

Staff Council Meeting

9
11/11/2020

A meeting of the staff council was organised by Principal at 12:00 P-19 on 11.11.2020 with the following Minutes:

- 1) Academic coordinator to monitor the total admissions made coursewise.
- 2) To organize Induction Programme for First year by inviting eminent personalities. Faculty to follow UGC guideline for the Induction Programme. ISAC Coordinator & Academic coordinators shall prepare a schedule.
- 3) Constitution of various committees for the academic year 2020-21. Vice-Principals and Academic Coordinators shall ~~prepare~~ constitute the various committees.
- 4) Time table shall be prepared by Vice-Principals & Academic Coordinators in coordination with department HODs.
- 5) Faculty members to monitor online classes student attendance.
- 6) It is resolved to coordinate with other college staff particularly women's college in case of shortage of staff.
- 7) It is resolved that all the faculty members shall use Google meet for online classes.
- 8) It was resolved to buy more routers ~~for~~ and increase the plan for uninterrupted network for smooth conduct of online classes.
- 9) Faculty to maintain the record of syllabus coverage.

- 10) It is resolved to conduct virtual practical classes.
- 11) Academic coordinator shall prepare the almanac of the college for the year 2020-21. in coordination with Controller of Examination.
- 12) It is resolved to conduct BOS of respective departments. SEC & GEN ^{syllabus} shall be framed on par with UGC norms or on par with university with the budget approved in GB meeting.
- 13) It is resolved to send a letter ^{for estimates} to GWS for the establishment of Computer lab & Washrooms.
- 14) Inauguration of new block by Higher Education minister & Commissioner of Collegiate Education.
- 15) It is resolved to conduct Sem II & Sem IV external examinations in offline mode following all safety guidelines.
- 16) It is resolved to complete SSR for NAAC by March, 2021.
- 17) Letter to be written to Osmania University for starting of PG Courses. Respective HODs shall be Incharge for PG Courses in their subject.
- 18) First years shall select CR & DCR on online mode.
- 19) To engage Arabic lecturer for a period of 10 days with an honorarium of Rs 5000/- for syllabus completion.

PRINCIPAL
(Dr. G. YADAGIRI)

1. L. Ananth Kumar Dept zoology *[Signature]*
2. Dr. A. Madhuri Microbiology *[Signature]*
3. V. Rohini Dept of Biotechnology *[Signature]*
4. Dr. K. Venkateswarin NSS *[Signature]*
5. Dr. B.S. Rajitha Dept. of Botany *[Signature]*
6. Dr. M. J. EUPA Dept of Women *[Signature]*
7. Dr. G.N. Jagan - Dept. Hindi *[Signature]*
8. Dr. P. Satyanarayana Dept. of Economics *[Signature]*
9. Dr. D. Sriada devi Dept of Mathe *[Signature]*
10. Dr. Rajya Sullam Dept. of chemistry *[Signature]*
11. Dr. P. Indira Dept of Electronics *[Signature]*
12. K. Santha Rani NSS unit-3 *[Signature]*
13. Dr. D. Padmajs Sanskrit *[Signature]*
14. C. Chama Haleshwarar NSS Unit-II *[Signature]*
15. B. Rukmini Devi Dept. of Botany *[Signature]*
Incharge - Applied Nutrition
16. Dr. G. Sunitha Dept. of Statistics *[Signature]*
17. Dr. A. Chandrasekhar Dept of Pub. Adm. *[Signature]*
- 18) Dr. Sajids *[Signature]*
- 19) P. D. K. Reddy Dept of ~~Engg~~ *[Signature]*
- 20) A. Vasanthi Kumar Dept. of English *[Signature]*
- 21) Ch. Parkashapathi Dept of pol-se *[Signature]*
- 22) J. Sandhya Dept of History *[Signature]*
- 23) Dr. S. Prasanna Rani Dept of Mathematics *[Signature]*
- 24) Dr. D. Padmajs Dept of Sanskrit *[Signature]*
- 25) Dr. M. J. EUPA *[Signature]*
- 26) Dr. J. Sabitha *[Signature]*
- 27) Dr. N. Moudula *[Signature]*

Staff Council Meeting

08.01.2021.

Staff Council met on 08.01.2021 and discussed the following Agenda. Meeting was presided over by the Principal in the Principal's chamber at 03:00 p.m. and resolved the following issues:

- (1) Conducting 1st Internals for II & III years students.
- (2) Using of ICTC
- (3) SEC/GE & AECC, TSKC exams will held on Feb 2021.
- (4) Departmentwise result Analysis.
- (5) Autonomous visit will be conduct on March last week / April 1st week of 2021.
- (6) Maintaining of Academic records.
- (7) Staff should follow biometric attendance
- (8) Prepare CR and DCR's list of First Years.

1. Dr. R. Sneelatha b
2. Dr. U. Vijay Kumar in group
- (3) Dr. D. Prasanna Ray
3. Dr. G. Suresh Kumar ~~Ray~~
- (4) V. Rohini Rohini
5. Dr. G. S. Tyagarajam Sri
6. Dr. K. Usha Rao Sri
7. Dr. G. Pranitha Sri
8. Dr. D. Radhika Sri
9. Dr. M. Ramalingam Sri
10. Dr. A. Madhuri Sri
11. Dr. S. Prasanna Devi Sri
12. Dr. D. Padmaja Sri
13. Dr. M. S. Suresh Sri
14. Dr. Sajida Sri
15. Dr. S. Satitha Sri
16. Dr. D. Padmaja Sri
17. Dr. N. Mrudula Sri - Telugu

25/1/2021

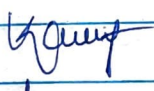


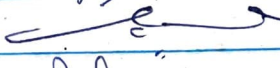
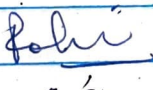








A meeting was conducted in the principal chamber at 11AM on 25.01.2021. All the HOD's Academic Co-ordinators, COE and Vice principal attended the meeting, where the following issues have been discussed and resolved under the Guidance of principal.

Resolutions

1. All the departments must submit the Doc Copy on or before 16.02.2021.
2. Academic Council meeting to be conducted on 24.02.2021 (Tentative date).
3. Second Internal for II and V Semester and first internal for I Sem are to be conducted on 18th, 19th, 20th February 2021. Practical exams to be conducted 22.02.2021 to 28.2.2021 for III & IV Sem.
4. Last date of instruction 06.02.2021 for III & IV Sem preparation holidays from 11.02.2021 to 21.02.2021.
5. All the departments should be update SEC & GE opted details to the academic co-ordinators by 24.02.2021.
6. To prepare Mentor - Mentee records for all the first year students and update the records for II and III year students.

- 7) Computer lab should be shifted to New building
- 8) To submit ABRI 2019-2020 by the month end Feb., 2021. All the department have to submit department activities details to IQAC.
- 9) Offline Classes for all the three years will be conducted from 01.02.2021 as per Government Order with 50% strength in each class.
- 10) To sanitize the college campus for conducting offline classes
- 11) All the Class Councilors shall collect parents consent letter from the students for attending offline classes.



- | | |
|------------------------------|---|
| Dr K. Vijay Kumar |  |
| 1. Dr. R. Sreelatha |  |
| 2. Dr. D. Prabhakar |  |
| 3. Dr. G. Venkatesh |  |
| 4. V. Rohini |  |
| 5. Dr. G. S. Sjothirmai |  |
| 6. Dr. K. Uma Rao |  |
| 7. Dr. G. Pranitha |  |
| 8. Dr. Marathi. Ramachandran |  |
| 9. Dr. D. Radhika |  |
| 10. Dr. A. Madhuri |  |
| 11. Dr. S. Prasanna Devi |  |
| 12. Dr. N. Hrudela Telugu |  |

12. Dr. D. Padmeja

13. Dr. M. S. Ganes

14. Dr. Sujida

15. Dr. J. Sabitha

~~Dr. D.~~

~~Dr.~~

~~Dr.~~

15/2/2021

A ^{staff Council} meeting was conducted in the principal Chamber at 3:00 PM on 15.02.2021. and following resolutions were made.

- 1) All the departments should submit the list of SEC and GE students.
- 2) MCQ's must be conducted by 20/02/2021 through Online mode in Google forms.
- 3) College website must be updated with activities from all the department. All the departments must the soft copy of the activities which are to be posted in the website, to the department of Computer Science.
- 4) To shift the Computer Lab to which was submerged flood water due to heavy rains in the month of October. In due view of this it was resolved to shift the computer lab to New block.
- 5) All the departments to update their records for internal Academic Audit.


A. D. D. D.
15/02/2021

1. Dr. R. Snehalini ✓
2. Dr. D. Prabhna ✓
3. Dr. G. Anandam ✓
4. Dr. G. S. Jyothirmai ✓
5. V. Rohini ✓
6. Dr. K. Usha Rao
7. Dr. G. Pranitha ✓
8. Dr. Marathi Ramalingam ✓
9. Dr. D. Radhika ✓
10. Dr. A. Madhuri ✓
11. Dr. S. Prasanna Rao ✓
12. Dr. D. Padmaji ✓
13. Dr. Sajida ✓
14. Dr. M. Anand ✓
15. Dr. K. Vijayalakshmi ✓
16. Dr. Sajida ✓
17. Dr. J. Saritha ✓
18. Dr. N. Mindula - Telugu - ✓

9/03/2021.

A Staff Council meeting was held on 9.03.2021 in principals chamber at 3:00PM. The following resolutions were made.

- 1) All the (concern) (cong) conveners of the various Committee's shall submit last 6 years data in spiral binded form.
- 2) Internals, SEC and AECC marks should be submitted by the all the departments.
- 3) UGC Expert team visit for extension autonomy is on 9 & 10 April 2021. In view of this all the academic records should be kept ready.
- 4) NSS PO's to arrange Swatch Abhiyaan in the college campus.
- 5) PG Courses Co-ordinator Dr. Madhuri to look after the PG Admissions 2020-2021
- 6) To Conducts IP internal for I years and SEC & GE for Sem - III & Sem - IV.
- 7) It is resolved to shift physics Lab, Statistics Lab and two computers Lab to the New - building and ^{meet} made the expenditure for shifting from current year Special fee.


PRINCIPAL (FAC)

1. Dr. K. Vijay Kumar - 17 Aug
2. Dr. Sajida - 8/8/25
3. Dr. K. Venkateswarly - Broadly
4. Dr. S. Prasanna Devi Dr.
5. Dr. R. Snehalatha Dr.
6. Dr. D. Bananna Dr.
7. Dr. G. Narasimha Dr.
8. Dr. G. S. Jyothirmai Dr.
9. V. Rohini Dr.
10. Dr. K. Lakshmi Rao Dr.
11. Dr. G. Pranitha Dr.
12. Dr. Marathi Ramachand Dr.
13. Dr. D. Radhika Dr.
14. Dr. A. Madhavi Dr.
15. Dr. D. Padmaji Dr.
16. Dr. M. S. Rao Dr.
17. Dr. M. Nirmala M. Nirmala
18. Dr. J. Saritha Dr.
19. Dr. D. Padmaji Dr.
20. Dr. N. Mudula - Telugu - M.

24/03/2021

Staff Council meeting was held on 24.03.2021 at 11 AM in the principals Chamber. The following was discussed and resolved.

- 1) As per the Government Order colleges are closed for the students in view of ^(increase) COVID-19 increase in COVID-19 cases. Classes for the students shall be conducted in Online mode as per the time table.
- 2) UGC Expert team visit to the college for the extension of Autonomy is proposed to 8th 9th April 2021.
- 3) In view of closure of the college, the remaining house exams are postponed.
- 4) Arrangements are to be made for the UGC Expert team visit to the College.
- 5) In View of UGC Expert team visit to the College for extension of Autonomy it is resolved to under take minor works and repairs like Construction of Wall at garden, leveling of the ground, vermicompost pit and water Harvesting pit and the expenditure to be met from CPDC.
- 6) As the rain water is getting stagnated in the two computers labs situated in the ground floor of own building, It is resolved to reestablish the two Computer Labs in new building and to meet the expenditure from restructured course fee.

A. Chidly
24/03/2021

1. Dr. K. Vijay Kumar - Vijay
2. Dr. M. Nirmala - M. Nirmala
3. Dr. K. Venkateswarthy - Venkateswarthy
4. Dr. Sajida - Sajida
5. Dr. M. Ramalingam - M. Ramalingam
6. Dr. D. Pragna - D. Pragna
7. Dr. S. Sreelatha - S. Sreelatha
8. Dr. G. Anand - G. Anand
9. Dr. A. Madhuri - A. Madhuri
10. V. Rohini - Rohini
11. Dr. G. S. Jyothirma - G. S. Jyothirma
12. Dr. K. Usha Rao - K. Usha Rao
13. Dr. G. Pranitha - G. Pranitha
14. Dr. D. Radhika - D. Radhika
15. Dr. S. Prasanna - S. Prasanna
16. Dr. D. Padma - D. Padma
17. Dr. J. Saditha - J. Saditha
18. Dr. N. Hrudula - N. Hrudula - Telega - N

7/4/2021

A Staff Council meeting was held on 07.04.2021 at 3 P.M in the Principals chamber. The following was discussed

1) Over all pass percentage for Sem II & IV is below 70%

	II	IV
B.A.	48.70%	53.10%

B.Com	79.4%	59.5%
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B.Sc	68.55%	61.78%
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B.BA	82.35%	
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2) Make attendance compulsory for online classes for the students to appear for the exams.

Inchanges to

3) ~~It~~ Submit class Counsellors list to the Principals CoE and the ALO.

4) Students to go for reevaluation when.

5) Once the house exams are completed within one week valuation should be done, marks posted, and the hard copy to be submitted to the Examination Branch after verification.

6) SEC III, IV for (second years) IV sem; Sec IV & GE for (Third years) VI sem are to be decided and information submitted to the Examination Branch by 17th April 2021

- 7) Marks list, when submitted ^{to the Exam branch}, has to be complete i.e. mark as absent or zero or present & valued.
- 8) Sem III and Sem IV SEC & G.E. list has to be submitted to the Examination Branch immediately. This list has to be finalised by the class incharges/counsellors and be in charge of the department. The list should be with Title of the subject, Department sem, names of the students & Roll no. of students.
- 9) SEM II, IV & VI classes will be continued online.
- 10) If the Government decides to start the educational institutions, the sem end exams will start after one week of reopening (offline mode).

Dr. K. Vijay Kumar VJ

Dr. D. Pragna D.P.

Dr. G. Harishankar

Dr. G. S. Jyothsna J.S.

V. Rohini V.R.

Dr. K. Usha K.U.

Dr. A. Madhuri Madhuri

Dr. R. Snehalata R.S.

Dr. G. Pranitha G.P.

Dr. Maruthi Ramaling M.R.

Dr. D. Radhika

Radhika

Dr. J. Prasanna Kumar

Prasanna

Dr. D. Padma

Padma

Dr. D. Pushpa

Pushpa

Dr. Sajida

Sajida

Dr. N. Anudula - Telugu - K.

Anudula - K.

3rd May 2021

A staff Council meeting was held on 3rd May 2021 at 2 p.m in the principal chamber & the following points were discussed.

1. Action taken on following:
 - List of Class Councillors. All HOD are informed to submit the list in three copies.
2. SEC list along with title was asked & are informed to submit to exam branch by 6th May 2021.
3. AOA to be submitted by 10th May & Simulations preparation of SSR shall be taken up by the foll. Committee members & required to assist:
 1. Dr. Rajiga (Chemistry)
 2. Dr. R. Parasanna (Commerce)
 3. Dr. Nirmala (English)
 4. Dr. A. Gadhuri (Micro Biology)
4. Digital diary Completion. informed to update from 24th March till date.
5. Hard Copies to be Submitted to monthly to HOD's
6. Green Audit & Energy Audit for ISO Certification Committee members are informed to look into Expenditure for audit i.e. ₹ 20000 Resolved to go for ISO Certification @ 10,000 + GST 18% each.
7. Expenditure for Electricals, paintings, plumbing of ₹ 99,000 + 250 = ₹ 99,250 was incurred Resolved to be met from CPDE account.

8. This year college has got with 3rd rank in Education world.
9. P.G. Coordinator is proposed to be changed.
10. Syllabus Completion by 18th atleast two units. Should be completed for II, IV & VI Semesters.
12. For availing C.L's leave letter should be mailed or submitted to in the office.

Signed

A. Anjali
03/05/2021

Signatures :-

1. C. Uma Maheswari	Commerce	
2. Dr. G. S. Tyotirmai	Zoology	
3. Dr. G. Pranika	Chemistry	
4. Dr. S. Masama Devi	Mathematics	
5. Dr. Ch. Kauchamalatha	Physics	
6. Dr. K. Venkateswarly	Sanskrit	
7. Dr. J. Saritha	Hindi	
8. Dr. D. Radhika	Librarian	
9. Dr. T. Anis Shern	Applied Nubistry	
10. K. S. Valli	Phys. Edu	
11. Dr. D. Prasanna	Zoology	
12. Dr. D. Padmaja	Sanskrit	
13. Dr. N. Manjula	Telugu	

A staff council meeting was held on 5th May 2021 at 11:45 A.M. in the Principal's chamber and the following points were discussed & resolved:

1) In view of Covid-19 pandemic, it is resolved to declare summer vacation from 05.05.2021 to 31.05.2021 on par with Osmania University Circular No. MR-338/A dated, 04.05.2021. The reopening of the college will be on 01.06.2021.

2)

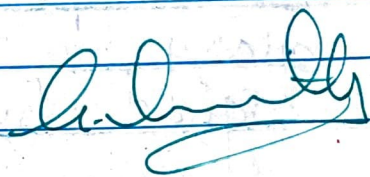
L. Anjali
05/05/2021

1. ~~Dr. K. Vijay Kumar~~ Dr. K. Vijay Kumar
2. ~~Dr. D. Prathana~~ Dr. D. Prathana
3. ~~Dr. Maroju Ramalingaiah~~ Dr. Maroju Ramalingaiah
4. ~~K Venkateswarthy~~ K Venkateswarthy
5. ~~Dr. T. Anule Sharma~~ Dr. T. Anule Sharma
6. ~~Dr. D. Pushpa~~ Dr. D. Pushpa
7. ~~(K. Satchidanand Reddy)~~ (K. Satchidanand Reddy)
8. ~~(Dr. Rafiq Sullani)~~ (Dr. Rafiq Sullani)
9. ~~(K. Saritha Devi)~~ (K. Saritha Devi)
10. ~~Dr. J. Sathya~~ Dr. J. Sathya
11. ~~Dr. M. Madhula - Telugu~~ Dr. M. Madhula - Telugu

31
22/05/2021

An online meeting of the staff council was held on 22.05.2021 at 02:15 p.m. through Zoom app to discuss about the new courses to be introduced for the academic year 2021-22. It was resolved to propose the following two courses:

- 1) Microbiology, Botany, Chemistry (MBC) with 60 intake
- 2) B. Com (General) with an intake of 120.



A staff council meeting was held on 10.06.2021 at 2.30 p.m. in the Principal's chamber and the following points were discussed and resolved: -

- 1) All the faculty members shall continue taking online classes from the college as per the circular received from O/CCE, Nampally.
- 2) All the faculty members are instructed to submit the hardcopies of their digital teaching diary to the Principal by 14.06.2021 duly signed by their respective HOD's.
- 3) To conduct seminars, Assignments and TACS for the students in online mode through Google classrooms and submit the marks to the examination branch by 19.06.2021.
- 4) Completion of syllabus for IV & VI semester by 30th June 2021.
- 5) Academic coordinators to submit the list of contract lecturers who have submitted video lessons on daily basis as per along with the link as per the CCE orders.
- 6) To conduct first internals for Sem IV & VI from 21.06.2021 to 24.06.2021.

L. L. L. L.
10/06/2021

Shri - Dr. S. Prasanna Rani, Mathematics
Dr. - Dr. N. Vijaya Raghavi, Economics

Dr. - Dr. G. S. Iyothimai, Zoology

Dr. - Dr. G. pranitha, Chemistry

Dr. - Dr. J. Saritha, Hindi

Dr. - Dr. K. Uma Rani, Biology

Dr. - Dr. A. Madhavi, Microbiology

Dr. - Dr. D. Padmeja, Sanskrit

Dr. - Dr. N. Hanudale, Telugu

A staff council meeting was held on 22/06/2021 at 3.00 pm in the principal's chamber under the chairmanship of principal mam and the following points are discussed and resolved

1. It is ^{Resolved} decided to conduct sem V ^{and} sem VI end semester exam from 5/07/2021 (offline)
2. It is also decided to conduct sem VI and sem I end semester exam from 20/07/2021
3. It is Resolved to conduct House exam for VI semester from 28/06/2021 (online) by respective faculty and TSKC by examination branch.
4. All the head of the departments should submit list of the students along with project titles on or before 28/06/2021
5. It is Resolved to conduct only one internal exam for VI semester based on the circular (NO. 311/UG/CBCS/VI/SEM/2021) of Osmania University (Parent University).
6. It is Resolved to collect Alumni registration ~~part~~ fee of Rs 100/- from IIIrd yr students

L. J. J. J.
22/06/2021

Signatures

- 1) Anny - Dept. of English
- 2) K. Geetha - Dept of History
- 3) Dr A. Madhuri - Dept of Microbiology - Med
- 4) Dr G. Suresh Kumar - Dept of pub health
- 5) Dr. D. Prasanna - Lab
- 6) Dr. N. Vijaya Raghavi
- 7) ~~S. Suresh~~ - Dr. S. Prasanna Rani, Mathematics
- 8) V. Rohini Rohini Dept of Biotechnology
- 9) Dr. G. S. Igathimmai Ec
- 10) Dr. G. pranitha Ec Chemisry
- 11) Dr. K. Praveena Ec Commuce
- 12) Dr J. Saritha Hindi
- 13) Dr. M. Padma Kumari Padma Telugu
- 14) Dr. D. Padmasa Sankrit
- 15) Dr. K. Usha Rao Botany
- 16) M. Sundarar Murthy MSund. ACO
- 17) Pashpa Mathematics
- 18) Dr. N. Hrudula Telugu
- 19) Dr. K. K. Kamala Dept. of Pub. Sa.
- 20) Dr. P. Satyanarayana P. Satya Dept. of Economics
- 21) V. Rohini Rohini Dept of Biotechnology
- 22) Dr. K. Usha Rao Dept. of Botany
- 23)