

Welfare measures – Office Proceedings

- Childcare leave proceedings
- Earned Leave Encashment proceedings
- Festival Advance proceedings
- Retirement Benefits (GIS) proceedings
- GPF advance proceedings
- Half pay, Earned Leave sanctioning proceedings
- Medical reimbursement proceedings

**PROCEEDINGS OF THE PRINCIPAL, GOVERNMENT DEGREE
COLLEGE FOR WOMEN, KARIMNAGAR**

Re No B/ESTT/Child care Leave /2020-21

Date: 13/02/2021

Sub: Public Services –Sanction of Child Care Leave to Dr. M. Prashanthi, Asst. Prof of Chemistry, for a period of (10) days – Orders Issued –Reg.

Ref: 1) G.O M.S No 52/ser-II-I/2017 Date 21/11/2016

2) Application of Dr. M. Prashanthi, Asst. Prof of Chemistry: Date: 12/02/2021

The Govt. has provided a facility of Child Care Leave for a period of (3) months to the Women employees of State Govt. employees not exceeding (15) days in a spell in the entire service, children up to the age of 18 years and 22 years in case of disabled children.

Dr. M. Prashanthi, Asst. Prof of Chemistry, has submitted an application with a request to sanction her Child Care Leave for a period of (10) days i.e., from 16/02/2021 to 25/02/2021 for his Son IIT-JEE Entrance examination 2021.

In view of the above, the Principal, Govt. Degree College for Women ,Karimnagar, is pleased to sanction the Child Care Leave to Dr. M. Prashanthi, Asst. Prof of Chemistry, of this college for a period of (10) days w.e.f. 16/02/2021 to 25/02/2021, to look after her child for his Son IIT-JEE Entrance examination 2021.

Action will be taken accordingly and the necessary entry to this effect shall be recorded in the Service Register of the individual concerned under proper attestation

Copy to
Dr. M. Prashanthi, Asst. Prof of Chemistry.
Copy to the Estt section.
Copy to personal file.

T. Freelakshmi
Principal
15/02/2021
Principal
Govt. Degree College (W)
Karimnagar.

Proceedings of the Principal, Government Degree College for Women, Karimnagar

Present: Dr. T. Sreelakshmi. MSc. Ph.D.

Rc. No - GDC (W) KNR/B/Estt/EL/2022 Dt: 02-11-2022
 Sub: - Surrender Leave - Permission to Surrender of Earned leave for period of (15)days for the year 2021-22 & 15 days for the year 2022-23 to following Non Teaching Staff Members of Govt. Degree College for Women. KNR - orders - issued.
 Ref: - 1) Go MS No 25 Fin & planning Dept Dt 05-02-1996
 2) Govt. Cir. Memo No. 1481-C/278/Fa-1/2011 Fin (FR-1) Dept Dt: 22-06-2011
 3) Individual Application

ORDER

In pursuance of the order reference 1st cited, and the application Submitted by the Incumbent of the college vide ref 3rd cited, the principal, Government Degree College for Women. Karimnagar is pleased to permit and sanction the surrender of Earned leave and to encash its cash value to Sri. P. Yadagiri Store Keeper of this college during the Financial year 2021-22 period for (15) days for the year 2022-23 (15) days Total 30days. The details are give below.

Sl. No.	Name of the Employee & Designation	Earned leave Balance	Earned leave Sanction	Period	Balance of EL after sanction	Service Book page No.
1	Sri. P. Yadagiri Store Keeper	205	30	01-10-2022 to 30-10-2022	175	27

1. Certified that the Individual have not availed this concession during the Financial year 2021-22& 2022-23
2. Certified that Employee Sr.No. 1,2,4&5 have not surrender the EL during previous financial year 2021-22
3. Certified that earned leave now permitted for encashment has been entered in the service book page No. concerned column.

Signed by **Principal** Sree Lakshmi
 Date: 04-11-2022 18:46:2
 Reason: Approved

Encl:

Copy to the Individual concerned
 Copy to D.T.O. KNR.
 Copy to Bill Section for preparation of Bill

PROCEEDINGS OF THE PRINCIPAL GOVERNMENT DEGREE COLLEGE FOR
WOMEN, KARIMNAGAR

Rc. No. A1/Festival Adv/2022-23

Dt: 15-09-2022

Sub: - Loans & Advance – Sanction of Festival Advance to the Staff member on the eve of " DASARA" Festival – Orders Issued.

Ref: - 1) G.O.(P).No.78 Fin& Plg. Dt. 03-04-2006
2) G.O.(P) No. 175 (A&1) Dept. Dt.15-05-2010
3) Applications of Individual.

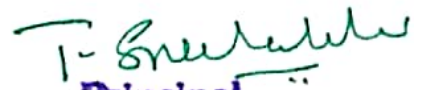
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The Principal Govt. Degree College for Women, Karimnagar, is pleased to sanction Festival Advance for the Festival of DASARA falling due on 05-10-2022 during the financial year 2022-2023 in favor of the following staff member of this college. The advance will be recovered in (10) monthly installments commencing from the salary bill of October-2022.

Sl.No.	Name of the Employee & Scale	Pay Scale	Designation	Amount of Advance sanctioned
01	P. Yadagiri	24280 – 72850	Store Keeper	7500
02	K. Parsharamulu	22900 – 69150	Record Assistant	7500
03	MD. Gouse Pasha	22900 – 69150	Record Assistant	7500
04	P. Sharada	21580 – 65570	Record Assistant	7500
05	K. Bharathamma	24280 – 72850	Herbarium Keeper	7500
06	Raheemunisa	22900 – 69150	Museum Keeper	7500
07	Omavati	19000 - 58850	Office Subordinate	5000
Total				50000/-

(Rupees Fifty Thousand Only)

Certified that the above staff member is not having any dues pertaining to the last festival advances, action may be taken accordingly.


Principal
Govt. Degree College (W);
Karimnagar.

Copy to the individuals

Copy to the Dist. Treasury Karimnagar.

PROCEEDINGS OF THE PRINCIPAL, GOVT.DEGREE COLLEGE(W)

Present : Dr.T.Sree Lakshmi ,M.Sc., P.hd.

RC No : _____/GIS/2020

Dt : 23.06.2020

Sub : Education – Final Payment of Group Insurance Scheme – Payment of Accumulated savings together with interest to Sri .G.Shankar, Lecturer in Commerce who is retired on 31.May.2020 – Orders issued – Reg.

- Ref: 1) G.O.Ms.No.293, Finance (Plg) Department dated: 08.10.1984
 2) G.O.Ms.No 367.Fin & Plg.Dept.Dated 15.11.1994
 3) G.O.Ms.No 36 .FINANCE (ADMN-I) DEPARTMENT . Dated: 22.05.2020
 4) Application of the Individual.

ORDER

Sri .G.Shankar, Lecturer in Commerce has retired on 31.May.2020 and Contributed to A.P.State Govt. Employees Group Insurance Scheme from 01.11.1987 to 31.12.2019 as detailed below.

From	To	Contribution on per month	Rate of contribution per one unit	No of units	Group	No of months	Insurance Fund	Saving Fund
01.Nov.1987	31.Mar.1994	20.00	10	2	C	77	481	1059
01.Apr.1994	31.Oct.1994	40.00	10	4	B	7	87	193
01.Nov.1994	31.Oct.2004	60.00	15	4	B	120	2160	5040
01.Nov.2004	31.Dec.2019	120.00	15	8	A	182	6552	15288
Total							9280	21580

In accordance with the instructions issued in the references 1 st to 3 rd read above, Sanction is here by accorded for payment of Rs.76234/- (Seventy six Thousand Two Hundred and Thirty four rupees only) to Sri .G.Shankar, Lecturer in Commerce up to 31.12.2019 as follow

From	To	Contribution on per month	Contribution per one unit	No of units	No of extra units	ACS with interest upto 31.12.2019 per one unit.	Total (col. 6 X 7)
1	2	3	4	5	6	7	8
01.Nov.1987	31.Mar.1994	20.00	10	2	2	19402.00	38804.00
01.Apr.1994	31.Oct.1994	40.00	10	4	2	11207.00	22414.00
01.Nov.1994	31.Oct.2004	60.00	15	4	0	0.00	0.00
01.Nov.2004	31.Dec.2019	120.00	15	8	4	3754.00	15016.00
Total No.of GIS units and Benefit to the Employee					8		76234.00
Saving Fund		Interest		Total amount Payable			
Rs.21580/-		Rs.54654/-		Rs.76234/-			

The amount is payable to the party through cheque / DD and the expenditure is debitible from Head of Account "8011-Insurance and Pension Funds, 107-Other Insurance and pension Funds, 02-GIS, 002-Principle, 003-Interest"

The individual is hereby informed that in case of any excess payment made due to sanction pointed out by audit or treasury authority at a later date the same will be recovered in lumpsum amount.

Copy to

- 1.The individual,
 - 2.Office file
 - 3.The Sub-Treasury officer
 - 4.The Director of Insurance T.S.
 - 5.The Dy.Director of District Treasury Karimnagar
 - 6.The Accounts section of this office
- www.medakbadi.in

T.SreeLakshmi
 Principal
 Govt. Degree College (W)
 Karimnagar
 9/6/2020

**PROCEEDINGS OF THE PRINCIPAL: GOVERNMENT DEGREE COLLEGE FOR
WOMEN.KARIMNAR.**

Re.No. /GPF.T.A/B/GDC/W/KNR/2019

Dt: 22/11/2019

**Sub:- GPF – Sanction of Temporary advance to Smt. N. Venkata Ramana,
Lecturer in Telugu, Govt. Degree College for Women, Karimnagar –
Orders – Issued.**

**Ref :- 1) G.O.Ms.No.506/Edn, Dt.11-4-1978
2) Application of the individual.**

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Under the circumstances explained by Smt. N. Venkata Ramana, Lecturer in Telugu of this college, the Principal, Govt. Degree College for Women, Karimnagar is pleased to sanction an amount of Rs. 1,75,000/- (Rupees One Lakh Seventy Five Thousand only) towards temporary advance from her GPF Account No.104957/EDN vide rule 14 (i) of GPF rules to meet medical expenses of her Husband.

Smt. N. Venkata Ramana, Lecturer in Telugu, is hereby informed that the advance now sanctioned Rs.1,75,000/- will be recovered in (35) installments @ Rs.5000/- per month commencing from the salary bills of December, 2019 payable in January, 2020.

Action may be taken accordingly.

T. freela
PRINCIPAL 22/11/19
Govt. Degree College For Women
KARIMNAGAR
1/20

To
Smt. N. Venkata Ramana, Lecturer in Telugu, GDCW Karimnagar
Copy to the DTO Karimnagar

GPF part final with drawal Bill of Smt. N. Venkata Ramana
TSTC FORM - 40 *Best prof of Telugu.*
BILL FOR WITHDRAWAL FROM GPF/GIS/FBF/EWF/LOANS AND ADVANCES

Bill for AG GPF Withdrawal (Part-final/ Final)
 FOR THE MONTH & YEAR 11 & 2022

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Dist: Karimnagar (For Treasury use only) Date: 09-11-2022
 TBR No: 20220000001951 Trans ID:

Treasury/ PAO CODE:		Major Head	8009 (State Provident Funds)
DDO CODE:	13010304002	Sub Major Head	01 (Civil)
DDO Designation:	PRINCIPAL	Minor Head	101 (General Provident Funds)
DDO Office Name:	GOVT DEGREE COLLEGE FOR WOMEN	Group Sub Head	00 (Not Applicable)
	KARIMNAGAR	Sub Head	01 (General Provident Fund (Regular))
BANK BRANCH CODE:	505004003	Detailed Head:	000 (Not Applicable)
BANK BRANCH NAME:	KARIMNAGAR	Sub Detailed Head	000 (Not Applicable)

NON-PLAN	VOTED	Non-contingency Fund MH/ Service Major Head : 2202		
Gross: 3,60,000.00	PT Dedn: 0.00	TDS(IT): 0.00	GST: 0.00	GIS: 0.00
Telangana Haritha Nidhi: 0.00				

Passed for Rs: 3,60,000.00 (Rupees THREE LAKH SIXTY THOUSAND Only) and the same amount may be credited in A/c of NAROU VENKATA RAMANA.

S.No	Name	A/c No	Bank Name	Bank Branch	IFSC CODE	Gross	PT Dedn	TDS(IT)	GST	GIS	Telangana Haritha Nidhi	Net Amount (in Rs)
1	NAROU VENKATA RAMANA	62481649896	STATE BANK OF INDIA	BHIMARAM	SBIN0021503	3,60,000.00	0.00	0.00	0.00	0.00	0.00	3,60,000.00
Total:						3,60,000.00	0.00	0.00	0.00	0.00	0.00	3,60,000.00

T. Greenhall
Principal
 Govt. Degree College (V)
 Karimnagar.

(FOR USE IN TREASURY / PAY & ACCOUNTS OFFICE ONLY)

Pay Rs _____ (Rupees _____) by _____

Cash/Cheque/Account credit

Treasury Officer/ PAY & ACCOUNTS Officer

Purpose

TOWARDS PAYMENT OF GPF PART FINAL WITHDRAWAL TO SMT. N. VENKATA RAMANA, LECTURER IN TELUGU, GDCW, KARIMNAGAR.

(Rupees THREE LAKH SIXTY THOUSAND Only)

**PROCEEDINGS OF THE PRINCIPAL GOVT. DEGREE
COLLEGE FOR WOMEN, KARIMNAGAR.**

Present: Dr. T.Sreelakshmi. M.sc., Ph.d.,

Rc.No. C/Estt./HPL/2022

Dated: 15/12/2022.

Sub: - TS Leave Rules 1933 - Sanction of Half Pay Leave on private affairs for the period of (24) day's w.e.f., 16/11/2022 to 09/12/2022 to Smt. K. Kamala Christiana, Lecturer in English. Govt. Degree College for Women, Karimnagar - Orders - Issued.

Ref: - 1. TS Leave Rules 1933.
2. Application of the individual Dt. 12/12/2022.

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In the circumstances stated in the reference 1st cited above, Smt. K. Kamala Christiana, Lecturer in English Govt. Degree College for Women, Karimnagar is hereby sanctioned Half Pay Leave on private affairs for a period of (24) days w.e.f., 16/11/2022 to 09/12/2022 Sufficing Holiday on 10/12/2022 & 11/12/2022 by deducting of Half Pay Leave out of (149) days of Half Pay Leave at her credit, the principal is pleased to sanction (24) day half pay leave on private affairs.

There is a balance of (125) days in Half Pay leave on the date after sanction of these leave.

Necessary entry to this effect shall be recorded in the service register book Page No. (29) Of the individual concerned under proper attestation.

Signed by T Sree Lakshmi

Date: 15/12/2022 12:13:02

Reason: Approved

To

1. Smt. K. Kamala Christiana, Lecturer in English
2. Bills Section

PROCEEDINGS OF THE PRINCIPAL GOVERNMENT DEGREE COLLEGE FOR
WOMEN KARIMNAGAR

RC.NO. B/Esst/MR/2022-23

Dated:03/01/2023

Sub:- Public Services –Reimbursement of Medical Expenses to Sri Md. Afzal Biyabani,
.Retired Lecturer in Chemistry, Govt. Degree College for Women, Karimnagar –
Sanction of Medical Reimbursement –Orders –Issued.

Ref:-1) G.O .Ms No .68/Health Medical & family Welfare (K1) Dept.,Dated:28/03/2011
2). Lr No MR/1149/DCHS-K/2022 Dated:08/12/2022 of DCHS
& Chairman District Medical Board District Hospital, Karimnagar

Under the circumstances of the orders issued in G.O 1st read above delegating powers to District officers, sanction is hereby accorded to **49,728/- (Rupees Forty Nine Thousand Seven Hundred and Twenty Eight only)** towards the Reimbursement of Medical Expenses in favour of **Sri Md. Afzal Biyabani, Retired Lecturer in Chemistry**, Govt. Degree College for Women, Karimnagar for getting treatment of **CAD SLP CABG** to himself at Care Hospitals, Hyderabad for the period from **06/08/2022 to 06/10/2022** on the scrutiny & admissibility report issued by the superintendent & chairman District Medical Board District Hospital Karimnagar through the reference 2nd read above. The original bills and the scrutiny report is furnished herewith.

Further, it is informed that if the above sanctioned amount is found against the rules, the entire amount in lumpsum will be recovered from the individual pensioner.

Action may be taken accordingly.

T. Sreelakshmi
Principal
Govt. Degree College (W)
Karimnagar.

To,
Sri Md. Afzal Biyabani, Retired Lecturer in Chemistry, GDCW, Karimnagar.
Copy forwarded to the D.T.O Karimnagar Copy to the bill section.