

The Annual Quality Assurance Report (AQAR) of the IQAC

(For Affiliated/Constituent Colleges)

July 1, 2017 to June 30, 2018

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IQA)

1. Name of the Institution : **GOVERNMENT DEGREE COLLEGE
MULUGU**
 - Name of the Head of the institution : Dr. V.V.N. HANUMAKUMAR
 - Designation : PRINCIPAL
 - Does the institution function from own campus : Yes
 - Phone no./Alternate phone no. : 08715-200110
 - Mobile no. : 9849456457
 - Registered e-mail : wgl.jkc.mulugu@gmail.com
 - Alternate e-mail : --
 - Address : Opp Shirdi Sai Temple
 - City/ Town : Mulugu
 - State/UT : Telangana
 - Pin Code : 506343
2. Institutional status
 - Affiliated / Constituent : Affiliated College
 - Type of Institution : Co-education
 - Location : Rural
 - Financial Status : UGC 2f and 12 (B)
 - Name of the Affiliating University : Kakatiya University, Warangal
 - Name of the IQAC Co-ordinator : Md. Yousuf Hussain Ansari
 - Phone no. : 9949106306
 - Alternate phone no. : -- --
 - Mobile : 9949106306
 - IQAC e-mail address : iqacmulugu99@gmail.com
 - Alternate Email address : wgl.jkc.mulugu@gmail.com
3. Website address : www.gdcmulugu.co.in
Web-link of the AQAR: (Previous Academic Year) :
For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>
4. Whether Academic Calendar prepared during the year? : Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website : -No -
 Weblink :

5. Accreditation Details:

| Cycle | Grade | CG PA | Year of Accreditation | Validity Period |
|-----------------|-----------------|--------|-----------------------|--|
| 1 st | B ⁺⁺ | 20.375 | 2007 | from:31 st March 2007 to 30 th March 2012 |
| 2 nd | B | | 2014 | from: 24 th Sept, 2014 to 23 rd Sept, 2019 |
| 3 rd | -- | -- | -- | from: to: |
| 4 th | -- | -- | -- | from: to: |
| 5 th | | | | from: to: |

6. Date of Establishment of IQAC : 13/06/2007

7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|--------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & duration | Number of participants/beneficiaries |
| Encouraging for Library user in Education Surveying for the literacy rate | 16-09-2019 12-14 December 2017 | 250 40 students & 5 Teachers |

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/ Department/ Faculty | Scheme | Funding agency | Year of award with duration | Amount |
|----------------------------------|--------|----------------|-----------------------------|--------|
|----------------------------------|--------|----------------|-----------------------------|--------|

| | | | | |
|-----|-----|-----|-----|-----|
| Nil | Nil | Nil | Nil | Nil |
| Nil | Nil | Nil | Nil | Nil |
| Nil | Nil | Nil | Nil | Nil |

9. Whether composition of IQAC as per latest NAAC guidelines: **--Yes --**

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: **--01--**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... **--No--**

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **--No--**

If yes, mention the amount: Year: **-- --**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- *Workshop on facilities available in the college
- *Preparation of Harita Haram during Rainy season
- *Telugu Prapancha Mahasabhalu Seminar
- *Legal awareness program for women
- *Canvassing for the admission for the academic year 2018-19

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|---------------------------------------|
| 1. Workshop on English Language Communication 2. Mother tongue's day 3. NSS Camp 4. Admission Canvassing | Achieved by performing the activities |

14. Whether the AQAR was placed before statutory body? **--No--**

Name of the statutory body:

Date of meeting(s) : 21-06-2017, 13-09-2017, 21-10-2017 and 29-03-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? NAAC peer team visited the college for accreditation (2nd cycle)

Date: 21st to 23rd August 2014

16. Whether institutional data submitted to AISHE: **Yes**
Year: **2017 -18** Date of Submission: **04-12-2017**

17. Does the Institution have Management Information System? : **-- No --**

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

| CRITERION I – CURRICULAR ASPECTS | | | | | |
|---|-----------------------------|-----------------------------------|---|-----------------------------|-----------|
| 1.1 Curriculum Planning and Implementation | | | | | |
| 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words | | | | | |
| <p>The institution follows common core syllabus prescribed by Kakatitya University, Warangal which reflects the mission and goal and some additional features to strengthen it. Conventional and re-structured courses promote among the students, the skills to acquire higher education on par with employment opportunities. Co-curricular and extracurricular activities advance personality development and self-confidence in the students. The courses like Indian Heritage & Culture, Environmental Studies, Science & Civilization, Contemporary India, Economy Polity & Society, Introduction to Computers and Human Values & Professional Ethics are also taught apart from the regular curriculum. The aspects of personality development and communication skills are given additional weight-age. Bridge course is conducted for the students of non-disciplinary subjects which were not related to their previous course of the study. The staff council and the faculty discuss the extracurricular and extension activities to be adopted in the beginning of the academic year. Students are motivated to participate in seminars, elocution, group discussion, essay writing and other academic activities. The objectives of the college are made known to the stakeholders through prospectus and annual calendar. Counselling is provided to the students for opting for suitable courses.</p> | | | | | |
| 1.1.2 Certificate/ Diploma Courses introduced during the Academic year : --Nil-- | | | | | |
| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development | |
| | | | | | |
| 1.2 Academic Flexibility | | | | | |
| 1.2.1 New programmes/courses introduced during the Academic year : --Nil-- | | | | | |
| Programme with Code | Date of Introduction | | Course with Code | Date of Introduction | |
| | | | | | |
| 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. --Nil-- | | | | | |
| Name of Programmes adopting CBCS | UG | PG | Date of implementation of CBCS / Elective Course System | UG | PG |
| | | | | | |
| Already adopted (mention the year) | | | | | |
| 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year : Nil | | | | | |
| | Certificate | | Diploma Courses | | |
| No of Students | | | | | |
| 1.3 Curriculum Enrichment | | | | | |
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year | | | | | |
| Value added courses | | Date of introduction | | Number of students enrolled | |
| | | | | | |
| 1.3.2 Field Projects / Internships under taken during the year --Nil-- | | | | | |
| Project/Programme Title | | | No. of students enrolled for Field Projects / Internships | | |
| | | | | | |

| 1.4 Feedback System | | | | | |
|--|---|--|--|--|--|
| 1.4.1 Whether structured feedback received from all the stakeholders. | | | | | |
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents | |
| Yes | No | No | No | No | |
| 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) | | | | | |
| An in-formal feedback is obtained from the students on curriculum. A questionnaire is specially prepared and administered to the students for obtaining feedback on curriculum. The principal and the IQAC analysis the feedback and give friendly advice. | | | | | |
| CRITERION II -TEACHING-LEARNING AND EVALUATION | | | | | |
| 2.1 Student Enrolment and Profile | | | | | |
| 2.1. 1 Demand Ratio during the year | | | | | |
| Name of the Programme | Number of seats available | Number of applications received | Students Enrolled | | |
| B.Sc(MPC) E/M | 30 | As per the Government policy in the state all the admission in the UG program is made through online in the DOST website, the students have to apply on Mee- Seva centre and the Institutions have no role in receiving them and hence no. of applications . | | | |
| B.Sc(MPC)T/M | 30 | | | | |
| B.Sc(MPCs) E/M | 20 | | | | |
| B.Sc(BZC) E/M | 30 | | | | |
| B.Sc(BZC)T/M | 30 | | | | |
| B.Sc(BZCA) E/M | 20 | | | | |
| B.Com(G) E/M | 30 | | | | |
| B.Com(G) T/M | 60 | | | | |
| B.Com(CA) E/M | 20 | | | | |
| B.A(EPP) | 60 | | | | |
| B.A(HEP) | 60 | | | | |
| B.A(HECA) E/M | 20 | | | | |
| B.A (EPbCA) E/M | 20 | | | | |
| B.A (HPoCA) E/M | 20 | | | | |
| | | | 223 | | |
| 2.2 Catering to Student Diversity | | | | | |
| 2.2.1. Student - Full time teacher ratio (current year data) | | | | | |
| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses | Number of full time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| 2017-2018 | 406 | -Nil- | 26 | -Nil- | -Nil- |
| 2.3 Teaching - Learning Process | | | | | |
| 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management | | | | | |

| Systems (LMS), E-learning resources etc. (current year data) | | | | | |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| Number of teachers on roll | Number of teachers using ICT (LMS, e-Resources) | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used |
| 26 | 08 | LCD | 07 | -Nil- | PPTs |
| 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words) | | | | | |
| <p>The psychosocial needs of the student community are specifically met through the college counseling unit, which comprises a faculty team representing each department and a visiting professional counselor. The unit members are given periodical training in basic counseling. The counseling unit attends to the needs of the student-body through the peer-group counselors, a group of senior students representing each faculty, who are trained in pre-helping skills.</p> <ul style="list-style-type: none"> • Tutor-Ward counselor system is introduced, according to which each faculty member is attached to one class • The Tutor or Mentor of the concerned class will find the solutions for the personal problems. • The slow learners are identified by the teacher based on their input in the class and their academic performance; such students are given extra coaching. • The Physical Director of the college also monitors the behavior of the students and gives a regular report to the Principal. • The Jawahar Knowledge Centre of the college provides professional counseling and mentoring to the students in the Employable skills required by the society. <p>All the activities of the institution are focused on supporting the students and preparing them as good educated citizens with values and ethics. The team of dedicated teachers has put in whole hearted efforts and has been conducting bridge course, remedial class and practicing innovative teaching methodology; resulting in the students securing fruitful results.</p> <p>The college has JKC, which counsels students regarding placement/job opportunities. Grievance cell looks after the grievances of the students. A woman empowerment cell prevents gender discrimination, sexual harassment, and eve teasing. It enlightens them about their legal rights. Anti-ragging activities are looked after by the concerned committee.</p> | | | | | |
| Number of students enrolled in the institution | | | Number of fulltime teachers | | Mentor: Mentee Ratio |
| 406 | | | 26 | | 1:20 |

| 2.4 Teacher Profile and Quality | | | | |
|--|-------------------------|------------------|--|--------------------------|
| 2.4.1 Number of full time teachers appointed during the year | | | | |
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| -Nil- | Nil | 05 | -Nil- | 06 |
| 2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year) | | | | |

| | | | |
|----------------------|--|--------------------|---|
| <i>Year of award</i> | <i>Name of full time teachers receiving awards from state level, national level, international level</i> | <i>Designation</i> | <i>Name of the award, fellowship, received from Government or recognized bodies</i> |
| -Nil- | -Nil- | -Nil- | -Nil- |

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Progra mme Name | Progra mme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
|-----------------------|-----------------------|-------------------|---|---|
| UG | UG | Year | 27 th May,2018 | 5 th July, 2018 |

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The teachers assess the student's level of understanding by procuring feedback in the form of Slip tests, Unit tests, Quarterly, Half yearly and Pre-final exams during the course of their teaching. In such a way, they train up the students for the University Final examinations. Their performance is also evaluated on the basis of monthly assignments submitted by them on particular topics. The gifted learners will be asked to present the seminars in the class room on the topics of their interest from the syllabi covered. In some instances, Case Studies are also given to the students to express their opinions. Debates and Discussions will be held on contemporary topics.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution issues an Academic Calendar in the beginning of the Academic year which includes the Schedule of Home Examinations. By way of conducting the said examinations, analyzing the result and by taking feedback (A questionnaire is given on the evaluation of the teachers), measures are taken for improving Teaching-learning process.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

2.6.2 Pass percentage of students

| Program me Code | Program me name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
|--------------------|--------------------|---|--|-----------------|
| UG | B.A | 56 | 47 | 84 |
| | B.Com | 41 | 34 | 83 |
| | B.Sc. | 60 | 56 | 93.33 |

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding Agency | Total grant sanctioned | Amount received during the Academic year |
|---|----------|----------------------------|------------------------|--|
| Major projects | Nil | Nil | Nil | Nil |
| Minor Projects | 2 years | UGC SERO HYD | 06 | 2013-14 |
| Interdisciplinary Projects | Nil | Nil | Nil | Nil |
| Industry sponsored Projects | Nil | Nil | Nil | Nil |
| Projects sponsored by the University/ College | Nil | Nil | Nil | Nil |
| Students Research Projects (<i>other than compulsory by the College</i>) | Nil | Nil | Nil | Nil |
| International Projects | Nil | Nil | Nil | Nil |
| Any other(Specify) | Nil | Nil | Nil | Nil |
| Total | 2 years | UGC SERO HYD | 06 | 2013-14 |

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of Workshop/Seminar | Name of the Dept. | Date(s) |
|---------------------------|-------------------|---------|
| Nil | Nil | Nil |

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of the Awardee | Awarding Agency | Date of Award | Category |
|-------------------------|---------------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Centre | Name | Sponsored by |
|-------------------|------|--------------|
| Nil | Nil | Nil |

| Name of the Start-up | Nature of Start-up | Date of commencement |
|----------------------|--------------------|----------------------|
| Nil | Nil | Nil |

3.3 Research Publications and Awards

| 3.3.1 Incentive to the teachers who receive recognition/awards | | | | | | |
|---|--------------------------------|---|-----------------------|-------------------------------|---|---|
| State | | National | | International | | |
| Nil | | Nil | | Nil | | |
| 3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>) | | | | | | |
| Name of the Department | | | No. of Ph. Ds Awarded | | | |
| Nil | | | Nil | | | |
| 3.3.3 Research Publications in the Journals notified on UGC website during the year | | | | | | |
| | Department | No. of Publication | | Average Impact Factor, if any | | |
| National | Physics | 01 | | Nil | | |
| International | Nil | Nil | | Nil | | |
| 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year | | | | | | |
| Department | | | No. of publication | | | |
| Nil | | | Nil | | | |
| 3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index | | | | | | |
| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citations |
| 1Significance and Importance of Thermal Expansion | Mohammed Yousuf Hussain Ansari | <i>IOSR Journal of Applied Physics (IOSR-JAP)</i> | Sep-Oct 2017 | - | <i>GDC Mulugu</i> | - |
| 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) | | | | | | |
| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self citations | Institutional affiliation as mentioned in the publication |
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year : | | | | | | |
| No. of Faculty | International level | National level | State level | Local level | | |
| Attended Seminars/ Workshops | Nil | Nil | Nil | Nil | | |

| | | | | |
|---|---|---|---|--|
| Presented papers | Nil | Nil | Nil | Nil |
| Resource Persons | Nil | Nil | Nil | Nil |
| 3.4 Extension Activities | | | | |
| 3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year | | | | |
| Title of the Activities | Organising unit/ agency/ collaborating agency | Number of teachers co-ordinated such activities | Number of students participated in such activities | |
| Nil | Nil | Nil | Nil | |
| 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year | | | | |
| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited | |
| Nil | Nil | Nil | Nil | |
| 3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year | | | | |
| Name of the scheme | Organising unit/ agency/ collaborating agency | Name of the activity | Number of teachers coordinated such activities | Number of students participated in such activities |
| Nil | Nil | Nil | Nil | Nil |
| 3.5 Collaborations | | | | |
| 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year | | | | |
| Nature of Activity | Participant | Source of financial support | Duration | |
| Nil | Nil | Nil | Nil | |
| 3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year | | | | |
| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration (From-To) | participa nt |
| Nil | Nil | Nil | Nil | Nil |
| 3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year | | | | |
| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers | |

| | | | | | | |
|---|---|--|-------------------------|-------|-------|---------|
| | | | participated under MoUs | | | |
| Nil | Nil | Nil | Nil | | | |
| CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES | | | | | | |
| 4.1 Physical Facilities | | | | | | |
| 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year | | | | | | |
| Budget allocated for infrastructure augmentation | | Budget utilized for infrastructure development | | | | |
| Nil | | Nil | | | | |
| 4.1.2 Details of augmentation in infrastructure facilities during the year | | | | | | |
| Facilities | Existing | | Newly added | | | |
| Campus area | 13.3Acares | | Nil | | | |
| Class rooms | 12 | | Nil | | | |
| Laboratories | 08 | | Nil | | | |
| Seminar Halls | 01 | | Nil | | | |
| Classrooms with LCD facilities | 04 | | Nil | | | |
| Classrooms with Wi-Fi/ LAN | Nil | | Nil | | | |
| Seminar halls with ICT facilities | 01 | | Nil | | | |
| Video Centre | Nil | | Nil | | | |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | Nil | | Nil | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | Nil | | Nil | | | |
| Others | | | | | | |
| 4.2 Library as a Learning Resource | | | | | | |
| 4.2.1 Library is automated {Integrated Library Management System -ILMS } | | | | | | |
| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation | | | |
| Nil | Nil | Nil | Nil | | | |
| 4.2.1 Library Services: | | | | | | |
| | Existing | | Newly added | Total | | |
| | No. | Value | No. | Value | No. | Value |
| Text Books | 12791 | 1250000 | Nil | Nil | 12791 | 1250000 |
| Reference Books | 3000 | 50000 | Nil | Nil | 3000 | 50000 |
| e-Books | Nil | Nil | Nil | Nil | Nil | Nil |
| Journals | Nil | Nil | Nil | Nil | Nil | Nil |

| | | | | | | |
|-----------------------|-----|-----|-----|-----|-----|-----|
| e-Journals | Nil | Nil | Nil | Nil | Nil | Nil |
| Digital Database | Nil | Nil | Nil | Nil | Nil | Nil |
| CD & Video | Nil | Nil | Nil | Nil | Nil | Nil |
| Library automation | Nil | Nil | Nil | Nil | Nil | Nil |
| Weeding (Hard & Soft) | Nil | Nil | Nil | Nil | Nil | Nil |
| Others (specify) | Nil | Nil | Nil | Nil | Nil | Nil |
| | | | | | | |

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|------------------------------|--------|
| Existing | 45 | 01 | Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| Added | -- | -- | Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| Total | 45 | 01 | Nil | Nil | Nil | Nil | Nil | Nil | Nil |

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

..... MBPS /GBPS - Not available-

4.3.3 Facility for e-content

| | |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| Nil | Nil |

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e - content |
|---------------------|--------------------|---------------------------------------|-------------------------------|
| Nil | Nil | Nil | Nil |

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| | | | |

| | | | | | |
|---|---------------------------------|--|---|--|---------------------------|
| Rs. 5,22,35000=00 | Rs. 5,22,35000=00 | Nil | Nil | | |
| 4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link) | | | | | |
| CRITERION V - STUDENT SUPPORT AND PROGRESSION | | | | | |
| 5.1 Student Support | | | | | |
| 5.1.1 Scholarships and Financial Support | | | | | |
| | Name /Title of the scheme | Number of students | Amount in Rupees | | |
| Financial support from institution | State Govt. 22,35,000.00 | 406 | 22,35,000.00 | | |
| Financial support from other sources | | | | | |
| a) National | Nil | Nil | Nil | | |
| b) International | Nil | Nil | Nil | | |
| 5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc., | | | | | |
| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved | | |
| Remedial coaching | September,2017 | 60 from all courses | NIL | | |
| 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year | | | | | |
| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
| 2014-2015 | JKC | 45 | 09 | NIL | NIL |
| 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year | | | | | |
| Total grievances received | No. of grievances redressed | Average number of days for grievance redressal | | | |
| Nil | Nil | Nil | | | |
| 5.2 Student Progression | | | | | |
| 5.2.1 Details of campus placement during the year | | | | | |
| On campus | | | Off Campus | | |
| Name of Organizations Visited | Number of Students Participated | Number of Students | Name of Organizations Visited | Number of Students Participated | Number of Students Placed |

| | | | | | |
|-----|-----|--------|-----|-----|-----|
| | | Placed | | | |
| Nil | Nil | Nil | Nil | Nil | Nil |

5.2.2 Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of Programme admitted to |
|-----------|--|--------------------------|--|----------------------------|-------------------------------|
| 2017-2018 | 12 | BA, B.com, BSc. | Commerce; Political Science; Economics; Botany; Zoology; Physics; Maths; Chemistry; English; | | |

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | No. of Students selected/qualifying | Registration number/roll number for the exam |
|---------------------------|-------------------------------------|--|
| NET | Nil | Nil |
| SET | Nil | Nil |
| SLET | Nil | Nil |
| GATE | Nil | Nil |
| GMAT | Nil | Nil |
| CAT | Nil | Nil |
| GRE | Nil | Nil |
| TOFEL | Nil | Nil |
| Civil Services | Nil | Nil |
| State Government Services | Nil | Nil |
| Any Other | Nil | Nil |

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Participants |
|----------|-------|--------------|
| Nil | Nil | Nil |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/ medal | National/ International | Sports | Cultural | Student ID number | Name of the student |
|---|--------------------------|-------------------------|--------|----------|-------------------|---------------------|
| 2017-18 | Nil | Nil | Nil | Nil | Nil | Nil |
| 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words) | | | | | | |
| Students have their representation in various committees. The college has a nominated student council body. Students are also the representatives in Special fee committee, Restructure course fee committee, Academic committee, Sports & Games committee, Cultural & literary committee, Women's Empowerment cell, Anti-ragging committee, Training & Placement committee, Editorial committee, Student welfare committee, Research committee, Industrial tour /Field visits committee, Wall poster committee, and various clubs in the college. | | | | | | |
| 5.3 Alumni Engagement | | | | | | |
| 5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): | | | | | | |
| NIL | | | | | | |
| 5.3.2 No. of registered enrolled Alumni : NIL | | | | | | |
| 5.3.3 Alumni contribution during the year (in Rupees) : NIL | | | | | | |
| 5.3.4 Meetings/activities organized by Alumni Association : NIL | | | | | | |
| CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT | | | | | | |
| 6.1 Institutional Vision and Leadership | | | | | | |
| 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) | | | | | | |
| Addressing the needs of the society | | | | | | |
| In enumerating the institutional distinctive characteristics - in terms of addressing the needs of the society, students are sensitized about their social responsibilities and duties. For example, sensing the increasing incidence of malaria and dengue, in the surrounding locality, a drive on malaria and dengue awareness and their prevention was carried out by distributing printed informative pamphlets. In order to draw attention towards the ill-effects of plastics, students organized a rally and distributed pamphlets highlighting this issue. | | | | | | |
| 6.1.2 Does the institution have a Management Information System (MIS)? : NO No/Partial: | | | | | | |
| 6.2 Strategy Development and Deployment | | | | | | |
| 6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): | | | | | | |
| Curriculum Development: The institutional academic (curricular) plan is prepared well in advance in the beginning of an academic year on the basis of the Almanac provided by the Kakatiya University and Academic plans stipulated by the Commissioner of Collegiate Education, Telangana, Hyderabad. The institution arranges Guest & Extension Lecturers in all subjects by inviting eminent academicians. Group discussions, Quiz Programmes and Student Seminars are conducted to enrich their knowledge and develop competitive spirit | | | | | | |
| Teaching and Learning Academic Calendar | | | | | | |
| The Institution follows the University Almanac and the Academic Calendar issued by the Commissioner Collegiate Education, Telangana,, Hyderabad to plan and organize all the schedules related to teaching, learning and evaluation. | | | | | | |

Teaching Plan

Based on the University Almanac and Academic Calendar, each department conducts a departmental meeting and fixes the Academic Action Plan for the academic year. Syllabus is divided, based on the working days of every month. Each department prepares its own teaching plan along with weekly module and additional inputs are also incorporated.

Additional classes are taken by the Staff to complete the syllabus if leftover for various unforeseen reasons. The faculty maintains Teaching diaries and Student Attendance registers. The progress of the classes is being monitored by the Departmental In-charges and periodically reviewed by the Principal.

The faculty is regularly involved, in preparing the synopsis for their taught, in conducting Ward counselling, Remedial coaching, Student seminars, Field trips, Industrial / Botanical tours and Extension lectures, Workshops, Quiz programmes and Group Discussions etc. These programmes ensure quality in Teaching and Learning process.

Examination and Evaluation:

- The teachers assess the student's level of understanding by procuring feedback in the form of Slip tests, Unit tests, Quarterly, Half yearly and Pre-final exams during the course of their teaching. In such a way, they train up the students for the University Final examinations. Their performance is also evaluated on the basis of monthly assignments submitted by them on particular topics. The gifted learners will be asked to present the seminars in the class room on the topics of their interest from the syllabi covered. In some instances, Case Studies are also given to the students to express their opinions. Debates and Discussions will be held on contemporary topics.
- Kakatiya University Warangal has a Centralized Evaluation System, and the University keeps its constituent colleges regularly informed of the process. There is a transparent mechanism for communication to the stakeholders by the institution.
- The notifications and amendments from the University are duly notified by the Principal to the Heads of Departments / Teachers in charge.
- Internal Assessment procedure is uploaded on University website.
- The students are given clear guidelines about the evaluation process.
- The new entrants are also informed about Internal Assessment during the Orientation Programme and individual teachers also communicate the specific criteria to their respective students.
- For internal assessment, the processes of evaluation include group discussions, presentation, written assignments, and class tests.
- The Internal Assessment marks are shown their marks individually.
- The marks are sent to the University only after each student has signed his/her Internal Assessment records.
- Any discrepancy in Internal Assessment is rectified by the concerned teacher.

❖ Research and Development: At present the institution is having six faculty members with Doctorate degrees in various subjects. The institute encourages other faculty members to pursue Ph.D.; proposals for Minor Major Research projects are encouraged. Publication of research articles; presentation of papers in seminars/ conferences are also encouraged. As a result, a few faculty members have registered for Ph.D. and pursuing their research work. The research activities are coordinated by the Research & consultancy committee. The students are encouraged to participate in the project works.

❖ Library, ICT and Physical Infrastructure / Instrumentation:

The northern block consists of five newly constructed class rooms, various laboratories and Library along with reading room. Laying of the Tennis and Basketball courts is under progress. Proposals are submitted for construction of a seminar hall, three class rooms, compound wall including main gate; to the Commissioner, Collegiate Education for according permission and sanction of grants to the estimates. The Library has a well-established Reading room with Internet and INFLIBNET facilities and a seating capacity of 50 students. The library is computerized with software SOUL-2.0 and remains open from 9.00 AM to 5.00 PM. The college has the practice of honoring the outstanding sports person and best sports- person on the sports day. The science departments have well equipped laboratories to make learning more effective.

❖ Human Resource Management : ---Nil---

❖ Industry Interaction / Collaboration : ---Nil--

Admission of Students: Admission committee is formed to conduct the admission process in the beginning of every academic year for under-graduate courses. The committee members help and counsel the students in admission process. They scrutinize the applications and the provisional list of selected candidates is prepared, along with the waiting list scrupulously following roster system. The lists are displayed on the college notice board. Seats if any have fallen vacant are being filled up from the waiting list as per the reservation policy. This is followed for three consecutive times, and finally spot admissions are conducted as per the university admission schedule to fill the left over seats. The final list of provisionally selected candidates for admission to various courses is displayed on the Notice Board Transparency in admissions is maintained throughout the admission process by the Admission Committee. The admissions are made on the basis of merit at 10+2 (Intermediate) level as per state Government reservation policy.

6.2.2 : Implementation of e-governance in areas of operations: Being a government institution, it follows scrupulously all the policy matters of the government and implements all the instructions, received from the commissioner collegiate education. Principal presides over all the college activities as the team leader. Decision-making and implementation of all college activities are made with the consensus of the staff members.

❖ Planning and Development: The principal convenes departmental meetings with the committees for proper planning and development of the institution whenever it is necessary.

❖ Administration: The principal convenes all departmental meetings on par with the other committee meetings. The Principal plays a vital role in linking the institutional activities between stakeholders and Commissioner Collegiate Education, TS. Hyderabad & University authorities.

❖ Finance and Accounts:

Major sources of funding towards institutional expenses are through the following funding agencies and the respective accounts are maintained in the college with local commercial bank.

- State Government grants.
- UGC grants.
- Special fee (collected from students)
- Restructured course fee (collected from students)

Usually all financial needs are met through major sources of finance.

❖ Student Admission and Support:

Admission to UG courses is based strictly on the marks obtained in the qualifying examination i.e. Intermediate Public Examination of T.S. or its equivalent recognized by Board of Intermediate Education T.S. Hyderabad and follows the reservation policy prescribed by Government of Telangana.

However from the year i.e. 2016 the admission system is purely online and it

is done by the University. Degree Online Services Telangana Portal (DOST) has been installed by Government of Telangana for fair and transparent admissions for UG courses through this online service from the academic year 2016-17. It helps in choosing student favourite course with all information available. It minimized the efforts and maximizes the choicest course with option of change of course medium and option for languages available in college.

However Certificate verification is done by the faculty of the concerned Department. The college abides by the guidelines laid down by the CCE for the process of admitting students to various courses.

List of admitted students along with affiliation fee is sent to affiliating university for ratification of nominal rolls for the purpose of examinations

All the activities of the institution are focused on supporting the students and preparing them as good educated citizens with values and ethics. The team of dedicated teachers has put in whole hearted efforts and has been conducting bridge course, remedial class and practicing innovative teaching methodology; resulting in the students securing fruitful results. The institution publishes Prospectus and Hand book every year. The institution provides a good number of scholarships sanctioned by the Government of Telangana, as well as, fee re-imburement.

❖ Examination:
 The University has Annual examination system with 100 marks for each paper in year wise steam and 80 marks for semester steam which has started from the academic year 2016-17. In subjects like English, Mathematics and Commerce; practical's are also introduced with 30 marks to test the students' ability in practical situations. In science subjects, the practical evaluation includes record and viva-voce in addition to the main component of the experiments. In case of Annual examinations, the question paper pattern takes care of testing the learning objectives of students by framing questions covering the entire syllabus of the paper.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------|-----------------|--|--|-------------------|
| 2017-18 | Nil | Nil | Nil | Nil |

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (Non-teaching staff) |
|------|--|---|-----------------|--------------------------------------|--|
| | Nil | Nil | Nil | Nil | Nil |

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes

| | | | | |
|---|----------|---------------------------------|--|-------------------------------|
| during the year | | | | |
| Title of the professional development programme | | Number of teachers who attended | | Date and Duration (from – to) |
| Nil | | Nil | | Nil |
| 6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): | | | | |
| Teaching | | | Non-teaching | |
| Permanent | Fulltime | Permanent | Fulltime/temporary | |
| -----Nil----- | | | | |
| 6.3.5 Welfare schemes for | | | | |
| Teaching | | | Employee Health Scheme provided by the State Government | |
| Non teaching | | | | |
| Students | | | Scholarships and Bus passes provided by the State Government | |
| 6.4 Financial Management and Resource Mobilization | | | | |
| 6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) | | | | |
| 6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) | | | | |
| Name of the non government funding agencies/ individuals | | Funds/ Grants received in Rs. | | Purpose |
| Nil | | Nil | | Nil |
| 6.4.2 Total corpus fund generated : Rs.12.00 lakhs | | | | |
| 6.5 Internal Quality Assurance System | | | | |
| 6.5.1 Whether Academic and Administrative Audit (AAA) has been done? | | | | |
| Audit Type | External | | Internal | |
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Commissionerate, CE TS Hyd | Yes | IQAC and Principal |
| Administrative | Nil | Nil | Nil | Nil |
| 6.5.2 Activities and support from the Parent – Teacher Association (at least three) | | | | |
| 1. Student are First generation learners | | | | |
| 6.5.3 Development programmes for support staff (at least three) | | | | |
| 1. RC, OC other Training Programmes 2. To attend National Seminar and International Seminars 3. For organizing Workshops and seminar at college | | | | |
| 6.5.4 Post Accreditation initiative(s) (mention at least three) | | | | |
| 1. Proposals are submitted for RUSA funds for 2.0 crores through State Gov/Central Govt. | | | | |
| 6.5.5 | | | | |
| a. Submission of Data for AISHE portal : (Yes /No) : Yes | | | | |
| b. Participation in NIRF : (Yes /No) : No | | | | |
| c. ISO Certification : (Yes /No) : No | | | | |

| d. NBA or any other quality audit : (Yes /No) : No | | | | |
|--|------------------------------------|-----------------------------|-----------------------|------------------------|
| 6.5.6 Number of Quality Initiatives undertaken during the year | | | | |
| Year | Name of quality initiative by IQAC | Date of conducting activity | Duration (from--to--) | Number of participants |
| 2017-18 | Nil | Nil | Nil | Nil |

| CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES | | | | | | |
|---|--|--|-------------------------------------|------------------------|----------------------|--|
| 7.1 - Institutional Values and Social Responsibilities | | | | | | |
| 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) | | | | | | |
| Title of the programme | Period (from-to) | Participants | | | | |
| | | Female | | Male | | |
| Women Empowerment | Nil | | | | | |
| 7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources | | | | | | |
| 7.1.3 Differently abled (Divyangjan) friendliness | | | | | | |
| Items Facilities | | Yes/No | | | No. of Beneficiaries | |
| Physical facilities | | Nil | | | Nil | |
| Provision for lift | | Nil | | | Nil | |
| Ramp/ Rails | | Nil | | | Nil | |
| Braille Software/facilities | | Nil | | | Nil | |
| Rest Rooms | | Nil | | | Nil | |
| Scribes for examination | | Nil | | | Nil | |
| Special skill development for differently abled students | | Nil | | | Nil | |
| Any other similar facility | | Nil | | | Nil | |
| Enlist most important initiatives taken to address locational advantages and disadvantages during the year | | | | | | |
| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
| 2014-15 | Nil | Nil | Nil | Nil | Nil | Nil |

| | | |
|---|-----------------------------|------------------------------------|
| 7.1.5 Human Values and Professional Ethics | | |
| Code of conduct (handbooks) for various stakeholders | | |
| Title | Date of Publication | Follow up (maximum 100 words each) |
| Nil | Nil | Nil |
| 7.1.6 Activities conducted for promotion of universal Values and Ethics | | |
| Activity | Duration (from-----to-----) | Number of participants |
| Nil | Nil | Nil |
| 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) | | |
| <ul style="list-style-type: none"> • Clean and Green programme • Harith Haram | | |
| 7.2 Best Practices | | |
| Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link | | |
| <ol style="list-style-type: none"> 1. Students are allowed to speak on given topics in English (To develop communicative English) 2. Training in Numerical ability and Reasoning are given to the students to appear in the Competitive examinations. | | |
| 7.3 Institutional Distinctiveness | | |
| Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the web link of the institution in not more than 500 words | | |
| <p>The institution felt the need for such programmes. Through its faculty and research committee, it organized various interdisciplinary talks. Recently Nobel prizes were awarded to distinguished persons in areas like Medicine, Physics etc. ISRO launched programme of MOM (Mars Orbital Mission). The Science faculty has explained the details of these programmes to science students. Inspired these programmes, the faculty belonging Arts and Commerce have sought to conduct this programme for the Arts and Commerce students as well. The college management positively and promptly responded and conducted this programme for the Arts and Commerce students also. Based on the experience, the management felt the need for imparting financial, political and economic aspects to science students. The Arts and Commerce faculty gave talks on financial procedures and Indian polity to the science students.</p> | | |

8. Future Plans of action for next academic year (500 words)

Alumni Association:

The College is in the process of introducing an alumni association. Registration forms are to be filled up and it is decided that by next year a formal Alumni Association, with elected office bearers from among the alumni would be formed. The College is in the process of introducing a formal mechanism of feedback from various stakeholders. It was also proposed to introduce such a feedback process in the alumni association from the next year. A Face book group is to be created to facilitate active interaction among the members of the alumni. Alumni meets are to be held to ensure networking with ex-students.

Name MD.YOUSUF HUSSAIN ANSARI



Signature of the Coordinator, IQAC

Name Dr V V N Hanuma Kumar



Signature of the Chairperson, IQAC

