

(38)

Cor

Date :- 7/10/21.

place :- Kaakhana [Sec-Bad]

132

To,  
Principal,  
Government Degree College,  
Begumpet.

Madam!! I am Lukina Begum. I have completed my Intermediate in St. Francis junior college Sec-Bad I applied admission to degree in Govt. Degree College Begumpet. In my previous college i did not receive T.C, Memo etc. I am submitting my 10th memo (original). So, I am kindly requesting you to give 2 weeks time for submitting for my certificates.

Thank You.

Yours obediently,  
Lukina Begum.

See  
originals to  
be submitted  
before 20th Oct.

29/11/2021,  
Hyderabad.

To,  
Respected Principal,  
Government Degree College for Women,  
Begumpet.

From,  
B. Chaitra  
D/o. B. Bheema Shetax Goud.

Subject: Permission for paying fees in terms.


I'm Bheemagouni, Chaitra of BBA 1<sup>st</sup> year. I  
I want Permission for paying fees in term wise,  
I will pay the fees in 2-terms.

Please accept my request.

Thanking You

OK

Princip

  
29/11/2021

Yours Sincerely,  
B. Chaitra.

(53)

Secunderabad.

27/11/2021.

To,  
The principal,  
Government degree college,  
Begumpet,  
Secunderabad.

As I am "Asfia farheen" and "Afreen Sultana." interested to take admission in your college. but due to some documents are not there because of lockdown we have to pay. Balanced amount in the previous college so we couldnot received our T.C & memos. from the college. So please I request you to accept our Admission. I will submit the Documents (certificates) in 4 to 5 days. So. please accept this letter because today is last date of. Admission. Please Accept this letter.

BBA I/II  
Please give Admision.  
They Submit T.C on Monday.  
M. K. S.  
(Post)

Your faithfully,

Afreen.

PERMISSION LETTER.

43

04/10/2021,  
Hyderabad.

To  
The principal,  
Government Degree College for Women (Autonomous)  
Begumpet, Hyderabad.

Sub: Need some Time to pay fees.

Respected Ma'am,

I, Mohd. Abdul Zaher, & Afsiya Sultana from BBA.  
need some time to pay full fee amount due to some  
financial issues. I Request you to give me some day time to  
pay the remaining amount. I will pay Rs. 2000/- now (04/10/2021).  
I hope you will grant my request.

Thank You.

Rs 2,000/-

UB  
4/10/2021

Zaher

Yours Truly,  
M.A. Zaher.

# Permission Letter

40

Hyderabad,  
Date - 01.10.2021.


The principal Madam,  
Government degree college for women,  
Begumpet,  
Hyderabad.

Respected Madam,

I am Yalata Akhila from BBA 1<sup>st</sup> year student. I successfully submitted all my certificates. As per fee guidelines I will pay half amount within 04.10.2021. And Remaining amount within a month. So, I request you to accept my admission.

Thanking You.

Rs 5000/-  
may be paid now

  
1/10/2021

Yours faithfully,  
Y. Akhila,  
BBA 1<sup>st</sup> year.  
(9390009164)

principal,  
DC (W), Begumpet.  
Hyderabad.

Subject :- Complaint letter.

Respected Sir/Madam,

We, the students of BSc. are facing the problem in parking our vehicles in parking lot. So, we kindly requesting you to look after the issue and find the solution on the mentioned problem.

Thanking you.

yours obediently.

BSc. students.

13-09-2015

The principal,  
GDC(W) Begumpet  
Hyderabad

Subject :- Complaint letter

Respected Sir/Madam.

We, the students of  
B.A are facing about the  
maintainence of washrooms and water  
facility. So kindly requesting you to  
look after the issue and find the  
resolutions on the mentioned problems.

Thanking you  
yours obediently  
B.A students

22/8/2015

To  
The principal,  
GDCW Begumpet (A),  
Hyderabad.

Subject :- Complaint letter (Washroom, Water).

Respect Sir/Madam,

We are the students of B.Sc. are facing the problems of washroom and water, so kindly we are requesting you to clean the washrooms & supply water and please solve it as soon as possible.

Thanking you.

Your's obediently,  
B.Sc Students



Dt: 22-09-2015

To,  
The Principal,  
Govt. Degree College For Women  
Begumpet

Respected Madam/Sir

Sub: Intimation of festival holidays-  
request

I am B. Karuna from B.Com  
II<sup>nd</sup> yr staying in hostel, as my native  
place is Karimnagar. I want to visit my  
parents during holidays. If the holidays  
are announced early I can plan my journey.  
Otherwise, it will be difficult for me to  
travel. Hence, I request you to kindly  
intimate the holidays (dates) early.

Thanking You.

Your's sincerely,  
B. Karuna.

22/8/2015

DT :- 1-12-2016

The Principal,  
Govt. Degree College for women  
Begumpet

Respected Madam,

We the students of BZC 1<sup>st</sup> year request you  
to kindly provide a permanent classroom for  
us.

Thanking you,

Yours faithfully,  
1<sup>st</sup> year BZC students.

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05/11/2018,  
Begumpet.

To.

The respected principal,  
Govt. degree college,  
Begumpet.

Sir,

I'm Student from Govt. degree college  
Begumpet. In our college washrooms are not clean.  
it is very dirty and it have not water facility and  
it get smell in washrooms. we are unable to use  
them. So we request to see after them and  
solve the problem.

Thank you

Yours Truly,  
S. Bhavari

0  
Date 28-02-2021

The Principal  
Govt Degree College for women  
Begumpet

Respected sir,

We the B.Sc I year students  
request you to intimate the last date for  
submission of Scholarship forms, As we are  
not aware of exact procedure for applying  
scholarship in this college.

Thanking you,

yours faithfully

Swarna

Ramya

Keerthi

The Principal,  
Government Degree College for Women,  
Begumpet,  
Date: 17 March 2021,

Subject: Misbehaviour of Watchman towards  
BA III<sup>rd</sup> year

Respected Madam,

I am Shakenaj from BA(EPP)  
III<sup>rd</sup> year. According to our timetable first two  
classes are for History, so I started and  
reached late at 11:20 AM. Daily I come accord-  
-ing to our timetable.

I waited till 15 minutes, but still he didn't  
allowed me inside, when I was waiting outside  
the gate he asked me to give my mobile phone  
but I refused. Then he asked me, my ID card.  
At last he took my Bus Pass and shouted on  
me. He didn't even returned my Bus Pass.

After allowing me he did not even asked the  
other girls and not even argued with them as  
me and he allowed them without taking their **ID's**  
or Bus Pass.

Yours Obediently  
Shakenaj

Shakenaj  
Vandana P. P. P.  
Swathi  
Gousia Neha  
Sujatha  
Sujatha  
M. Vandana

To  
The Principal  
Government Degree College for women's  
Begumpet

Date = 18 March 2021

Subject = Violent behavior of watchman  
to words me.

Respected madam,

I am T. Sindhuja  
from B.A (H.P.S.C.A) III year. ~~According~~  
time table first class is for  
Public Administration so I came  
late at 10:40 am today.  
When I reached college gate  
he made me stand in front  
of gate for 10 minutes and  
he also asked me to give my  
id card I refused he asked  
Bus Pass and also I refused,  
suddenly he slapped me.

After allowing me he didn't  
asked id card to anyone he  
did not repeated the same  
behaviour towards other student.

So please kindly I am requesting  
take immediate action towards

the watchman. other wise I  
will go to highest official or  
els I will file ~~an~~ FIR  
against him.

Thank you

Yours obediently  
T. Sindhuja

J. Sowmya  
Y. Sandhya  
Yasmeen

The Principal  
Government Degree College for Women (Autonomous),  
Jogumpet, Hyderabad

18-March-2021

Subject: Complaint against college's security guard for misbehaviour and unprofessional conduct with my daughter

Respected sir, Madam,

This is to bring to your notice about misbehaviour of college's security guard with my daughter at entrance of the college on 17<sup>th</sup> March 2021 when he made her stand for 15 mins before allowing to enter the college and also tried to take her phone in his custody as if he is member of some law enforcing agency or customs department, clearly exercising more power than he is bestowed with.

According to my daughter when the security guard made her wait for 15 mins had allowed other students to enter. If the timing had been the issue he should have stopped everyone else from entering but this only suggests he was unnecessarily pursuing a vendetta against her. This discriminatory attitude goes against the ethos for which college stands and must be enquired about such conduct.

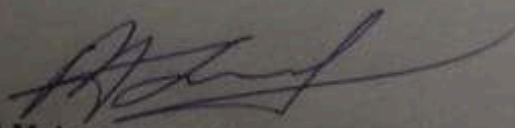
The college administration should communicate time table for different courses with the security staff at entrance so that students can be flexible according to the timing of first lecture and avoid any mental harassment and wastage of time due to ignorance of security guards.

The humiliating tone in which he talked and rudeness shown against a female student is highly condemnable and calls for his re-training for professional conduct on duty or should be looked at his mental health which shows traits of some narcissistic personality disorder (NPD) where individual may seek authoritarian attitude just to satisfy his ego by intimidating others for nothing by misusing powers and crossing professional limits.

Please enquire and take necessary action for such misbehaviour or by giving adequate training to security staff for avoiding mental harassment of students in future and for assurance of the safety of students for better learning experience at institution of higher education instead of facing mental harassment/tortures for no reasons specially during the tough times for academics under COVID-19 pandemic. Such repetitions for humiliation and mental harassment in future by security guards may leave us with no option but to file a FIR and complain to higher authorities at the university.

We expect a positive response and action for avoiding any similar situation in future.

Thanking you  
Yours Sincerely



Hon. Subedar Major (Retd) Mohammad Jabeer



Letter

Respected  
Principal  
Madam,

23/10/2016,

Sub:- Complaining about washrooms present in  
the college.

Madam,

I am K. Soumya from Kosgi, Madam we are  
suffering with bothrooms, we facing problem.  
So, I kindly request is to please clean the  
washrooms & check the supply of water.

This is the main problem we are facing.  
I request you to check it & solve the  
problem.

Thanking you,

Yours student,

K. Soumya

Handwritten

## Letter

To

The Principal  
G.D.C (W)  
Begumpet

02-02-21

Respected Madam,

Sub: Request for the extension of  
Library timings - Reg.,

As we are having our classes till  
4<sup>o</sup> clock in the evening we are unable  
to utilise the library facilities of our  
College.

So, kindly we request you to  
extend the library timings upto 5:00pm.

Thanking you.

yours faithfully

B. Com 1<sup>st</sup> yr Student

Teacher's Signature : .....

Date: 20/3/2022/

From: Nacharam

TO  
The principal sir  
of Government  
degree women's  
college for  
Begumpet

This is D. Revathi from Nacharam

Sir I am suggestion to u. sir we have.

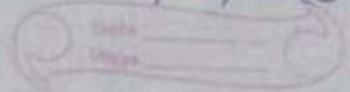
Rice faculty of cartin so because of  
we are long journey so. please Rice  
faculty of cartin

Your truly

D. Revathi

Date: 20/3/2021

05/01/2020



To

The principal

Govt. Degree college for women

Regumpet.

Respected madam

We the students of B.Sc  
II year students request for the installation of  
Incinerators in the washrooms for disposal  
of sanitary napkins.

Thanking you.

Yours faithfully

B.Sc II yr. Students.

age.

Letter

02-08-2019

218,  
et.

To,  
The Principal,  
Govt. Degree College,  
Begumpet, Hyderabad.

Respected Sir,

I B. Swathi studying in BSc I<sup>st</sup> year  
in this college request you to issue  
ID Card as we are facing problem  
with the watchman during entry  
in to the college per premisis.

Kindly issue the ID cards  
as early as possible.

Thanking you,

Yours Sincerely  
B. Swathi

college.

y,

To,

The respected principal,  
GIDEW, Begumpet.

Date: 6/8/2019,  
Begumpet.

I am V. Supriya studying  
Degree 2<sup>nd</sup> year. we have a vehicle parking  
problem in our college. I requested to the  
management to provide a parking facility  
for vehicle.

Thanking

your student

V. Supriya

vege.

Letter

Begumpet. 018,  
03/09/2019. et.

To.  
The principal.  
Begumpet  
Women's college.

Respected sir/Madam,

This is to inform you that our classrooms are full of dust. The classrooms are not cleaned daily so, the dust is seen. So, I request the respected sir/madam to enquire this problem. I hope this will be done.

Thanking you sir,

Yours lovingly,  
Karthika

college.

ely,

i

Letter.

20/09/18,  
Begumpet.

The Respected,  
Principal,  
G.D.C.W, Begumpet.

I am M. Kavya. studying Degree  
2<sup>nd</sup> year. In my college parking facility is not  
good. I requested to the management to give  
a good facility for parking vehicles.

Thanking you,

Yours Faithfully,

M. Kavya.



Letter

Begumpet  
3/09/2018

To  
The principal  
Begumpet  
Women's college.

Respected sir,

This is to inform you that  
our classrooms are full of spider webs.  
So I request the respected sir to enclose  
this problems. I hope this will be done  
in few days.

Thanking you sir

Yours faithfully,  
Soja.

derabad,

11-2017

1<sup>st</sup> year

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er.

fully,

year

20/08/18,  
Begumpet.

To  
The Respected Principal,  
Govt Degree college,  
Begumpet.

Sir,

I am studying in Begumpet women's college. In our college ~~we are~~ washrooms are not clean. Very bad smell is coming. We are unable to use them. So, we request to see after them and solve the problem.

Thanking you

yours Truly,  
G. Vaishnavi

Hyderabad,

21-11-2017.

To,

The principal

Govt. Degree college for women's,

Begumpet,

Hyderabad.

Subject : Complaint on Drinking water.

Respected mam/sir,

I am Sushma Of group B3c 1<sup>st</sup> year Bsc lifesciences. Madam I request you to provide water facility. AS we have water drinking water tank but the taps are leaking. Since, we are getting water bottles also we are not having sufficient water. We request you to provide drinking water.

Thanking you,

Yours faithfully,

M. Sushma

B3c 1<sup>st</sup> year.

Hyderabad

5-11-65

The Principal,  
GDC (W) Begumpet  
Hyderabad

Subject :- Complaint Letter

Respected Sir/Madam.

We, the students of  
B.Com are facing problems by  
the outsiders while coming to college  
near the gate. So kindly requesting you  
to look after the issue and find  
the resolution on the mentioned problem.

Thanking you

Yours obediently

B.Com students

Principal  
Government degree college, Begumpet.

Respected Sir,

We students of BSC final year request you to conduct online internal exams and also online Semester end exams during this Pandemic situation we cannot attend offline exams.

Hence, kindly look into this matter.

Thanking you

Yours Sincerely,

BSC final year students

Sushma

Bhavana

Swapna

Niharika.

The principal  
Government degree College, Begumpet.

Respected Sir.

Subject: Request for online submission of  
Assignments & Seminars during Covid 19

We the students of B.Com final year  
requesting for conducting online Assignments  
and Seminars during Covid-19.

As we are in Home town we cannot  
attend the offline Seminars

Therefore we request you to take up this  
issue and Respond as early as possible

Thanking you

Yours Sincerely.

P. Swapna

Sindhu

28-01-21

To,

The Principal  
Govt. Degree college for Women  
Begumpet.

Respected Madam,

Sub:- Request to repair the incinerators in the  
washrooms.

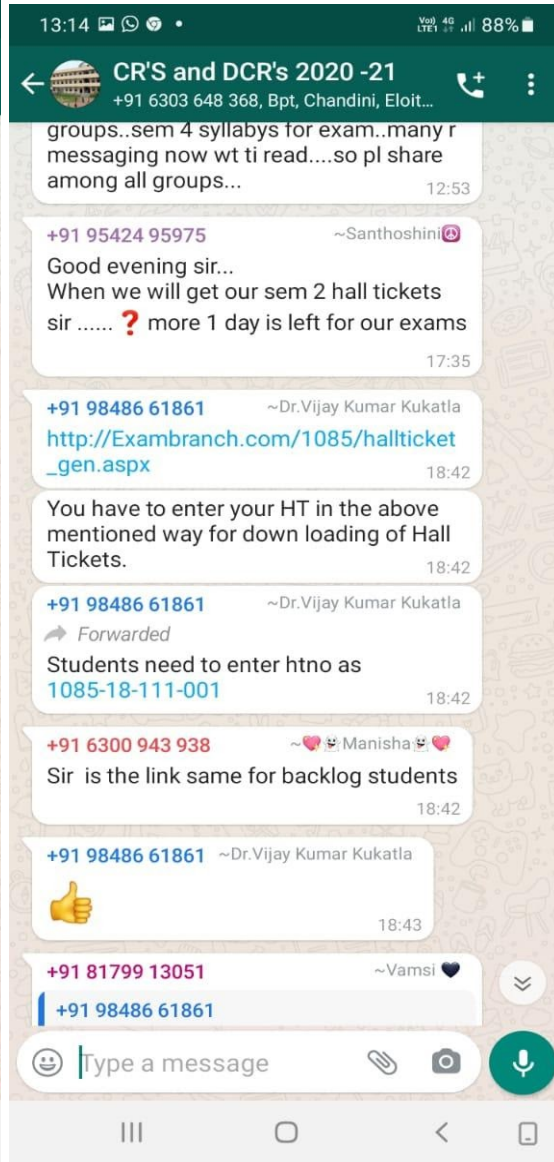
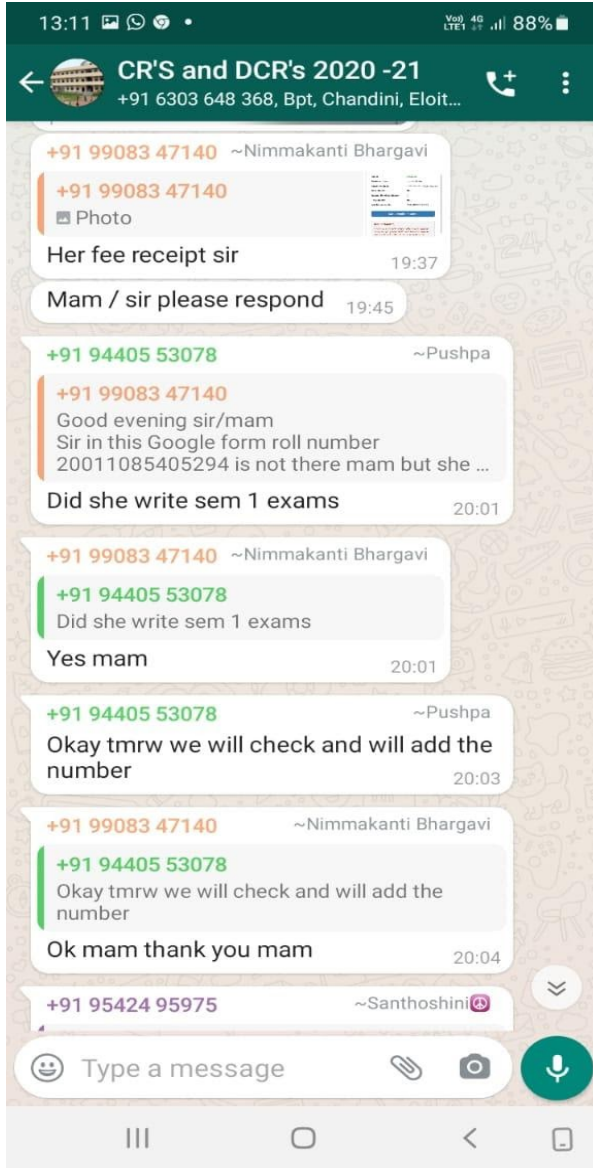
The incinerators are not working  
in the washrooms properly and we are  
facing lot of problem in disposing  
the sanitary pads.

Hence I request you to repair the  
incinerators and see that the washrooms  
are maintained hygienic.

Yours sincerely  
Rodhika

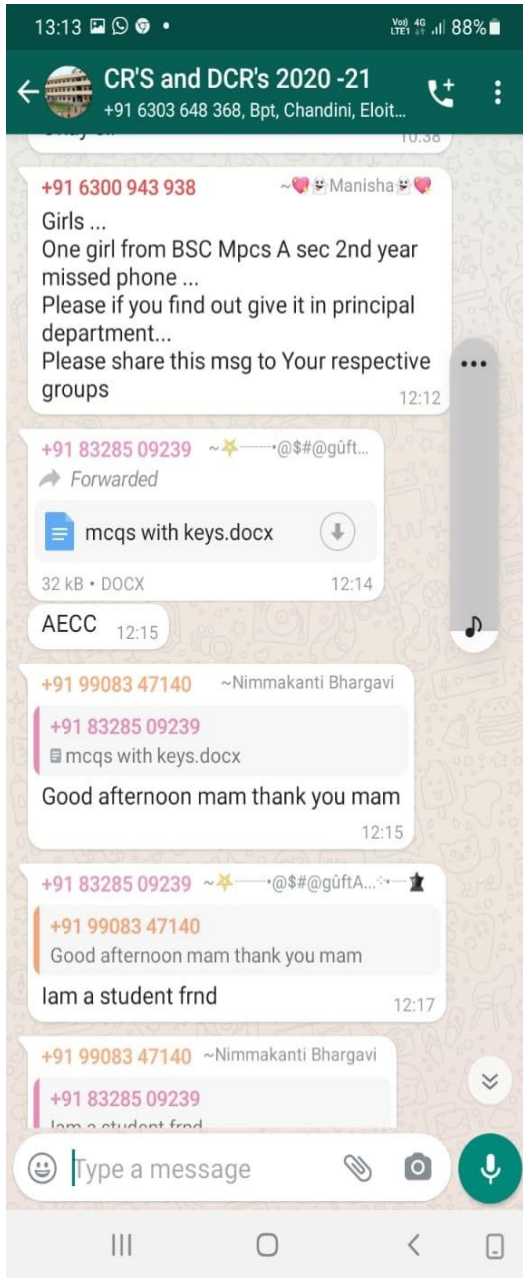
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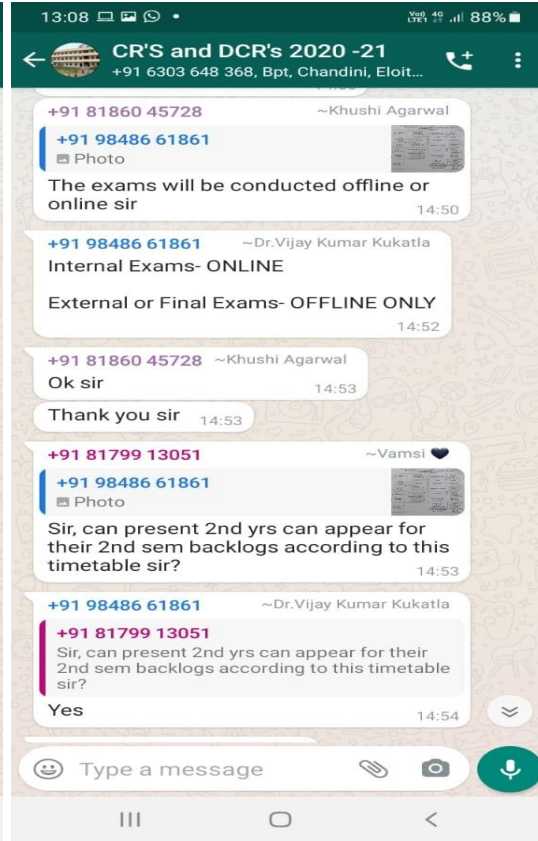
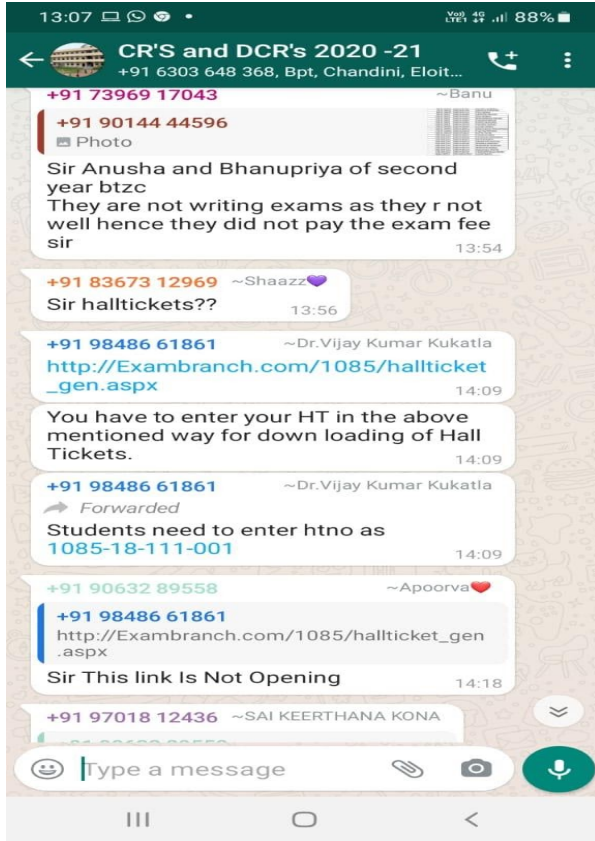




# ONLINE GRIEVANCES



# ONLINE GRIEVANCES



# ONLINE GRIEVANCES

