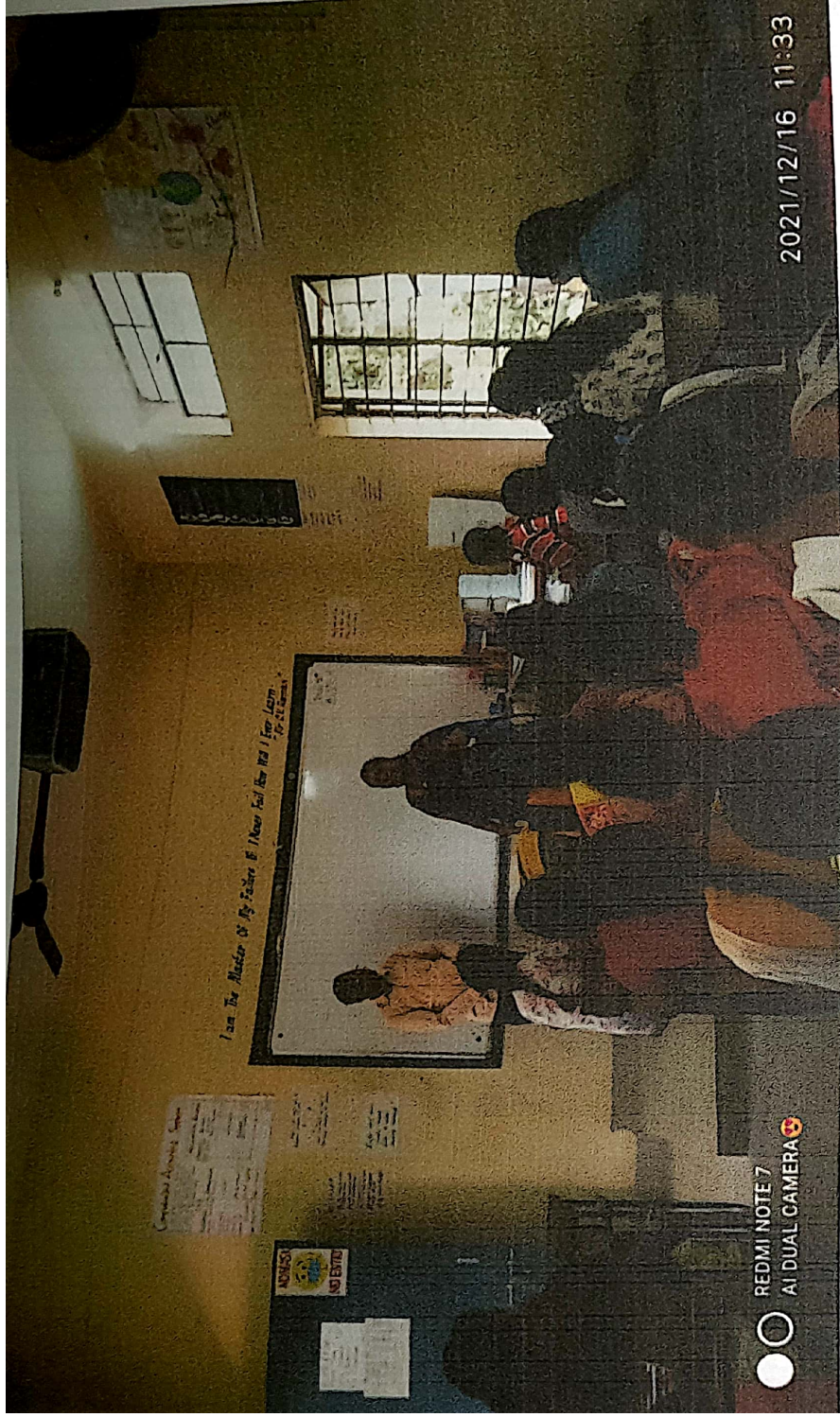
### PHOTOS

#### LIST OF THE STUDENTS ENROLLED

#### FEEDBACK ON CERTIFICATE COURSE BY STUDENTS









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K. Maheswari .  
K. Babitha

C. Priyanka .  
M.



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65	A.Keerthi	bcom 2nd yr	9177367834	
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## **CERTIFICATE COURSE:-9**

**COURSE NAME : TALLY ERP.9 (TALLY ACE)**

**RESOURCE PERSON :- MR.MANOHAR, TRAINER**

**DURATION : 60 HOURS**

**NO. OF STUDENTS ENROLLED: 337**

### **PREAMBLE:**

Tally ERP.9 is preferred by millions as their business management software across the globe. It dynamically adapts to the way you operate your business and you simplify your business operations.

Tally ERP.9 provides you with exceptional capabilities that will simplify the way you manage all critical aspects of your business, including accounting, sales and purchase, inventory, manufacturing, taxation, payroll, MIS reporting and much more.

### **OBJECTIVE:**

This course is designed to impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package which is used for learning to maintain accounts. As this Course is useful for Commerce students to get placements to different offices as well as companies in Accounts Departments.

### **SYLLABUS:**

Students will get to learn to use the basic tools of

Sl. No.	Details of syllabus	Hours
1.	Fundamentals of Accounting	4
2.	Introduction of Tally	4
3.	Stock Keeping Units	4



4.	Accounts Receivable & Accounts Payable	4
5.	MIS reports	4
6.	Tax Deduction at source	4
7.	Practical's	24

**PROGRAMME OUTCOMES:**

- After successfully qualifying practical examination, students will be awarded certificate to work with well-known accounting software i.e. Tally.
- Student will do by their own create company, enter accounting voucher entries including advance voucher entries, do reconcile bank statement, do accrual adjustments, and also print financial statements, etc in Tally software.
- Students do possess required skill and can also be employed as Tally data entry operator.
- This course helps students to work with well-known accounting software i.e. Tally
- Student will learn to create company, enter accounting voucher entries including advance voucher entries, do reconcile bank statement, do accrual adjustments, and also print financial statements, etc in Tally software.
- Accounting with Tally certificate course is not just theoretical program, But it also includes continuous practice, to make students ready with required skill for employability in the job market.

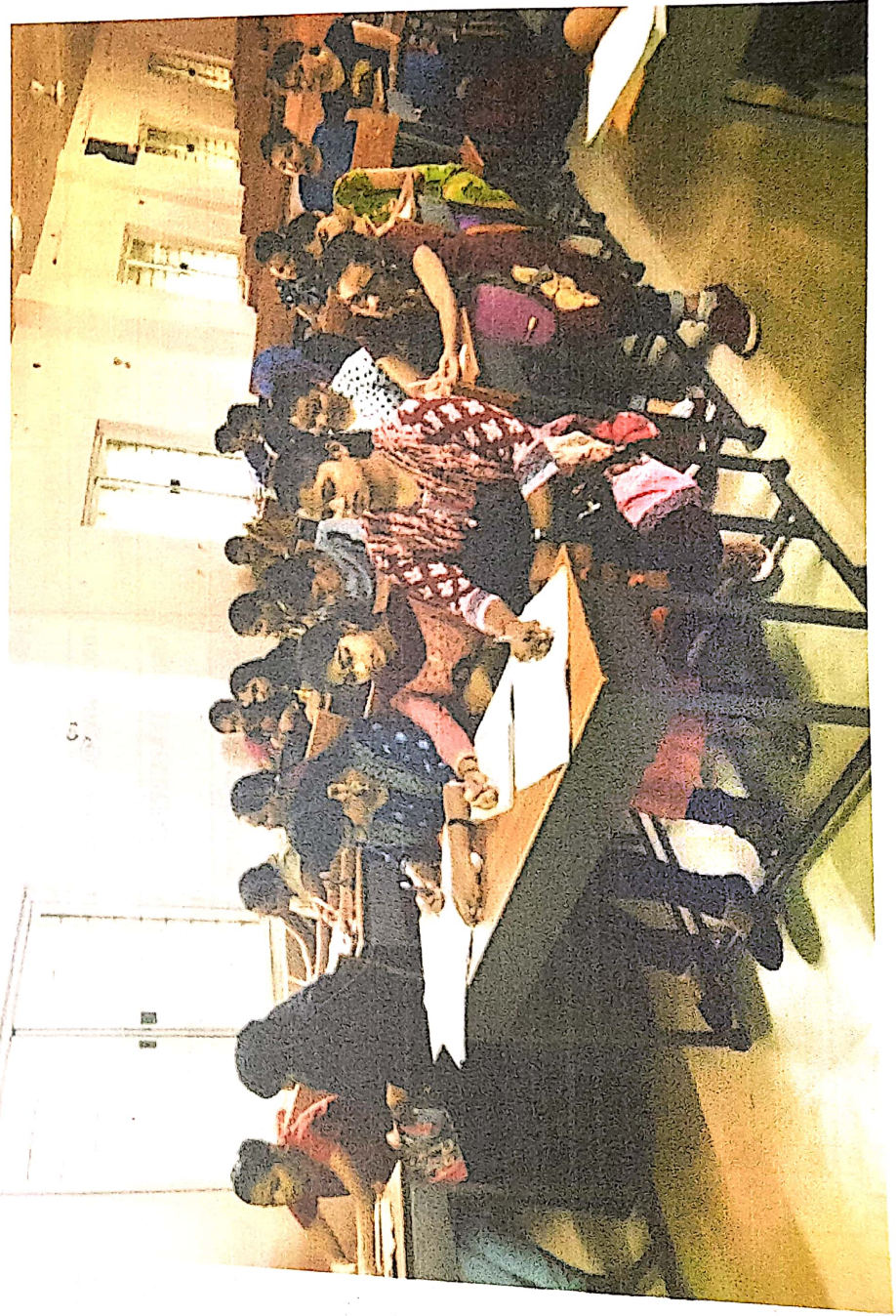
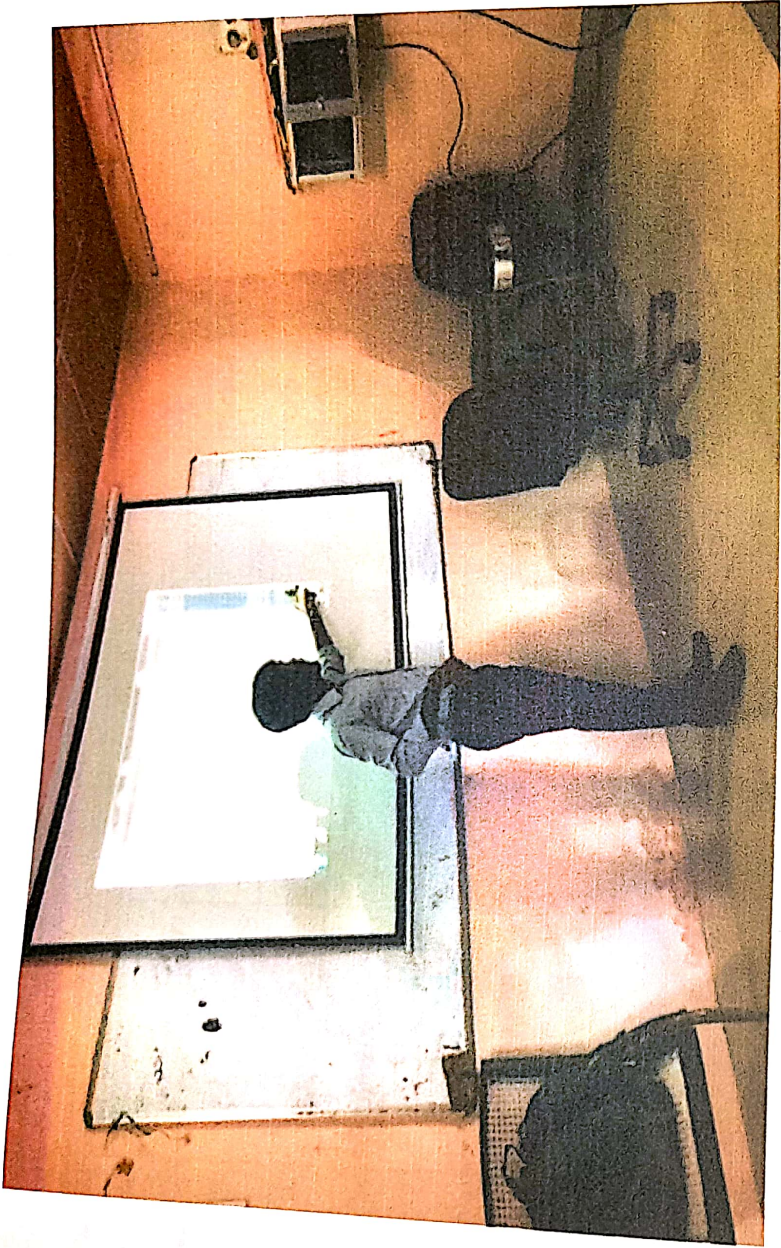
**PHOTOS**

**LIST OF THE STUDENT ENROLLED:**

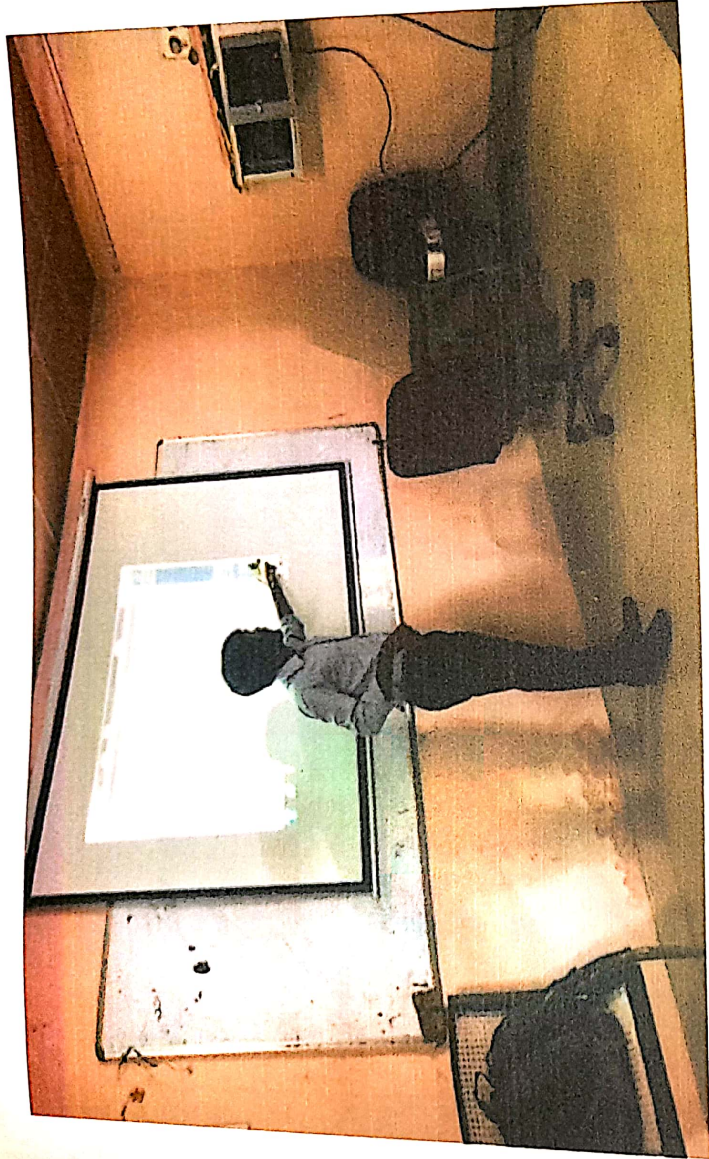
**FEEDBACK OF CERTIFICATE COURSE FROM STUDENTS:**













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## TALLY STUDENTS NAMES-BATCH 4

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## **CERTIFICATE COURSE – 8**

**COURSE NAME: NATIONAL INSTITUTE OF SECURITY MARKETS {NISM}**

**RESOURCE PERSON: C. VIJAYA RAO , SECURITIES MARKET TRAINER**

**DURATION: 10 HRS {2\*5d}**

**DATE: May 16<sup>th</sup> 2022 to 26<sup>th</sup> May 2022**

**TOTAL NUMBER OF STUDENTS PARTICIPATED :154**

### **PREAMBLE**

It is a regulate of the Indian securities markets in India. The institute carrier out a wide range of capacity building activities at various levels aimed at enhancing the quality standards in securities market.

### **OBJECTIVE**

To build a motivating and providing an environment to conduct top quality research that contributes immensely to the form and structure of financial markets, help product innovations and depending of the markets.

### **SYLLABUS**

Importance of investment  
Financial investment opportunities  
Investment in primary markets  
Investment in secondary markets  
Introduction to mutual fund  
Career in securities markets

### **PROGRAMME OUTCOME**

It has helpful to the students to know the importance of investment through different investment opportunities and how to invest the amount in mutual funds and IPO and take the career in securities markets overcome of the program is excellent.





**FEEDBACK FROM RESOURCE PERSON**

Thank to Sajida madam for giving opportunity for conducting the programme . She has given me dates on the same day I met her . The students are very co-operative and answered all the questions which they studied the earlier day . All of them came to the college by 8:00am for attendants the class on all 5 days. Thank you again.

**PHOTOS**

**LIST OF THE STUDENTS ENROLLED**

**FEEDBACK OF CERTIFICATE COURSE BY STUDENTS**









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