

GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEGUMPET
(AUTONOMOUS)
DEPARTMENT OF ECONOMICS
B.A. I YEAR, CHOICE BASED CREDIT SYSTEM SYLLABUS (2021-22)
SEMESTER-I, MICRO ECONOMICS, Discipline Specific Course – Paper – I

Course Title: Micro Economics

Nature of Course: Core

Number of Credits: 5

Total Hours: 90

Module I: Introduction and Consumer Behaviour

Definitions: Wealth, Welfare, Scarcity and Growth. Scope and Limitations. Importance of Economics. Concept of Utility. Cardinal and Ordinal Utility Analysis. Law of Diminishing Marginal Utility, Law of Equi- Marginal Utility. Properties of Indifference Curves, Concept of Budget Line, Consumer Equilibrium, Consumer Surplus. Price Consumption Curve, Income Consumption Curve, Derivation of Demand Curve with the help of Ordinal Utility Analysis. Concept of Price, Income and Substitution Effects.

Module II: Production Analysis

Concepts of Short Run and Long Run Production Function, Properties of Iso-Product Curves, Concept of Factor Price Line, Analysis of Least Cost Input Combination, Concept of Expansion Path and Economic Region of Production, Concept of Returns Scale and Types of Returns to Scale. Linear and Homogenous Production Function, Properties of Cobb-Douglas Production Function.

Module III: Cost and Revenue Analysis

Cost Concepts: Accounting, Real, Opportunity, Explicit Cost. Total Cost, Total Fixed Cost, Total Variable Cost, Average Cost, Average Fixed Cost, Average Variable Cost, Marginal Cost and the Relationship between Average and Marginal Cost, Derivation of Long Run Average Cost Curve. Economies of Scale: Internal and External Economies.

Revenue Concepts: Total, Average and Marginal, Relationship between Average Revenue and Marginal Revenue and Price Elasticity of Demand-Revenue Curves.

Module IV: Market Structure: Imperfect Competition

Monopoly: Equilibrium of a Monopolist with Price Discrimination, Degree of Price Discrimination, Welfare Loss Under Monopoly. Monopolistic Competition: Characteristics, Concepts of Product Differentiation and Selling Cost, Analysis of Resources Wastage under Monopolistic Competition. Oligopoly: Characteristics of Oligopoly, Reasons for Price Rigidity in Non-Collusive Oligopoly. Duopoly: Augustin Cournot's Modern Version of Duopoly.

Module V: Analysis of Business Firm , Profit and Pricing Strategies

Characteristics of Business Firm, Objectives of Business Firm: Profit maximization, Sales Revenue maximization, Market shares maximization, Growth maximization. Profit Concepts: Accounting and Economic, Break-Even Point and Profit-Volume Analysis.

Pricing Strategies: Cost Plus Pricing, Marginal Cost Pricing, Rate of Return Pricing, Price Skimming, Penetration Pricing, Loss-Leader Pricing, Mark-Up Pricing and Administered Prices.

References Books:

1. M L Seth : Micro Economics
2. M L Jhingan: : Micro Economics
3. H L Ahuja: : Modern Micro Economics
4. Koutsayanis; : Modern Micro Economics
5. Stonier and Hague : Micro Economics
6. Salvatore : Micro Economics
7. Schaum Series : Micro Economics

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DEPARTMENT OF ECONOMICS
B.A. I YEAR, CHOICE BASED CREDIT SYSTEM SYLLABUS (2019-2020)
SEMESTER-II, MACRO ECONOMICS, Discipline Specific Course – Paper – II

Course Title: Macro Economics
Nature of Course: Core
Number of Credits: 5

Total Hours: 90

Module– I: Introduction

Macro Economics – Concept of Circular Flow of Incomes –National Income Analysis: Concepts and Components – Methods of Measurement –Difficulties and Limitations in the Estimation of National Income.

Module– II: Theories of Income and Employment

Keynesian Theory of Income and Employment: Effective Demand – Consumption Function: Average Propensity to Consume (APC) and Marginal Propensity to Consume (MPC) – Factors Determining Consumption Function – Savings Function: Average Propensity to Save and Marginal Propensity to Save – Concepts of Multiplier and Accelerator.

Module– III: Investment & Theories of Interest Rate

Capital and Investment: Types of Investment, Determinants of Level of Investment – Marginal Efficiency of Capital and Marginal Efficiency of Investment, **Neo-Classical and Keynesian Theories of Interest.**

Module – IV: Supply of Money & Demand for Money

Functions and Classification of Money – Money Supply – Measures of Money Supply with reference to India: M1, M2, M3 and M4 – Classical Theories of Money: Fisher's and Cambridge Versions of Quantity Theory of Money – Keynes' Theory of Money and Prices.

Module– V: Inflation & Trade Cycles

Inflation: Concept, Types, Causes and Measurement – Effects of Inflation – Measures to Control Inflation – Concepts of Phillips Curve, Deflation and Stagflation – Trade Cycles: Concept, Causes and Phases of trade cycle.

Reference Books:

1. G.Ackley, "Macro Economics Theory and Policy", Collier Macmillan, 1978
2. T.N. Hajela, "Macro Economic Theory", Konark Publishers, 1998
3. E.Shapiro, "Macro Economic Analysis", Galgotia Publications, 1999
4. M.L.Seth, "Macro Economics", Lakshmi Narayan Agarwal Publishers, 2006
5. R.Dornbush, S.Fisher and R.Startz, "Macro Economics", Tata Mc Graw Hill, 2004
6. Prof.Rudra Saibaba & Dr.A.V.R Chary, "Macro Economics", Kalyani Publications, 2015
7. "Macro Economics", Telugu Akademi Publications 2016

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B.A. I YEAR, CHOICE BASED CREDIT SYSTEM (2019-2020)
SEMESTER-II, **MACRO ECONOMICS**, Discipline Specific Course –Paper – II
QUESTION PAPER PATTERN FOR SEMESTER EXAMINATION

Time: 2 ½ Hrs

Max. Marks: 60

SECTION – A'

I. Answer any Five out of Eight questions. Each question carries 5 marks. 5×4=20marks

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SECTION – B

II. Answer All questions with Internal Choice. Each question carries 10 marks. 5×8=40marks

9. a
(or)
b
10. a
(or)
b
11. a
(or)
b
12. a
(or)
b
12. a
(or)
b

13.
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B.A. II YEAR, ECONOMICS, CHOICE BASED CREDIT SYSTEM SYLLABUS(2020-21)
SEMESTER-IV, INDIAN ECONOMY, Discipline Specific Course – Paper – IV

Course Title: Indian Economy

Nature of Course: Core

Number of Credits: 5

Total Hours: 90

Module – I : Structure of the Indian Economy

Indian Economy at the time of Independence. Changes in the composition of National Income and Employment; Natural Resource Base: Land, Water, Forest, Mineral and Metal Resources; Sustainable Development.

Module – II : Indian Agriculture

Importance and Role of Agriculture. Trends in Agricultural Production and Productivity. Land Reforms. Green Revolution. Agricultural Finance. Agricultural Marketing. Agricultural Price Policy. Food Security in India.

Module – III : Indian Industry and Service Sector

Structure, Growth and Employment of Industry; Industrial Policy Resolutions : 1948, 1956, 1977, 1980 and 1991; Growth and Problems of Small Scale Industries; Service Sector-Growing and Importance of Service Sector in India (Education, Health). Make in India Program.

Module – IV : Planning in India

Meaning & Definition- Need of Planning – Types of Planning. Five – Year Plans: Objectives, Strategies, Resource Allocation; Evaluation and Performance of The Indian Economy Under Planning Era; NITI Ayog.

Module – V : Economic Reforms and Globalisation

New Economic Reforms: Liberalisation, Globalisation, Privatisation and their Implications in India.

References :

1. SK Misra and Puri : Indian Economy, Himalaya Publishing House
2. P. Chandra : The Indian Economy: Environment and Policy, SC Chand & Sons, New Delhi
3. RC Dutt and KPM Sundaram : Indian Economy
4. Ramesh Singh : Indian Economy

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B.A. II YEAR, CHOICE BASED CREDIT SYSTEM (2019-2020)

QUESTION PAPER PATTERN FOR INTERNAL ASSESSMENT

Duration of exam: 1 Hr.

Max. Marks: 20

Section - I

I. Answer any FOUR from the following.

4×2 1/2=10 marks

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Section - II

II. Answer any ONE from the following

1×10=10 marks

9. a
(or)
b

cbw
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B.A. II YEAR, CHOICE BASED CREDIT SYSTEM (2020-2021)
SEMESTER-IV, INDIAN ECONOMY, Discipline Specific Course –Paper – IV
QUESTION PAPER PATTERN FOR SEMESTER EXAMINATION

Time: 2 ½ Hrs

Max. Marks: 60

SECTION – A

I. Answer any Five out of Eight questions. Each question carries 5 marks. 5×4=20marks

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SECTION – B

II. Answer All questions with Internal Choice. Each question carries 10 marks. 5×8=40marks

9. a
(or)
b

10. a
(or)
b

11. a
(or)
b

12. a
(or)
b

12. a
(or)
b

13. a
(or)
b

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DEPARTMENT OF ECONOMICS
Board of Studies Meeting for the year 2020-21

MINUTES RECORD

The Board of Studies Meeting of the Department of Economics was held on 27-01-2021 at 12:00 P.M in the Department of Economics, Osmania University, and Hyderabad.

The following resolutions were taken in the meeting

- The Division of the syllabus for the 3rd semester Discipline Specific Course Paper-III consists of Osmania University **Statistics for Economics** syllabus which is as follows.
 - Unit – I: Meaning and Basic Concepts of Statistics
 - Unit – II: Measures of Central Tendency and Dispersion
 - Unit – III: Correlation and Regression
 - Unit – IV: Index Numbers
 - Unit – V: Analysis of Time Series
- The Division of the syllabus for the 4th semester Discipline Specific Course Paper-IV consists of Osmania University **Indian Economy** syllabus which is as follows.
 - Unit – I: Structure of the Indian Economy
 - Unit – II: Indian Agriculture
 - Unit – III: Indian Industry and Service Sector
 - Unit – IV: Planning in India
 - Unit – V: Economic Reforms and Globalisation
- The Board of Studies approved and adoption of syllabus as mentioned above.
- It was resolved to follow the prescribed text books and reference books as recommended by the Osmania University.
- It is resolved to approved the changes of syllabus in I,II,V&VI Semesters for 1st and 3rd Years.
- It is resolved to follow the existing Osmania University syllabus prescribed for Economics. 100 marks per semester. 75 marks to be awarded for external end evaluation and 25 marks for internal evaluation for B.A. III Year. For B.A. I and II Years 60 marks to be awarded for external end evaluation and 40 marks for internal

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evaluation. It is resolved to follow the following internal assessment scheme for 40 marks for B.A. I and II Years.

Internal Assessment I+II (Written Test-20 Marks)

- Internals consists of three parts.

PART – A : Written test of 20 marks.

PART – B : Online test (Multiple Choice Questions) of 10 marks

PART – C : It consists of two activities

Assignment - 5 Marks

Seminar/Debate/Quiz - 5 Marks

- Internal Assessment Test with 1 Essay and 2 short questions from each unit.

End Semester Examination

- The maximum marks for the end semester theory examination is 60 marks and the pattern of examination is as follows:

Examination Pattern

Section – A: Short Questions

5 out of 8 questions - each question carries 4 marks $5 \times 4 = 20$ marks

Section – B: Essay Questions

Open choice from each unit

Answer all questions – each question carries 8 marks $5 \times 8 = 40$ marks

Total = 60marks

- The Board approved the above mentioned examination pattern and scheme of evaluation.
- It is resolved to approve project work at the end of VI semester on any one of the major subjects and allotted credits are Two(02).
- Approved minor changes in the syllabus of 5th Semester and 6th Semester DSC and DSE were recommended.

The Board approved the panel of examiners mentioned.

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- The duration of exam time for internals will be 45 minutes.
- Paper setting and valuation to be done by external examiners from the approval panel for external papers.
- It is resolved to approve the Electives for V & VI semesters for B.A. 3rd year students under CBCS for the academic year 2020-2021.
- It is resolved to approve the **Two Skill Enhancement Courses** for III & IV Semesters for B.A. 2nd year students under CBCS for the academic year 2020-2021.
- The division of syllabus for III & IV semester for the SEC consists of 2 units under each semester.
- The division of syllabus for V & VI semesters for the core and elective consists of 4 units under each semester.
- The board approved and adoption of syllabus as mentioned above.
- It is resolved to follow the prescribed text books and reference books recommended by the Osmania University.
- It is resolved to follow and ratify the prescribed Osmania University Syllabus for B.A. Economics 1st year for the academic year 2020-21 onwards.
- It is resolved to follow and ratify the prescribed Osmania University Syllabus for B.A. Economics 3rd year for the academic year 2020-21 onwards.

Date:


P. Saiya
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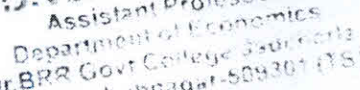




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DEPARTMENT OF ECONOMICS

PANEL OF EXAMINERS

S.NO	Paper I	Paper II
1	Dr. D. Muniswamy , Assistant Professor, B.J.R. Govt. Degree College, Hyderabad. Cell Number: 9550636464, 8500234870.	Dr.Ch. Anuradha , Assistant Professor, Govt. Degree College, Khairthabad, Hyderabad, Cell Number: 9014486435, 8919392419.
2	E. Pavani , Assistant Professor, Govt. City College, Hyderabad, Cell Number: 9959632449.	Dr.S.P.Krishnaveni , Assistant Professor, Govt. City College, Hyderabad. Cell Number: 9032349901
3	Dr. G.M Kasturi , Assistant Professor, Department of Economics, GDC Kukatpally, Hyderabad. Cell Number: 9441548382.	Dr. S. Ramesh , Assistant Professor Govt. Degree College, Malkajgiri, Hyderabad. Cell Number: 9160450077.
4	Dr.M.A. Malik , Assitant Professor of Economics, Govt. Degree College, Kukatpally, Hyderabad. Cell Number: 9849875352.	Dr D.Padma Assistant Professor of Economics, GDC Ibrahimpatnam Cell No: 9490346020.
5	Dr. K. Shoba Rani , Associate Professor of Economics, GDC Hussaini Alam, Hyderabad Cell Number: 994930246.	Dr. S. Hari Kishan , Associate Professor, GDC, Sitaphalmandi, Hyderabad. Cell Number: 9246167284.

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PANEL OF EXAMINERS

S.NO	Paper III	Paper IV
1	Dr. D. Muniswamy , Assistant Professor, B.J.R. Govt. Degree College, , Hyderabad. Cell Number: 9550636464, 8500234870.	Dr.Ch. Anuradha , Assistant Professor, Govt. Degree College, Khairthabad, Hyderabad, Cell Number: 9014486435, 8919392419.
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PANEL OF EXAMINERS

S.NO	Paper V	Paper VI
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DEPARTMENT OF ECONOMICS
B.A. III YEAR, CHOICE BASED CREDIT SYSTEM SYLLABUS (2018-2019)
SEMESTER-V, INDIAN ECONOMY, Discipline Specific Elective - Paper - IA

Course Title: Indian Economy
Nature of Course: Elective
Number of Credits: 5

Total Hours: 90

Module – I : Structure of the Indian Economy

Indian Economy at the time of Independence. Changes in the composition of National Income and Employment; Natural Resource Base: Land, Water, Forest, Mineral and Metal Resources; Sustainable Development.

Module – II : Indian Agriculture

Importance and Role of Agriculture. Trends in Agricultural Production and Productivity. Land Reforms, Green Revolution. Agricultural Finance. Agricultural Marketing. Agricultural Price Policy. Food Security in India.

Module – III : Indian Industry and Service Sector

Structure, Growth and Employment of Industry; Industrial Policy Resolutions : 1948, 1956, and 1991; Growth and Problems of Small Scale Industries; Service Sector- Growing and Importance of Service Sector in India (Education, Health).

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Meaning & Definition- Need of Planning – Types of Planning. Five – Year Plans: Objectives, Strategies, Resource Allocation; Evaluation and Performance of The Indian Economy under Planning Era; NITI Ayog.

Module – V : Economic Reforms and Globalisation

New Economic Reforms: Liberalisation, Globalisation, Privatisation and their Implications in India.

References :

- S.K. Mishra and Puri
- Ashwini C Dhingra
- KPM Sundaram

- : Indian Economy, Himalaya Publishing House
- : The Indian Economy: Environment and Policy, SC Chand & Sons, New Delhi RC Dutt
- : Indian Economy

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Practice

GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEGUMPET
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DEPARTMENT OF ECONOMICS
B.A. III YEAR, CHOICE BASED CREDIT SYSTEM (2018-2019)
SEMESTER-V, DEVELOPMENT ECONOMICS, Discipline Specific Course-Paper-V
QUESTION PAPER PATTERN FOR SEMESTER EXAMINATION

Time: 2 ½ Hrs

Max. Marks: 75

SECTION – A

I. Answer any Five out of Eight questions. Each question carries 5 marks. 5×5=25marks

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SECTION – B

II. Answer All questions with Internal Choice. Each question carries 10 marks 5×10=50marks

9. a
(or)
b
10. a
(or)
b
11. a
(or)
b
12. a
(or)
b
13. a
(or)
b

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B.A. III YEAR, CHOICE BASED CREDIT SYSTEM SYLLABUS (2018-2019)
SEMESTER-V, **DEVELOPMENT ECONOMICS**, Discipline Specific Course -
Paper -V

Course Title: Development Economics
Nature of Course: Core
Number of Credits: 5

Total Hours: 90

Module – I : Economic Development and Growth

Concepts of Economic Growth and Development Measurement of Economic Development: Per Capita Income, Basic Needs, Physical Quality of Life Index, Human Development Index and Gender Empowerment Measure.

Module – II : Factors in Economic Development

Factors Affecting Economic Development – Characteristics of Developing Countries – Population and Economic Development – Theories of Demographic Transition. Human Resource Development and Economic Development.

Module – III : Theories of Economic Development

Adam Smith Theory, David Ricardo Theory, Karl Marx Theory and Schumpeter Theory .

Module – IV : Theories of Under Development

Rodan's Bigpush Theory and Lewis Theory of Abundant Labour Supplies.

Module – V : Theories of Balanced and Unbalanced Growth

Concepts of Balanced and Unbalanced Growth. Ragner Nurkse's Balanced Growth Strategy, Hirschman's Unbalanced Growth Strategy - Leibenstein's Critical Minimum Effort Thesis.

References:

- Meier, Gerald, M : Leading issues in Economic Development, OUP, Delhi
- Todaro, Micheal P : Economic Development in the Third World Orient Longman, Hyderabad
- Ghatak, Subrata : Introduction to Development Economics
- Chakravarthi : Development Planning- Indian Experience, OUP, Delhi
- Misra&Puri : Economic Development and Planning, Theory and

Dr. J. VENKATESWARLU
Assistant Professor
Department of Economics
Dr. BRR Govt College Jadcherla
Dist. Mahabubnagar-509301 (TS)

Chairman
Board of Studies
Dept of Economics
Osmania University
Hyderabad-500 007

GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEGUMPET
(AUTONOMOUS)
DEPARTMENT OF ECONOMICS
B.A. III YEAR, CHOICE BASED CREDIT SYSTEM SYLLABUS (2018-2019)
SEMESTER-VI, INTERNATIONAL ECONOMICS
Discipline Specific Course – Paper –VI

Course Title: International Economics
Nature of Course: Core
Number of Credits: 5

Total Hours: 90

Module – I : Introduction

International Economics- Meaning and Scope; Inter regional and International Trade, Advantages and Disadvantages of International Trade, Free Trade, Protection Policies.

Module – II : Theories of International Trade

Theories of Absolute Advantage, Comparative Advantage, Haberler's Opportunity Costs and Heckscher-Ohlin Theory of international Trade.

Module – III : Terms of Trade and Tariffs, Quotas

Gains from Trade – Trade as an Engine of Economic Growth, Concepts of Terms of Trade – Factors affecting Terms of Trade, Tariffs, Quotas, Optimum Tariff;

Module – IV : Balance of Payments

Concepts and Components of BOP, Equilibrium and Disequilibria in Balance of Payments, Types of Disequilibria. Remedial Measures to Control Disequilibrium.

Module – V : Foreign Trade in India

Role of International Monetary Agencies-IMF, IBRD, WTO in India and its impact on Indian Trade; Multi-National Corporation's (MNC's), FERA & FEMA.

References :

- Soderston B (1990) : International Economics, Macmillan Press LTD. London
- Kindle Berger C (1973) : International Economics RD Irwin Concepts Wood
- Vaish MC and Sudhama Singh (2000) : International Economics, Himalaya Publishing House, New Delhi
- Salvatore D L (1997) : International Economics, Prentice Hall NJ
- Vaish MC (2000) : International Economics, Himalaya, Mumbai

M.
HEAD & CHAIRMAN,
DEPARTMENT OF ECONOMICS
GDCW (A) BEGUMPET, ADM 16.

P. Satya
Dr. J. VENKATESWARLU
Assistant Professor
Department of Economics
Dr. BRR Govt College Jadcherla
Dist. Mahabubnagar-509301 (TS)

20/07/2018
Chairman
Board of Studies
Dept of Economics
Osmania University
Hyderabad-500 007

GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEGUMPET
(AUTONOMOUS)
DEPARTMENT OF ECONOMICS
B.A. III YEAR, CHOICE BASED CREDIT SYSTEM SYLLABUS (2018-2019)
SEMESTER-V, TELANGANA ECONOMY
GENERIC ELECTIVE (or) INTER-DISCIPLINARY COURSE - I

Credits : 2

TOTAL HOURS: 30

Module- I: State and District Domestic Product

Growth and Sectoral Composition-Per capita Income of Telangana States and its Districts

Module- II: Trends in Population Growth:

Occupational structure work participation – Population policies. Unemployment and its magnitude and direction.

Basic Reading List:

1. Rao S., Kishan and Rahul, A. Shastry (2009): Andhra Pradesh Economy – Dynamics of Transformation with a focus on Regional Disparities, National Academy of Development,
2. Hanumantha Rao and S.Mahender Dev (2003); Andhra Pradesh Development – Economic Reform and Challenges Ahead, Centre for Economic and Social Studies, Hyderabad.
3. Kankalatha Mukund (1990); “Andhra Pradesh Economy in Transition; Centre for Economic and Social Studies, Hyderabad and Book Links Corporation, Hyderabad.
4. Mahendra Dev, S.C.Ravi and M.Venkatanarayana (2009); Human Development in Andhra Pradesh: Experiences, Issues and Challenges; Centre for Economic and Social Studies (CESS), Hyderabad.
5. Rao, R.S., V. Hanumantha Rao and N. Venugopal (2006); Fifty years of Andhra Pradesh 1956-2006; Centre for Documentation, Research and Communication [CDRC], Hyderabad.
6. P.Sundarayya, Telangana People’s Struggle and Its Lessons, Calcutta, CPI-M, 1972
7. Ravi Narayan Reddy, Heroic Telangana: Reminiscences and Experiences, New Delhi, CPI, 1973
8. Gautam Pingle 2014: The Fall and Rise of Telangana, Orient Black Swan Publishers

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HEAD & CHAIRMAN
DEPARTMENT OF ECONOMICS
GDCW (A) BEGUMPET, HYD-16.

[Signature]
Dr. J. VENKATESWARLI
Assistant Professor
Department of Economics
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[Signature]

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Chairman
Board of Studies
Dept of Economics
Osmania University
Hyderabad-500 007



UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO. 04/2021-CSP DATE: 04/03/2021
(LAST DATE FOR RECEIPT OF APPLICATIONS: 24/03/2021) of CIVIL SERVICES EXAMINATION,
2021

(The Commission's Website: www.upsc.gov.in)

IMPORTANT

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION: All candidates (male/female/transgender) are requested to carefully read the Rules of Civil Services Examination notified by the Government (Department of Personnel and Training) and this Notice of Examination derived from these Rules. The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Commission. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

2. HOW TO APPLY:

Candidates are required to apply Online by using the website <https://upsconline.nic.in> Detailed instructions for filling up online applications are available on the above mentioned website. Brief Instructions for filling up the "Online Application Form" given in Appendix-IIA.

- 2.1 Candidate should have details of one Photo ID Card viz. Aadhaar Card/Voter Card/PAN Card/Passport/Driving Licence/Any other Photo ID Card issued by the State/Central Government. The details of this Photo ID Card will have to be provided by the candidate while filling up the online application form. The candidates will have to upload a scanned copy of the Photo ID whose details have been provided in the online application by him/her. This Photo ID Card will be used for all future referencing and the candidate is advised to carry this Photo ID Card while appearing for Examination/Personality Test.
- 2.2 The facility of withdrawal of Application is available for those candidates who do not want to appear for Civil Services (Preliminary) Examination. In this regard, Instructions are mentioned in Appendix IIB of this Examination Notice

3. LAST DATE FOR RECEIPT OF APPLICATIONS :

The online Applications can be filled up to 24th March, 2021 till 6:00 PM. The eligible candidates shall be issued an e-Admit Card three weeks before the commencement of the examination. The e-Admit Card will be made available in the UPSC website [<https://upsconline.nic.in>] for downloading by candidates. No Admit Card will be sent by post.

4. PENALTY FOR WRONG ANSWERS:

Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Question Papers.

5. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:

Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

Company Audit: Audit related to Divisible Profits, Dividends, Special investigations, Tax audit.

Audit of Banking, Insurance, Non-Profit Organization and Charitable Societies/Trusts/Organizations.

Financial Management, Financial Institutions and Markets

1. Financial Management :

Finance Function : Nature, Scope and Objectives of Financial Management : Risk and Return Relationship.

Tools of Financial Analysis: Ratio Analysis, Funds-Flow and Cash-Flow Statement.

Capital Budgeting Decisions: Process, Procedures and Appraisal Methods. Risk and Uncertainty Analysis and Methods.

Cost of Capital : Concept, Computation of Specific Costs and Weighted Average Cost of Capital. CAPM as a Tool of Determining Cost of Equity Capital.

Financing Decisions: Theories of Capital Structure—Net Income (NI) Approach.

Net Operating Income (NOI) Approach, MM Approach and Traditional Approach.

Designing of Capital structure: Types of Leverages (Operating, Financial and Combined), EBIT-EPS Analysis, and other Factors.

Dividend Decisions and Valuation of Firm : Walter's Model, MM Thesis, Gordon's Model Lintner's Model. Factors Affecting Dividend Policy.

Working Capital Management: Planning of Working Capital. Determinants of Working Capital. Components of Working Capital—Cash, Inventory and Receivables.

Corporate Restructuring with focus on Mergers and Acquisitions (Financial aspect only).

2. Financial Markets and Institutions :

Indian Financial System: An Overview

Money Markets: Participants, Structure and Instruments. Commercial Banks. Reforms in Banking Sector. Monetary and Credit Policy of RBI. RBI as a Regulator.

Capital Market : Primary and Secondary Market. Financial Market Instruments and Innovative Debt Instruments; SEBI as a Regulator.

Financial Services : Mutual Funds, Venture Capital, Credit Rating Agencies, Insurance and IRDA.

PAPER-II

Organisation Theory and Behaviours, Human Resource Management and Industrial Relations

Organisation Theory and Behaviour

1. Organisation Theory :

Nature and Concept of Organisation; External Environment of Organisation—Technological, Social, Political, Economical and Legal; Organizational Goals Primary and Secondary Goals, Single and Multiple Goals; Management by Objectives.

Evolution of Organisation theory : Classical Neo-classical and system approach.

Modern Concepts of Organisation Theory : Organisational Design, Organisational

Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

Structure and Organisational Culture.

Organisational Design—Basic Challenges; Differentiation and Intergration Process; Centralization and Decentralization Process; Standardization/Formalization and Mutual Adjustment. Coordinating Formal and Informal Organizations. Mechanistic and Organic Structures.

Designing Organizational structures—Authority and Control; Line and Staff Functions, Specialization and Coordination. Types of Organization Structure—Functional. Matrix Structure, Project Structure. Nature and Basis of Power, Sources of Power, Power Structure and Politics. Impact of Information Technology on Organizational Design and Structure.

Managing Organizational Culture.

2. Organisation Behaviour :

Meaning and Concept; Individual in organization: Personality, Theories, and Determinants; Perception Meaning and Process.

Motivation : Concepts, Theories and Applications. Leadership—Theories and Styles. Quality of Work Life (QWL): Meaning and its impact on Performance, Ways of its Enhancement. Quality Circles (QC)—Meaning and their Importance. Management of Conflicts in Organizations. Transactional Analysis, Organizational Effectiveness, Management of Change.

Human Resources Management and Industrial Relations

1. Human Resources Management (HRM) :

Meaning Nature and Scope of HRM, Human Resource Planning, Job Analysis, Job Description, Job Specification, Recruitment Process, Selection Process, Orientational and Placement, Training and Development Process, Performance Appraisal and 360° Feed Back, Salary and Wage Administration, Job Evaluation, Employee Welfare, Promotions, Transfers and Separations.

2. Industrial Relations (IR) :

Meaning, Nature, Importance and Scope of IR, Formation of Trade Union, Trade Union Legislation, Trade Union Movement in India. Recognition of Trade Unions, Problems of Trade Unions in India. Impact of Liberalization on Trade Union Movement.

Nature of Industrial Disputes: Strikes and Lockouts, Causes of Disputes, Prevention and Settlement of Disputes.

Worker's Participation in Management: Philosophy, Rationale, Present Day Status and Future Prospects.

Adjudication and Collective Bargaining.

Industrial Relations in Public Enterprises Absenteeism and Labour Turnover in Indian Industries and their Causes and Remedies.

ILO and its Functions.

ECONOMICS

PAPER—I

1. Advanced Micro Economics :

(a) Marshallian and Walrasian Approaches to Price determination.

- (b) Alternative Distribution Theories : Ricardo, Kaldor, Kalecki.
 - (c) Markets Structure : Monopolistic Competition, Duopoly, Oligopoly.
 - (d) Modern Welfare Criteria : Pareto Hicks and Scitovsky, Arrow's Impossibility Theorem, A. K. Sen's Social Welfare Function.
- 2. Advance Macro Economics :**
Approaches to Employment Income and Interest Rate determination : Classical, Keynes (IS-LM) curve, Neo-classical synthesis and New classical, Theories of Interest Rate determination and Interest Rate Structure.
- 3. Money-Banking and Finance :**
- (a) Demand for and Supply of Money : Money Multiplier Quantity Theory of Money (Fisher, Pigou and Friedman) and Keynes' Theory on Demand for Money, Goals and Instruments of Monetary Management in Closed and Open Economies. Relation between the Central Bank and the Treasury. Proposal for ceiling on growth rate of money.
 - (b) Public Finance and its Role in market Economy : In stabilization of supply, allocation of resources and in distribution and development. Sources of Government revenue, forms of Taxes and Subsidies, their incidence and effects. Limits to taxation, loans, crowding-out effects and limits to borrowings. Public expenditure and its effects.
- 4. International Economics :**
- (a) Old and New theories of International Trade.
 - (i) Comparative advantage,
 - (ii) Terms of Trade and Offer Curve.
 - (iii) Product Cycle and Strategic Trade Theories.
 - (iv) Trade as an engine of growth and theories of underdevelopment in an open economy.
 - (b) Forms of Protection : Tariff and quota.
 - (c) Balance of Payments Adjustments : Alternative Approaches.
 - (i) Price versus income, income adjustments under fixed exchange rates.
 - (ii) Theories of Policy Mix.
 - (iii) Exchange rate adjustments under capital mobility.
 - (iv) Floating Rates and their Implications for Developing COUNTRIES: Currency Boards.
 - (v) Trade Policy and Developing Countries.
 - (vi) BOP, adjustments and Policy Coordination in open economy macro-model.
 - (vii) Speculative attacks.
 - (viii) Trade Blocks and Monetary Unions.
 - (ix) WTO : TRIMS, TRIPS, Domestic Measures, Different Rounds of WTO talks.
- 5. Growth and Development:**
- (a) (i) Theories of growth : Harrod's model;
 - (ii) Lewis model of development with surplus labour.
 - (iii) Balanced Unbalanced Growth.
 - (iv) Human Capitals and Economic Growth.
 - (v) Research and Development and Economic Growth.
 - (b) Process of Economic Development of less developed countries: Myrdal and Kuznets on economic development and structural change: Role of Agriculture in Economic Development of less developed countries.
 - (c) Economic Development and International Trade and Investment, Role of Multinationals.
 - (d) Planning and Economic Development: changing role of Markets and Planning, Private-Public

Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

- Partnership.
- (e) Welfare indicators and measures of growth—Human Development Indices. The basic needs approach.
- (f) Development and Environmental Sustainability—Renewable and Non Renewable Resources, Environmental Degradation, Intergenerational equity development.

PAPER-II

Indian Economy in Pre-Independence Era :

Land System and its changes, Commercialization of agriculture Drain theory, Laissez faire theory and critique. Manufacture and Transport: Jute, Cotton, Railways, Money and Credit.

Indian Economy after Independence :

A. The Pre-Liberalization Era :

- (i) Contribution of Vakil, Gadgil and V.K.R.V. Rao.
- (ii) Agriculture: Land Reforms and land tenure system, Green Revolution and capital formation in agriculture.
- (iii) Industry Trends in composition and growth, Role of public and private sector, Small scale and cottage industries.
- (iv) National and Per capita income : patterns, trends, aggregate and Sectoral composition and changes therein.
- (v) Broad factors determining National Income and distribution, Measures of poverty, Trends in poverty and inequality.

B. The Post Liberalization Era :

- (i) New Economic Reform and Agriculture: Agriculture and WTO, Food processing, subsidies, Agricultural prices and public distribution system, Impact of public expenditure on agricultural growth.
- (ii) New Economic Policy and Industry: Strategy of industrialization, Privatization, Disinvestments, Role of foreign direct investment and multinationals.
- (iii) New Economic Policy and Trade: Intellectual property rights : Implications of TRIPS, TRIMS, GATS and new EXIM policy.
- (iv) New Exchange Rate Regime: Partial and full convertibility, Capital account convertibility.
- (v) New Economic Policy and Public Finance : Fiscal Responsibility Act, Twelfth Finance Commission and Fiscal Federalism and Fiscal Consolidation.
- (vi) New Economic Policy and Monetary system. Role of RBI under the new regime.
- (vii) Planning: From central Planning to indicative planning, Relation between planning and markets for growth and decentralized planning: 73rd and 74th Constitutional amendments.
- (viii) New Economic Policy and Employment: Employment and poverty, Rural wages, Employment Generation, Poverty alleviation schemes, New Rural, Employment Guarantee Scheme.

ELECTRICAL ENGINEERING

PAPER-I

1. Circuits—Theory :

Circuit components; network graphs; KCL, KVL; Circuit analysis methods : nodal analysis, mesh


GOVERNMENT DEGREE COLLEGE FOR WOMEN
BEGUMPET, HYDERABAD
(AUTONOMOUS)
RE-ACCREDITED WITH B+ GRADE BY NACC
DEPARTMENT OF SOCIOLOGY (MOOCS)

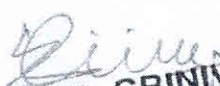


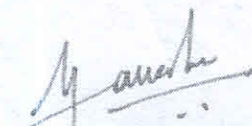
CHOICE BASED CREDIT SYSTEM
(CBCS)
(w.e.f 2020-21)

SYLLABUS AND CURRICULAR PLAN FOR B.A FIRST YEAR
UNDERGRADUATE PROGRAMME

DEPARTMENT OF SOCIOLOGY
(2020-21)


Assistant Professor
DEPARTMENT OF SOCIOLOGY
OSMANIA UNIVERSITY,
HYDERABAD-500 007


Dr. B. SRINIVAS
Assistant Professor of Sociology
Dr. B.R. Ambedkar Open University,
Jubilee Hills, Hyderabad - 500 033 (A.P.)


PROFESSOR
DEPARTMENT OF SOCIOLOGY
OSMANIA UNIVERSITY,
HYDERABAD-500 007.

23. Any other matter with the permission of the chair.

BoS University Nominee

V.S.

Members of BoS

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Nayyar

**GOVERNMENT DEGREE COLLEGE FOR WOMEN
BEGUMPET, HYDERABAD
(AUTONOMOUS)**

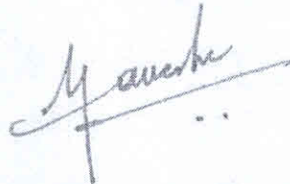
**DEPARTMENT OF SOCIOLOGY
BOARD OF STUDIES MEETING FOR THE YEAR 2020-21**

AGENDA OF THE MEETING:

1. Approval of choice based credit system for Sociology for Second year B.A I Year
2. Preparation of syllabus under choice based credit system
3. Model question paper
4. Prescribing of syllabus of the first and second semester of B.A first year Sociology, Division and adaption of syllabus
5. Scheme of evaluation, examination pattern to be followed
6. Approval of list of panel of Examiner for the all the semester
7. Any other matter with permission of the chair


Board of Studies
Chairperson of BoS


DR. BHEENA VENI RAM SHEPHERD
ASSISTANT PROFESSOR &
CHAIRMAN (BOARD OF STUDIES)
Department of Sociology & Social Work
OSMANIA UNIVERSITY
HYDERABAD - 500 007. (T.S.)



Nominee

PROFESSOR
DEPARTMENT OF SOCIOLOGY 1.
OSMANIA UNIVERSITY,
HYDERABAD-500 007

Members


Dr. B. SRINIVAS
Assistant Professor of Sociology
2. Dr. B.R. Ambedkar Open University
Jubilee Hills, Hyderabad - 500 033 (A)

3.

**GOVERNMENT DEGREE COLLEGE FOR WOMEN
(AUTONOMOUS)**

BEGUMPET, HYDERABAD
Re-Accredited with 'B' Grade by NAAC

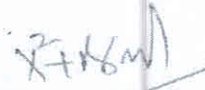
DEPARTMENT OF SOCIOLOGY

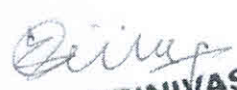
Board of Studies Meeting on 22-02-2021

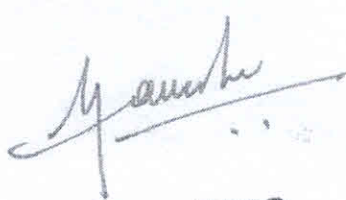
The Board of studies meeting for the Department of Sociology is held at 11.30 hours on 22-02-2021 in the Department of Sociology, GDCW (A), Begumpet, Hyderabad.

The following resolutions have taken in the meeting:

- i) The CBCS syllabus of Osmania University is approved for BA Sociology I and II semesters for AY 2020-21.
- ii) Model question papers of I & II semesters for I year BA Sociology for AY 2020-21 has been approved.
- iii) It is agreed and approved to have 100 marks per paper per semester in which 60 marks for semester exam and 40 marks for internal assessment exam. Internal Assessment Exam consists of (30 M for periodical test (20 q +10 MCQ CBT) + 5 Assignment+ 5 Student seminar) for Semesters I & II for AY 2020-21.
- iv) It is agreed and approved to prepare question papers unit wise in Part – A and B.
- v) It is approved that the minimum pass marks is 40 (24 marks mandatory in semester exam and on the whole 40 marks) for semester exams.
- vi) It is agreed and approved the list of examiners for paper setting for I & II semesters.


DR. BHEENA VENI RAM SHEPHERD
ASSISTANT PROFESSOR &
CHAIRMAN (BOARD OF STUDIES)
Department of Sociology & Social Work
OSMANIA UNIVERSITY
HYDERABAD - 500 007. (T.S.)


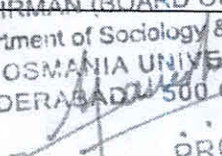

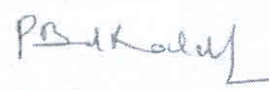

Dr. B. SRINIVAS
Assistant Professor of Sociology
Dr. B.R. Ambedkar University
Jubilee Hills, Hyderabad - 500 033 (A.P.)


PROFESSOR
DEPARTMENT OF SOCIOLOGY
OSMANIA UNIVERSITY,
HYDERABAD-500 007

**FACULTY OF SOCIOLOGY
BOARD OF STUDIES MEETING FOR THE YEAR 2020-21**

The meeting of the board of the studies of the faculty of Sociology, Government Degree College for Women, Hyderabad was held on 22-02-2021 at GDCW Begumpet in the Department of Sociology.
ఆటోగ్రాఫ్

The Following members were present:

Sl.NO	Name	Address	Signature
1	Dr. Bheenaveni Ram Shepherd, M.A., M.Phil, Ph.D	Asst. Professor & Chairperson, Board of Studies	 DR. BHEENAVENI RAM SHEPHERD ASSISTANT PROFESSOR & CHAIRMAN (BOARD OF STUDIES) Department of Sociology & Social Work OSMANIA UNIVERSITY HYDERABAD-500 007. (T.S.)
2	Dr. Chinta Ganesh, M.A., M.Phil, Ph.D	Professor & Head Coordinator, UGC - SAP (DSA-II)	 PROFESSOR DEPARTMENT OF SOCIOLOGY OSMANIA UNIVERSITY, HYDERABAD-500 007
3	Dr. B. Srinivas, Ph.D.	Additional Controller of Dr. BR Ambedkar Open University & Asst. Prof. of Sociology	 DR. B. SRINIVAS Assistant Professor of Sociology Dr. B.R. Ambedkar Open University, Jubilee Hills, Hyderabad - 500 033 (A.P.)
4	P. Balreddy,	Lecturer in Sociology, Begumpet Womens College	

Principal

Academic Coordinator

PROFESSOR
DEPARTMENT OF SOCIOLOGY
OSMANIA UNIVERSITY,
HYDERABAD-500 007

**GOVERNMENT DEGREE COLLEGE FOR WOMEN, BEGUMPET,
HYDERABAD**

**(AUTONOMOUS)
DEPARTMENT OF SOCIOLOGY
B.A. (SOCIOLOGY) SYLLABUS SEMESTER – I & II
Sociology (MOOCS)**

**B.A. (Sociology), Semester-I
PAPER-DSC103: FUNDAMENTALS OF SOCIOLOGY
(Discipline Specific Course)**

1. Introduction to Sociology

- French and Industrial Revolutions – Origin and Emergence of Sociology
- Definition, Nature and Scope of Sociology and its relationship with other Sciences.
- Sociology as Discipline, Scientific Method, Methods and Tools used in Sociology

2. Basic Concepts

- Society, Community, Association, Institution
- Social Group: Its typologies - Primary, Secondary, In and Out Groups, Vertical and Horizontal, Gemeinschaft and Geshellschaft, Peer Group and Reference group
- Social Structure - Social System - Social Organization - Social Norms, Values and Customs

3. Culture, Sociological Processes and Institutions

- Culture: Definition - Elements of Culture, Cultural Relativity; Cultural Lag, Acculturation, Enculturation, Ethnocentrism, Xenocentrism
- Socio-cultural Process: Associative and Dissociative Processes – Socialization: Definition, Stages, Types, Agencies and Theories – CH Cooley, GH Mead, Sigmund Freud
- Social Institutions: Marriage, Family, Kinship, Religion and Political Systems
- Social Control: Formal and Informal Agencies
- Social Stratification and Mobility – Forms – Caste – Class, Gender – Estate, Social Change: Meaning, Factors and Theories

4. Sociological Perspectives

- Structural-Functional
- Conflict
- Symbolic and Interactionist Perspective
- Phenomenology and Ethnomethodology

5. Sociological Thinkers:

- August Comte: Positivism, Hierarchy of Sciences, Social Static and Dynamics, Social Progress.
- Herbert Spencer: Organic View of Analogy, Societal Evolution,
- Karl Marx- Historical Materialism, Mode of Production, Alienation, Class Struggle.
- Emile Durkheim: Division of labour, Social Fact, Suicide, Religion and Society.
- Max Weber: Social Action, Ideal Types, Authority, Bureaucracy, Protestant Ethics and the Spirit of Capitalism.

X² + W² = 1
R. BHEENAVENI RAM SHEPHERD
ASSISTANT PROFESSOR &
CHAIRMAN (BOARD OF STUDIES)
Department of Sociology & Social Work
OSMANIA UNIVERSITY
HYDERABAD – 500 007. (T.S.)

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Dr. B. SRINIVAS
Assistant Professor of Sociology
Dr. B.R. Ambedkar Open University,
Jubilee Hills, Hyderabad - 500 033 (A.P.)

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PROFESSOR
DEPARTMENT OF SOCIOLOGY
OSMANIA UNIVERSITY,
HYDERABAD-500 007

References:

CN Shankar Rao (2008): Sociology: Principles of Sociology with an Introduction to Social Thoughts, S.Chand Publications, New Delhi.

Anthony Giddens (2017): Sociology, Atlantic Publishers & Distributors Pvt Ltd

Alex Inkeles (1979): What Is Sociology?: An Introduction to the Discipline and Profession, Prentice Hall India Learning Private Limited

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DR. BHEENA VENI RAM SHEPHERD
ASSISTANT PROFESSOR &
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Department of Sociology & Social Work
OSMANIA UNIVERSITY
HYDERABAD - 500 007. (T.S.)

Dece
Dr. B. SRINIVAS
Assistant Professor of Sociology
Dr. B.R. Ambedkar Open University,
Jubilee Hills, Hyderabad - 500 033 (A.P.)


Maresha
PROFESSOR
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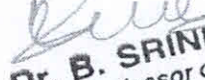
B.A. (Sociology), Semester-II
PAPER- DSC203: INDIAN SOCIETY: STRUCTURE AND CHANGE
(Discipline Specific Course)

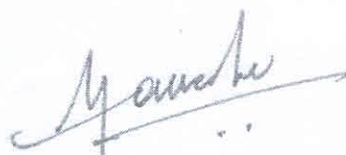
- 1. Perspectives on the study of Indian society: 18 Hours**
a) Indological/Textual – Manu, Dumont, Ghurye
b) Structural-Functionalism – M.N. Srinivas, S.C. Dube
c) Marxist Perspective: DP Mukherjee, A.R. Desai,
d) Civilization Approach: NK Bose, Surajit Sinha
e) Subaltern Perspective: Phule, BR Ambedkar, David Hardiman
- 2. Historical Mooring of the Indian Society 18 Hours**
a) Traditional Hindu Social Organisation and Vedic Indian Society- Ashrama Dharma, Pursharthas
b) Emergence of Buddhism, Advent of Islam and Europe Colonization
c) Cultural Assimilation and Unity in Diversity in India
- 3. Social Structure 18 Hours**
a) Rural and Agrarian Social Structure
b) Caste System: Perspectives on the study of caste systems, Features of caste system. Untouchability - forms and perspectives.
c) Tribal communities in India
d) Social Classes in India: Agrarian Class Structure, Industrial Class Structure. Middle classes in India.
e) Family, Marriage and Kinship in India.
f) Religious Compositions in India –Communalism, Social Tensions, Religious Revivalism, Problems of Religious Minorities.
- 4. Social Change in India 18 Hours**
a) Vision of Social Change in India: Idea of Development Planning and Mixed Economy - Constitution, Law and Social Change - Education and Social Change- Green Revolution and Social Change
b) Industrialisation and Urbanisation
c) Social Movements in Modern India: Peasant, Tribal, Backward Class, Dalit and Women
- 5. Challenges for Social Transformation: 18 Hours**
a) Crisis of Development: Displacement and Environmental Issues – Question of Rehabilitation and Sustainability.
b) Social Problems in India: Poverty, Violence against women, Caste and Ethnic Conflicts, Illiteracy and Disparities in Education, Unemployment and Youth Unrest, Corruption etc

References:

1. Yogesh Atal (2016): Indian Society: Structure and Change: Continuity and Change, Pearson Education India
2. Ram Ahuja (1999): Society in India: Concepts, Theories and Recent Trends, Rawat Publications, Jaipur
3. CN Shankar Rao (2006): Sociology of Indian Society, S.Chand Publications, New Delhi
4. BK Nagla (2012): Indian Sociological Thought, Rawat Publications, Jaipur


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UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO. 04/2021-CSP

DATE: 04/03/2021

(LAST DATE FOR RECEIPT OF APPLICATIONS: 24/03/2021) of CIVIL SERVICES EXAMINATION, 2021

(The Commission's Website: www.upsc.gov.in)

IMPORTANT

1. **CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:** All candidates (male/female/transgender) are requested to carefully read the Rules of Civil Services Examination notified by the Government (Department of Personnel and Training) and this Notice of Examination derived from these Rules. The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Commission. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.
2. **HOW TO APPLY:**

Candidates are required to apply Online by using the website <https://upsconline.nic.in> Detailed instructions for filling up online applications are available on the above mentioned website. Brief Instructions for filling up the "Online Application Form" given in Appendix-IIA.
- 2.1 Candidate should have details of one Photo ID Card viz. Aadhaar Card/Voter Card/PAN Card/Passport/Driving Licence/Any other Photo ID Card issued by the State/Central Government. The details of this Photo ID Card will have to be provided by the candidate while filling up the online application form. The candidates will have to upload a scanned copy of the Photo ID whose details have been provided in the online application by him/her. This Photo ID Card will be used for all future referencing and the candidate is advised to carry this Photo ID Card while appearing for Examination/Personality Test.
- 2.2 The facility of withdrawal of Application is available for those candidates who do not want to appear for Civil Services (Preliminary) Examination. In this regard, Instructions are mentioned in Appendix IIB of this Examination Notice
3. **LAST DATE FOR RECEIPT OF APPLICATIONS :**

The online Applications can be filled up to 24th March, 2021 till 6:00 PM. The eligible candidates shall be issued an e-Admit Card three weeks before the commencement of the examination. The e-Admit Card will be made available in the UPSC website [<https://upsconline.nic.in>] for downloading by candidates. No Admit Card will be sent by post.
4. **PENALTY FOR WRONG ANSWERS:**

Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Question Papers.
5. **FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:**

Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

10. Public Policy :

Models of policy-making and their critique; Processes of conceptualisation, planning, implementation, monitoring, evaluation and review and their limitations; State theories and public policy formulation.

11. Techniques of Administrative Improvement :

Organisation and methods, Work study and work management; e-governance and information technology; Management aid tools like network analysis, MIS, PERT, CPM.

12. Financial Administration :

Monetary and fiscal policies: Public borrowings and public debt Budgets types and forms; Budgetary process; Financial accountability; Accounts and audit.

PAPER-II

Indian Administration

1. Evolution of Indian Administration :

Kautilya Arthashastra; Mughal administration; Legacy of British rule in politics and administration Indianization of Public services, revenue administration, district Administration, local self Government.

2. Philosophical and Constitutional framework of Government :

Salient features and value premises; Constitutionalism; Political culture; Bureaucracy and democracy; Bureaucracy and development.

3. Public Sector Undertakings :

Public sector in modern India; Forms of Public Sector Undertakings; Problems of autonomy, accountability and control; Impact of liberalization and privatization.

4. Union Government and Administration :

Executive, Parliament, Judiciary-structure, functions, work processes; Recent trends; Intra-governmental relations; Cabinet Secretariat; Prime Minister's Office; Central Secretariat; Ministries and Departments; Boards; Commissions; Attached offices; Field organizations.

5. Plans and Priorities :

Machinery of planning; Role, composition and functions of the Planning Commission and the National Development Council; 'Indicative' planning; Process of plan formulation at Union and State levels; Constitutional Amendments (1992) and decentralized planning for economic development and social justice.

6. State Government and Administration :

Union-State administrative, legislative and financial relations; Role of the Finance Commission; Governor; Chief Minister; Council of Ministers; Chief Secretary; State Secretariat; Directorates.

7. District Administration since Independence :

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UPSC MAINS

Changing role of the Collector; Union-State-local relations; Imperatives of development management and law and order administration; District administration and democratic decentralization.

8. Civil Services :

Constitutional position; Structure, recruitment, training and capacity building; Good governance initiatives; Code of conduct and discipline; Staff associations; Political rights; Grievance redressal mechanism; Civil service neutrality; Civil service activism.

9. Financial Management :

Budget as a political instrument; Parliamentary control of public expenditure; Role of finance ministry in monetary and fiscal area; Accounting techniques; Audit; Role of Controller General of Accounts and Comptroller and Auditor General of India.

10. Administrative Reforms since Independence :

Major concerns; Important Committees and Commissions; Reforms in financial management and human resource development; Problems of implementation.

11. Rural Development :

Institutions and agencies since Independence; Rural development programmes: foci and strategies; Decentralization and Panchayati Raj; 73rd Constitutional amendment.

12. Urban Local Government :

Municipal governance: main features, structures, finance and problem areas; 74th Constitutional Amendment; Global-local debate; New localism; Development dynamics, politics and administration with special reference to city management.

13. Law and Order Administration:

British legacy; National Police Commission; Investigative agencies; Role of Central and State Agencies including para military forces in maintenance of law and order and countering insurgency and terrorism; Criminalisation of politics and administration; Police-public relations; Reforms in Police.

14. Significant issues in Indian Administration:

Values in public service; Regulatory Commissions; National Human Rights Commission; Problems of administration in coalition regimes; Citizen administration interface; Corruption and administration; Disaster management.

SOCIOLOGY

PAPER- I

FUNDAMENTALS OF SOCIOLOGY

1. Sociology - The Discipline:

- (a) Modernity and social changes in Europe and emergence of Sociology.
- (b) Scope of the subject and comparison with other social sciences.

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- (c) Sociology and common sense.
- 2. Sociology as Science:**
- (a) Science, scientific method and critique.
 - (b) Major theoretical strands of research methodology.
 - (c) Positivism and its critique.
 - (d) Fact value and objectivity.
 - (e) Non-positivist methodologies.
- 3. Research Methods and Analysis:**
- (a) Qualitative and quantitative methods.
 - (b) Techniques of data collection.
 - (c) Variables, sampling, hypothesis, reliability and validity.
- 4. Sociological Thinkers:**
- (a) Karl Marx - Historical materialism, mode of production, alienation, class struggle.
 - (b) Emile Durkheim - Division of labour, social fact, suicide, religion and society.
 - (c) Max Weber - Social action, ideal types, authority, bureaucracy, protestant ethic and the spirit of capitalism.
 - (d) Talcott Parsons - Social system, pattern variables.
 - (e) Robert K. Merton - Latent and manifest functions, conformity and deviance, reference groups.
 - (f) Mead - Self and identity.
- 5. Stratification and Mobility :**
- (a) Concepts - equality, inequality, hierarchy, exclusion, poverty and deprivation.
 - (b) Theories of social stratification - Structural functionalist theory, Marxist theory, Weberian theory.
 - (c) Dimensions - Social stratification of class, status groups, gender, ethnicity and race.
 - (d) Social mobility - open and closed systems, types of mobility, sources and causes of mobility.
- 6. Works and Economic Life :**
- (a) Social organization of work in different types of society - slave society, feudal society, industrial capitalist society.
 - (b) Formal and informal organization of work.
 - (c) Labour and society.
- 7. Politics and Society:**
- (a) Sociological theories of power.
 - (b) Power elite, bureaucracy, pressure groups and political parties.
 - (c) Nation, state, citizenship, democracy, civil society, ideology.

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(d) Protest, agitation, social movements, collective action, revolution.

8. Religion and Society :

(a) Sociological theories of religion.

(b) Types of religious practices: animism, monism, pluralism, sects, cults.

(c) Religion in modern society: religion and science, secularization, religious revivalism, fundamentalism.

9. Systems of Kinship:

(a) Family, household, marriage.

(b) Types and forms of family.

(c) Lineage and descent.

(d) Patriarchy and sexual division of labour.

(e) Contemporary trends.

10. Social Change in Modern Society :

(a) Sociological theories of social change.

(b) Development and dependency.

(c) Agents of social change.

(d) Education and social change.

(e) Science, technology and social change.

PAPER-II

INDIAN SOCIETY : STRUCTURE AND CHANGE

A. Introducing Indian Society :

(i) Perspectives on the Study of Indian Society :

(a) Indology (G.S. Ghure).

(b) Structural functionalism (M. N. Srinivas).

(c) Marxist sociology (A. R. Desai).

(ii) Impact of colonial rule on Indian society :

(a) Social background of Indian nationalism.

(b) Modernization of Indian tradition.

(c) Protests and movements during the colonial period.

(d) Social reforms.

B. Social Structure:

(i) Rural and Agrarian Social Structure:

(a) The idea of Indian village and village studies.

(b) Agrarian social structure—
evolution of land tenure system, land reforms.

(ii) Caste System:

- (a) Perspectives on the study of caste systems: G. S. Ghurye, M. N. Srinivas, Louis Dumont, Andre Beteille.
- (b) Features of caste system.
- (c) Untouchability-forms and perspectives

(iii) Tribal Communities in India:

- (a) Definitional problems.
- (b) Geographical spread.
- (c) Colonial policies and tribes.
- (d) Issues of integration and autonomy.

(iv) Social Classes in India:

- (a) Agrarian class structure.
- (b) Industrial class structure.
- (c) Middle classes in India.

(v) Systems of Kinship in India:

- (a) Lineage and descent in India.
- (b) Types of kinship systems.
- (c) Family and marriage in India.
- (d) Household dimensions of the family.
- (e) Patriarchy, entitlements and sexual division of labour.

(vi) Religion and Society :

- (a) Religious communities in India.
- (b) Problems of religious minorities.

C. Social Changes in India:

(i) Visions of Social Change in India:

- (a) Idea of development planning and mixed economy.
- (b) Constitution, law and social change.
- (c) Education and social change.

(ii) Rural and Agrarian Transformation in India:

- (a) Programmes of rural development, Community Development Programme, cooperatives, poverty alleviation schemes.
- (b) Green revolution and social change.
- (c) Changing modes of production in Indian agriculture.
- (d) Problems of rural labour, bondage, migration.

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(iii) Industrialization and Urbanisation in India:

- (a) Evolution of modern industry in India.
- (b) Growth of urban settlements in India.
- (c) Working class: structure, growth, class mobilization.
- (d) Informal sector, child labour.
- (e) Slums and deprivation in urban areas.

(iv) Politics and Society :

- (a) Nation, democracy and citizenship.
- (b) Political parties, pressure groups, social and political elite.
- (c) Regionalism and decentralization of power.
- (d) Secularization.

(v) Social Movements in Modern India :

- (a) Peasants and farmers movements.
- (b) Women's movement.
- (c) Backward classes & Dalit movements.
- (d) Environmental movements.
- (e) Ethnicity and Identity movements.

(vi) Population Dynamics :

- (a) Population size, growth, composition and distribution.
- (b) Components of population growth: birth, death, migration.
- (c) Population Policy and family planning.
- (d) Emerging issues: ageing, sex ratios, child and infant mortality, reproductive health.

(vii) Challenges of Social Transformation :

- (a) Crisis of development : displacement, environmental problems and sustainability.
- (b) Poverty, deprivation and inequalities.
- (c) Violence against women.
- (d) Caste conflicts.
- (e) Ethnic conflicts, communalism, religious revivalism.
- (f) Illiteracy and disparities in education.

STATISTICS

PAPER-I

1. Probability :

Sample space and events, probability measure and probability space, random variable as a measurable function.

distribution function of a random variable, discrete and continuous-type random variable, probability mass function, probability density function, vector-valued random variable, marginal

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