



ACADEMY

Connecting Education to Real Life

Flat No: 213, B- Block, 2nd Floor, Ameer Estate, S.R. Nagar, Hyderabad-500038

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Email: warlu.valluri@gmail.com

Date: 14-09-2021

To
The Principal
Government Degree College for Women
Begumpet
Hyderabad

Respected madam,

Sub:- Internship Proposal for B.Com 3rd year students.

At the outset we express our sincere thanks for giving an opportunity to serve your esteemed institution. As decided in the meeting, we propose Internship for B.Com 3rd year students.

We work to the best of our ability to keep them in the best companies/firms and make sure that they get the good work exposure.

We look forward for your positive response at early possible time.

Thanking you,
Yours sincerely,

(Venkateswarlu.V.)





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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding has been entered on this 13th day of September, 2021.

BETWEEN

Govt. Degree College for Women (Autonomous) having its College at Mayur Marg, Begumpet, Hyderabad-500016, represented by Dr.K.Padmavathi, Designation: Principal hereinafter referred to as "COLLEGE" (which term shall wherever the context so requires, mean and include its successors and assigns) of the "FIRST PARTY"

AND

M/s SDV Academy having its office situated at Flat no: 213, B - Block, 2nd Floor, Ameer Estate, S.R. Nagar, Hyderabad – 500038, represented Mr. Venkateswarlu Valluri, Designation: Chairman hereinafter referred to as "SDV Academy"(which term shall wherever the context so requires, mean and include its successors and assigns) of the "SECOND PARTY".

Whereas, First Party is a group of Institutions which runs Intermediate College and under graduation/ post- graduation college.

And Second Party is owner of SDV Academy and is in the professional service and tutoring service aim is to help parents help their kids develop "cognitive skills". Also he is into teaching and conducting social awareness programs on "personality transformation & industry requirement" since 2004 in schools and colleges.

Both the parties have shown interest to establish a tie-up to conduct "orientation program" on "professional courses and industry requirements" at college (named as "INSIGHT Program" for branding), teaching assistance and assisting to provide INTERNSHIP for their students.



SDV Academy has agreed to impart training of the courses, as designed by academic committee, at the college premises itself, without however making SDV Academy liable in any manner whatsoever.

NOW THEREFORE INCONSIDERATION OF THE PREMISES AND MUTUAL COVENANTS AND PROMISES MADE HEREINAFTER THE PARTIES HERETO AGREE AS FOLLOWS:

1. DEFINITIONS:

- 1.1 The term "Commencement" shall mean the date of signing of agreement.
- 1.2 The term "Centre" shall mean the Classrooms/Labs at college premises.
- 1.3 The term "Month" shall mean a calendar month and "Year" shall mean an academic year.
- 1.4 The term "Knowledge" means the outcome of the assimilation of information through learning. Knowledge is the body of facts, principles, theories and practices that is related to a field of work or study. Knowledge is described as theoretical or/and factual.
- 1.5 The term "Skills" means the ability to apply knowledge and use know-how to complete tasks and solve problems. Skills are describes as cognitive (involving the use of logical, intuitive and creative thinking) or practical (involving manual dexterity and the use of methods, materials, tools and instruments).

2. ACADEMIC COMMITTEE:

An academic committee shall be formed by SDV Academy to monitor the study skills, progress of the program, and financials to meet the expenditure. Financials of the courses need to be approved by the College Governing committee.

3. EXECUTION OVERVIEW:

10 AM - 3 PM, college

- 3.1 Class room training: 7 AM to 10 AM. Guiding students to learn subject and coping with the industry requirement. Prepare the student 'MIND SET' to face the practical challenges.
- 3.2 Monthly study targets are set by academic committee with the coordination of subject teachers.
- 3.3 Divide students into groups (group size 2 to 5 students) and giving tools to encourage self-study under the guidance of subject teacher.
- 3.4 Internship timings: 11 AM to 6 PM. Students has to work under employer guidance. *3 to 8*
- 3.5 Academic committee conduct monthly review meeting to assess progress and resolve problems.

- 3.6 The college would carry on the internal awareness of the "INSIGHT Program" to their students, encouraging them to learn "LIFE SKILLS".
- 3.7 Any changes in timings or employer are to be with approval of academic committee.
- 3.8 Students will be selected for INTERNSHIP based on skills and interest. The selection process will be done by academic committee.
- 3.9 Student should assume responsibility for their actions. Class teacher has to ensure this to academic committee.

4. MANPOWER:

- 4.1 Class room training will be taken care by college teaching staff. SDV Academy teaching staff will involve if Academic committee requests for the same.
- 4.2 SDV Academy appoints coordinator to take care of the INTERNSHIP issues.
- 4.3 The Managerial and Non-Teaching staff required for class room training and for resolving issues arises during internship shall be provided by the college.
- 4.4 Students has to elect OR "class teacher" nominate "student representative" to lead group of students AND "Head representative" to lead different group leaders. Every student has to be given opportunity to lead people and learn and develop the "RESPONSIBILITY" personality.
- 4.5 SDV Academy head will involve making it as standard system and guiding people to reach the benefit for all students.

5. RESPONSIBILITY:

FIRST PARTY:

- 5.1 The college shall provide basic infrastructure like classrooms and computers with internet connectivity of necessary speed to conduct the course.
- 5.2 The college shall look after the maintenance of classrooms and computers.
- 5.3 The college shall be expected to render full support and cooperation during the functioning of the entire courses to impart knowledge at the college premises.
- 5.4 The college would collect the fees, if any, from the students and remit to SDV Academy designated account before commencement of any batch.
- 5.5 The college shall mobilize a minimum of 50 students for the batch starts.
- 5.6 The college maintains the attendance of the students.
- 5.7 The college to provide sufficient space for the teaching faculty of SDV Academy in the college premises.

SECOND PARTY:

- 5.8 SDV Academy will be responsible for coordinating and placing for INTERNSHIP.
- 5.9 SDV Academy will provide teaching staff, if it is required, at the request of the college to deal with academic subjects during 7 AM to 10 AM. ✓
- 5.10 SDV Academy will provide speakers for "Orientation Program".
- 5.11 SDV Academy committed to integrate skill development in the higher education system with flexible learning formats through offering courses that are a mix of knowledge and skill components.
- 5.12 SDV Academy ensures the participation of employers from different sectors to see the FIRST PARTY as COMMUNITY COLLEGE before 2030.

6. VALIDITY:

- 6.1 This MOU shall come into force from the date of signing and will be valid for 3 years (THREE) from there onwards.
- 6.2 Negotiations as to any extension of this MOU for another 3 (THREE) years shall be taken up one month prior to the expiry of this MOU subject to the approval of the governing body of the college and SDV Academy management.

7. FINANCIALS & PAYMENT TERMS:

- 7.1 Head of the SDV Academy (Venkateswarlu Valluri) time is at free of cost. Expenses and SDV Academy Faculty time is charged as decided by college management.
- 7.2 Knowledge and Skill Development courses and fees structure are to be finalized by college management and academic committee.
- 7.3 Collection of fees shall be done by college.
- 7.4 College shall remit the full fees of the batch to SDV Academy in the designated account before commencement of the batch.
- 7.5 SDV Academy team working with passion for social transformation thinking beyond financials. ✓

8. TERMINATION:

Either party may withdraw from this MOU by giving the other party one academic year's notice in writing of the termination of the MOU, subject to proper arrangements being made and agreed by both parties for the completion of programs then underway. Notice of termination shall be addressed to the chief executive or equivalent of the partner official.

9. DISPUTES:

9.1 This agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the laws of India.

9.2 In case of any question, dispute or differences between the parties arising out of or in connection with this agreement or breach, termination or validity thereof "dispute", such dispute shall be referred to arbitration.

9.3 Such arbitration shall be in accordance with the rules framed under the provisions of the Arbitration and Conciliation Act, 1996 and shall be held in Hyderabad. All proceedings of such arbitration shall be in the English language.

9.4 The Tribunal shall consist of a sole arbitrator i.e., the Chairman and both the parties agree to his appointment for resolving disputes. With these conditions the present agreement is formalized, having been read through and approved by the appearing parties, and is signed in duplicate in the place and date indicated above.

For SDV Academy

Name: Venateswarlu Valluri

Title: Chairman

Signature:

Date:

For Govt. Degree College for Women

Name: Dr. K.Padmavathi

Title: Principal

Signature:

Date: