

# GOVERNMENT DEGREE COLLEGE FOR WOMEN

BEGUMPET, HYDERABAD – 500 016, TELANGANA STATE

(Autonomous - Affiliated to Osmania University)  
Re-Accredited with 'B' Grade by NAAC



DR.G.YADAGIRI, M.Sc, B.Ed, Ph.D.  
PRINCIPAL

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*OUR MOTTO: "LEARNING IS THE BEST ORNAMENT"*

To,

M/s ARK TECHNOLOGIES,  
Plot No. 200, Phase -II, Saket,  
Kapra, Ecil Post,  
Hyderabad-500 062.

R.c. No. 020/GDCWB/Exam/2018 Dt: 01/11/2018

Sub: GDCW (A) Begumpet, Hyderabad – Computerisation Services of Pre and Post Examination Process for UG Courses as per OU's requirements on outsource bases including one time charges – Reg.

- Ref: 1. Our enquiry letter no. 289/1/GDCWB/Exam/2016, Dated: 03.08.2016.  
2. Your quotation no. AT/GDCW/QT-01/2016-17, Dated: 11.08.2016.  
3. Your letter dated: 30-10-2018

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With reference to the subject cited above, I am pleased to place an order to you for Computerisation services of Pre and Post Examination process on outsourcing basis for UG Courses as per OU's requirement from November 2018, 2017 & 2016 batches onwards of UG Examinations as detailed below.

### **Pre-Examination Work:**

1. Providing student wise examination application forms with probable subjects to be registered
2. Providing data to upload into GDCW (A), Begumpet College server to get Pre-Examination reports.
3. Providing software for entering registered application forms.
4. Providing software to enter time table.
5. Providing software to generate nominal rolls.
6. Providing software to generate D-forms.
7. Providing software to generate question paper summary.
8. Providing pre-printed photo hall-tickets.
9. Providing student wise present-cum attendance statement.

**Post-Examination Work:**

1. Data entry of internal, practical and external marks.
2. Providing moderation analysis.
3. Tabulation of result as per the existing rules of Osmania University.
4. Providing Tabulation Register.
5. Providing course wise, semester wise result sheets.
6. Providing result analysis.
7. Providing Memorandum of Marks.
8. Providing Consolidated Memorandum of Marks.
9. Providing Provisional Certificates.
10. Any other data/proforma/format as required by the college/Osmania University.

**Charges payable for above Examination works:**

For UG Rs. 47/- per candidate per semester

**Note:** Outsourcing charges will be enhanced after every two years by 10% on the existing rates.

**Terms and Conditions:**

1. The bill in triplicate along with stamped receipt should be sent.
2. Corrections or erroneous entries later if detected will be rectified free of charges irrespective of time period.
3. Examination data confidentially must be to the maximum extent has to be maintained and no deviation will be allowed.
4. The cost mentioned in the bill is inclusive of taxes.
5. The announcement of results should be on time and accuracy is required.

Yours faithfully,



**PRINCIPAL**

**Govt. Degree College for Women  
BEGUMPET, HYDERABAD**

# GOVERNMENT DEGREE COLLEGE FOR WOMEN BEGUMPET, HYDERABAD – 500 016

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Website: [www.gdcwbegumpet.com](http://www.gdcwbegumpet.com)

OUR MOTTO: "LEARNING IS THE BEST ORNAMENT"

To

MS ARK TECHNOLOGIES,  
Plot No. 221, Phase - I, Saket,  
Kapur, FCH Post,  
Hyderabad - 500 062.

Re. No: 331/UGDCWB/Exam/ 2016 Dt. 24/08/2016

Sub: - GDC(W) Begumpet, Hyderabad – Computerization Services of Pre and Post Examination Process for UG Courses as per O.U's requirements-on outsource bases including one time Charges- Reg.

Ref:-1. Our enquiry letter No.289/1/GDCWB/Estt/2016,Dtd:03.08.2016.  
2. Your quotation No. AT/GDCW/QT-01/2016-2017, Dated: 11.08.2016.

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With reference to the subject cited above, I am pleased to place an order to you for Computerization services of Pre and Post Examinations process on outsourcing basis for UG Courses as per OU's requirements from April 2016 of 2014 & 2015 batches onwards of UG Examinations as detailed below.

#### Pre-Examination Work :

1. Providing student wise examination application forms with probable subjects to be registered.
2. Providing data to upload into GDC (W), Begumpet College server to get pre-examination reports.
3. Providing software for entering registered application forms.
4. Providing software to enter time table.
5. Providing software to generate nominal rolls.
6. Providing software to generate D-forms
7. Providing software to generate question paper summary.
8. Providing pre-printed photo hall tickets.
9. Providing student wise present -cum attendance statement.

#### Post-Examination Work :

1. Data entry of internal ,practical and theory marks
2. Providing moderation analysis
3. Tabulation of results as per the existing rules of Osmania University
4. Providing tabulation register
5. Providing course wise ,semester wise result sheet
6. Providing result analysis
7. Providing memorandum of marks
8. Providing consolidated memorandum of marks
9. Providing provisional certificate
10. Any other data/Proforma/format as required by the college /Osmania University.

Charges payable for above Examination works:

For UG Rs.32 per candidate per semester

Note:- Outsourcing charges will be reviewed for every two years as per mutual agreed terms.

Terms & Conditions :-

1. The bill in triplicate along with stamped receipt should be sent.
2. Corrections or erroneous entries later if detected will be rectified free of charges irrespective of time period.
3. Examination data confidentiality must be to the maximum extent has to be maintained and no deviation will be allowed.
4. The cost mentioned in the bill is inclusive of taxes.
5. The announcement of results should be on time and accuracy is required.

Yours faithfully,



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Govt. Degree College for Women  
Begumpet, Hyderabad: