



UNIVERSITY GRANTS COMMISSIONS - SOUTH EASTERN REGIONAL OFFICE

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F.NO:APOS019/001(TF)/ENGLISH/PH.D/XIIPLAN/2016-17

JULY 2016

THE PRINCIPAL  
N.M.GOV'T DEGREE&P.G.COLLEGE  
JOGIPET, MEDAK -502270.

Subject: Award of Teacher Fellowship under FACULTY DEVELOPMENT PROGRAMME for college Teachers during the Twelfth Plan Period (2012-2017).- Reg.

Sir /Madam,

With reference to the application(s) of your college and on the basis of the recommendations of the Selection Committee, the Commission conveys its approval of awarding Teacher Fellowship under FDP of XII plan to the following teachers of your college as detailed below;

Sl.No	Name of the Candidate	Subject / Area of Research	M.Phil / Ph.D	Duration
1.	MR/MRS/MS.M.NIRMALA	ENGLISH	PH.D	24 months from the date of Joining

A) Terms & Conditions of availing Teacher Fellowship :

- The Teacher Fellowship Award will be valid only in the event that the teacher fellow is a permanent aided staff of the institution/ college.
- In case, at a later stage / date, the details given in the application form submitted by the College & Teacher Fellow/ documents submitted by the applicant are found to be incorrect and / or some deficiency in the Selection Committee proceedings (or) failure to complete M.Phil / Ph.D, the above award will be withdrawn and the teacher fellow has to refund the entire amount. The amount of contingency (with interest) and substitute Teachers Salary / Honorarium to Guest faculty will be recovered from the Teacher Fellow, and the institution in future will be debarred to participate under the Programme of FACULTY DEVELOPMENT PROGRAMME. Head of the Institution will be held responsible for the same for any violation of UGC guidelines.
- The Teacher Fellowship awarded (s) may be relieved only after making necessary arrangements for appointment of Substitute teachers(s) so that the teaching is not affected.
- The Supervisor / Guide of the Teacher Fellow must give a 'PROGRESS REPORT, after half the period of Fellowship is over. In case of a negative report given by the Supervisor / Guide, the awarded fellowship to the Teacher Fellow may be withdrawn by the UGC and the teacher fellow has to refund the entire amount along with the amount of contingency (with interest @ 10%) and substitute Teacher Salary / Honorarium paid to Guest faculty will be recovered from the Teacher Fellow
- If a Teacher Fellow fails to complete Ph.D/ M.Phil. Programme and leaves it midway, he /she has to refund the entire amount paid by the UGC during the Teacher Fellowship along with interest @ 10% p.a including sub teacher salary.
- A teacher must furnish documents of submission of Ph.D /M.Phil. Thesis, within the stipulated time as prescribed in the guidelines. However, the slot shall remain occupied until the thesis is submitted and the same is reported to the UGC
- No further extension will be given to complete the Ph.D / M.Phil under any circumstances.
- The teacher must give an undertaking that in the event of failure to submit M.Phil / Ph.D. thesis, he/she shall refund the entire fellowship amount paid by the UGC along with penal interest.
- The head of the Institution / Principal may Relieve the concerned Teacher Fellow after Award of T.F by the UGC and Registered in a Recognized University as a Full Time Ph.D Scholar. In case the Teacher is earlier registered as a Part Time Scholar, He/ She should get it converted in to Full Time Registration prior to relieving from the College. After Relieving from the college, the T.F Awardee will join the University on Regular basis. It may be noted that Part Time Scholars will not be relieved by the college to avail T.F.
- The T.F should not for do M.Phil / Ph.d on part-time basis or on Distance mode.



In the event of any inappropriate / misleading information submitted by the college, as per Point No 2 of this sanction under the award letter will be treated as cancelled and Head of the Institute will be held responsible for the same.

**D.) Release of Contingency Grants to Teacher Fellow:**

Grants towards Contingency for the Teacher Fellowship for the first year will be paid to the Institution of the Teacher Fellow on receipt of joining report. The second year's Contingency grant will be paid on receipt of audited Utilization Certificate for the first installment of grant, duly signed by the Principal of the Institution and audited item-wise statement of expenditure for the second year and the report of submission of thesis.

Grant towards the salary of the Substitute Teacher (if appointed) will be paid to the College where the Teacher Fellow was working (Parent Institution).

**E.) Salary of the Substitute Teacher**

1. The College will make a fresh appointment of a Substitute Teacher in accordance with the prescribed procedure of the UGC, in the minimum pay scale prescribed for a Lecturer (with no increments). If the Substitute Teacher is appointed on a pay scale higher than the minimum pay scale of a Lecturer, the grant towards reimbursement of the salary of the Substitute Teacher will be paid by the UGC in the minimum scale and the balance amount will be met by the respective Institute/College or by the respective State Government. Moreover, Substitute Teachers will not be entitled to yearly increments. The salary claim of Substitute Teachers where posts are filled by transfer or deputation will not be considered. The Substitute Teacher must be appointed on a full-time basis. The salary of the Substitute Teacher will be paid by the UGC in advance on receipt of the joining report of the Teacher, Fellow and salary claim for the Substitute Teacher along with the following documents duly attested by the Principal / Head of the Institution;

- i) Name of the Substitute Teacher
- ii) Date of Birth
- iii) Qualifications (UGC Guidelines may be adhered to).
- iv) Experience
- v) Date of Joining
- vi) Details of pay including allowances payable per month in the approved pay scale
- vii) Amount payable during the financial year
- viii) A certificate from the Principal that the appointment of the Substitute Teacher has been made in accordance with the procedure and rules as prescribed by the UGC, concerned University and State Government
- ix) Specific approval letter of the affiliating University/State Government regarding the appointment of the Substitute Teacher.

2. In case it is not possible to appoint a Substitute Teacher at the initial stage, or, if the appointment of a Substitute Teacher is delayed, then lectures may be arranged on the basis of honorarium of Rs.1000/- per lecture, subject to a maximum of Rs.25,000/- per month. Approval of affiliating University / State Government will not be necessary. However, all efforts should be made for the early appointment of a Substitute Teacher.

D) All other conditions mentioned in the 12<sup>th</sup> Plan Faculty Development Program of UGC shall apply as mentioned in UGC website [www.ugc.ac.in](http://www.ugc.ac.in)

E) The College must comply and respond to all the replies under RTI Act, 2005.

Yours faithfully,

(Dr.G.SRINIVAS)  
Joint Secretary

Copy to:

1. MR /MRS/MS.M.NIRMALA  
N.M.GOV'T.DEGREE&P.G.COLLEGE  
JOGIPET, MEDAK - 502270.

2. PROF.DR.PARVATHI V  
JNTUHYDERABAD, HYDERABAD -500085.

3. The Registrar/Dean/Director, College Development Council/OSMANIA UNIVERSITY
4. The Commissioner Collegiate Education  
Govt. of TELANGANA
5. Auditor General A.P/Hyd T.N /Chennai
6. Guard File.

(G.K.Pasrija)  
Under Secretary